



Approved at September 26, 2019 Finance/Executive Meeting

Early Learning Coalition of Broward County, Inc.

Executive Committee Meeting Minutes

August 29, 2019 – 8:30 am

1475 W. Cypress Creek Road, Suite 301, Fort Lauderdale, FL 33309

Members in Attendance	Chair, Laurie Sallarulo; Cindy Arenberg-Seltzer; Michael Asseff; Nicholas Kaniaris; Richard Campillo; Twan Russell (via phone);
Members Absent	Ellie Schrot; Renee Podolsky
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Hubert Cesar, CIO; Howard Bakalar, CPO; Perry Borman, COO; Keisha Dunn-Pettis, Director of Family Services; Reiner Potts, Financial Analyst; Elsy Silvestre, Executive Assistant
Others in Attendance	Jacob Jackson, General Counsel (via phone)

Item	Action/Discussion
Welcome & Call to Order	Chair Laurie Sallarulo called the meeting to order at 8:39 am. Roll was called and a quorum was established.
Chair Report	Laurie asked that the everyone please fill out the board retreat survey. Laurie recognized Dolly Rump who was appointed to the Board by the Governor and resigned due to relocation. Rodney MacKinnon is no longer the Executive Director at OEL, Shan Goff who was the previous Executive Director, is now back in the same role. Going forward ELC will start every board meeting with an ELC Impact moment.
CEO Report	The CEO welcomed everyone to the first meeting of the new fiscal year. The CEO spoke about hurricane preparations and mentioned that the COOP plan that has been in existence has been successful in the past and will be continued. Communication was sent to providers and parents regarding Hurricane Dorian preparedness.
CONSENT AGENDA a. Approve May 9, 2019 Special Executive Committee meeting minutes	There was a Motion to move the Consent Agenda by Cindy Arenberg-Seltzer and Seconded by Richard Campillo. Unanimously approved.

<p>b. Approve May 23, 2019 Executive Committee meeting minutes</p> <p>c. EXC201CA1 – FY19-20 Strategic Plan Update</p> <p>d. EXC201CA2 – 2019 COOP</p> <p>e. EXC201CA3 – FY 19-20 CEO Goals</p>	<p>Laurie thanked Richard for his work on the strategic plan and thanked Renee for hard work on the CEO goals.</p>
<p>REGULAR BUSINESS:</p> <p>a. EXC201RB1 - CEO Performance Evaluation Report</p>	<p>Everyone with the exception of one person, completed the CEO performance evaluation survey.</p> <p>Few outliers impacted the score. The results were mainly “exceeded expectation.” The CEO exceeded all five (5) performance goals in the ELC Strategic Plan. The CEO thanked everyone for participating and for the feedback.</p> <p>A Motion was made by Michael Asseff to recommend to the Full Board to approve the CEO Evaluation Results to the Full Board and recommend the Performance Pay of \$10,000 to the Full Board. Seconded by Nicholas Kaniaris. Motion Passes.</p> <p>Follow-up: Provide CEO evaluation comments to Board Members.</p>
<p>PROVIDER REP UPDATE</p>	<p>None</p>
<p>NEW BUSINESS</p>	
<p>MATTERS FROM CHAIR</p>	
<p>MATTERS FROM COMMITTEES</p>	<p>There was no discussion.</p>
<p>PUBLIC COMMENT</p>	<p>There was no comment.</p>
<p>NEXT MEETING DATE</p>	<p>September 26, 2019 @ 8:30am</p>
<p>ADJOURN</p>	<p>Laurie motioned to adjourn the meeting. The meeting adjourned at 10:03 am.</p>

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all the Committee’s discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.