



APPROVED ON APRIL 11, 2023, PROGRAM REVIEW COMMITTEE MEETING

Early Learning Coalition of Broward County, Inc.

Program Review Committee Meeting Minutes

December 16, 2022, at 1:00 PM

Hybrid Meeting

Members in Attendance	Chair, Monica King; Dawn Liberta; Renee Podolsky (Virtual); Beverly Batson; Melody McDonald; Laurie Sallarulo (Virtual, 1:33 PM);
Members Absent	Cindy Arenberg-Seltzer; Richard Campillo
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Judith Merritt, COO; Howard Bakalar, CPO; Hubert Cesar, CIO; Melody Martinez, Board Liaison (Virtual); Lizbeth Juan, Executive Assistant (Virtual); Amy Moore, Senior Director of Family Services and Provider Relations; Allison Metsch, Senior Director of Education & Quality; Ancel Pratt, III, Senior Director of Communications & Outreach; Celcia Hall, Outreach Specialist (Virtual); Debbie Kay, Inclusion Manager; Ayme Hamoui, Director of Education Program Assessment; Gracy Haladijian (Virtual); Marjorie Rizzo, Education Manager 'Above & Beyond'
Others in Attendance	Ellie Schrot (Virtual), Board Member; Cynthia Reynoso, CSC;

Item	Action/Discussion
Call to Order	Monica King, PRC Chair called the meeting to order at 1:06 PM.
Roll Call	Melody Martinez, Board Liaison: The roll was called, and a quorum was established.
Consent Agenda a. Approve April 20, 2022, Committee meeting minutes b. Approve September 22, 2022, Committee Meeting Minutes	There was a Motion to move both Consent Agendas by Dawn Liberta and Seconded by Renee Podolsky. Unanimously approved. Motion Passes.
Regular Committee a. PRC232RB1 – School Readiness Enrollment/Redetermination Update (Goal 1 of Strategic Plan) b. PRC232RB2 – VPK Enrollment (Goal 2 of	<p>Amy Moore provided updates on both School Readiness and enrollment/Redetermination. ELC Broward is continuing to enroll families in School Readiness services. Since July 1, 2022, we have currently enrolled 3,062 children. Thanks to the Board’s approval of new staff, we have been able to assign fewer cases to staff, which in turn has allowed our staff to conduct more follow-ups with our families about their cases. We have devised new outreach strategies and have since introduced texting and our Revation phone system so that we can text with our families. Additionally, through that texting service, clients can submit their documentation through a secure link.</p> <p>DEL releases the VPK application on January 1st. This year, the Conference has predicted a school year participation rate of 73 percent of all eligible 4 year-olds,</p>

<p>Strategic Plan)</p> <p>c. PRC232RB3 – Education/Quality (Goals 3 and 4 of Strategic Plan)</p> <p>1. Broward Above and Beyond Update</p> <p>2. Referrals for Children with Special Needs Progress Update</p>	<p>or 15,491 children, which generally falls in line with where Broward was pre-pandemic. This year, we have stayed almost exactly level with last year's enrollment.</p> <p>CPO shared that last year, the legislature increased Base Student Allocation (BSA) by \$317 and agreed to give a premium allocation with non-continuing funding of \$631.80 in additional BSA to any VPK provider who agreed to pay their staff at least \$15 per hour. We missed a good opportunity to market this because the details concerning the actual amount, the specific payment requirements, and the process for registering for the premium were not released by DEL until the first week of VPK in Broward.</p> <p>Allison began the Broward Above and Beyond update by welcoming Marjorie Rizzo, the new Broward Above and Beyond Education Manager to the team.</p> <p>She shared that the data received from surveys stemming from some of the Above and Beyond sites is being utilized to add two additional staff positions devoted to processing the paperwork necessary for childcare staff to receive their quarterly and other stipends, one additional coach, who will be used to expand the current cadre of providers from 50 to 55, along with the creation of a new Child Development Associate Academy. This will be offered to the community for a nominal fee.</p> <p>The feedback from directors is that now they are able to get people in their classrooms, however, they have shared that they need help because the new hires aren't as familiar with conducting a classroom which is where our goal for our coaches comes in. We are hoping to have our coaches spend more time at the schools to prevent turnover.</p> <p>As discussed at the board meeting, with additional available stimulus funds we will be hiring two additional Inclusion Specialists, two additional Family Engagement Specialists, and four Peer Support Specialists who will provide emotional and navigational support to families who have either discovered or have been informed that their children may be experiencing developmental issues, and an additional coordinator.</p> <p>Ellie shared that she is excited about the peer specialists and her vision for working closely with them. she has a new staff position who will be tracking the ELC referrals so the individual hired to that position can provide feedback on what happened with those referrals. Laurie feels that the addition of the new inclusion, peer, and child client specialists, will be a great step towards engaging the families that could benefit from these early intervention services.</p> <p>Howard provided a quick update between ASQs and VPK. After a conversation with Board Member Ellie Schrot, CEO, Renee Jaffe brought it to Chancellor Mears and he was receptive to piloting a new program where we take a look at ASQs in</p>
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	VPK classrooms because right now ASQs are only in School Readiness classrooms. We will be piloting this in 5 schools with roughly 250 children. This will allow us to see the similarities and differences between the VPK and School Readiness populations.
Unfinished Business	None
New Business	None
Matters from the Chair	None
Matters from the Committee	None
Public Comments	There was no discussion.
Next Meeting	TBD
Adjourn	Meeting adjourned at 1:42 PM

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken before approval at the next meeting.