

Early Learning Coalition of Broward County, Inc.
Board Meeting Agenda
November 14, 2022, at 9:00 AM
Hybrid Meeting

Meeting ID: 813 0815 1426 Passcode: 145950

<https://us06web.zoom.us/j/81308151426?pwd=RUZUS2pseG80TGhmbVBQcDBudHpLQT09>

Members are reminded of conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) Your name and position on the Board, 2) The nature of the conflict, and 3) Who will gain or lose as a result of the conflict. Please also fill out form 8B prior to the meeting.

PAGE			
1.	Call to Order		Laurie Sallarulo, Chair
2.	Roll Call		Melody Martinez, Board Liaison
3.	Chair Report		Laurie Sallarulo, Chair
4.	CEO Report	3	Renee Jaffe, CEO
5.	Mission Moment – CLASS Observations		Howard Bakalar, CPO Allison Metsch, Senior Director of Education & Quality
6.	Consent Agenda a. Approve September 12, 2022, Meeting minutes	6	Laurie Sallarulo, Chair
7.	Finance Committee a. B232FIN1 - Approve September 2022 Interim Financial Statements b. B232FIN2 - Approve FY 23 Budget Amendment #2	11 20	Cindy Arenberg Seltzer, Committee Chair Christine Klima, CAO
8.	Regular Business a. B232RB1 – ARPA Update	25	Renee Jaffe, CEO Howard Bakalar, CPO
9.	Nominating Committee a. B232NOM1 – Approve Ms. Hernandez to the Board for the open Private Business Sector vacancy	27	Michael Asseff, Committee Chair
10.	Governance Committee Update from Committee Chair		Dawn Liberta, Committee Chair
12.	Ad Hoc Fundraising Update from Committee Chair		Kristina West, Committee Chair
13.	Program Review Committee Update from Committee Chair		Monica King, Committee Chair
14.	Audit Committee Update from Committee Chair		Renee Podolsky, Committee Chair
15.	Provider Representative Update Update from Provider Representatives		Beverley Batson, Representative private <i>Faith-based Childcare Provider</i> Melody McDonald, Representative private <i>Future Kids Academy</i>

16.	FYI Items <ul style="list-style-type: none"> ○ FYI 1 FY 23 ELC Contracts ○ FYI 2 Education and Quality Training Calendar ○ FYI 3 Cash Disbursements ○ FYI 4 Match Report ○ FYI 5 FY 22-23 Committee Membership ○ FYI 6 FY 22-23 Board Meeting Attendance ○ FYI 7 FY 22-23 Board Calendar ○ FYI 8 Glossary of Terms 	45 46 49 50 51 52 53 54	
17.	Unfinished Business New Business Matters from the Chair Matters from the Board Matters from the CEO Matters from Committees Matters from our Provider Representatives Matters from our Partners Public Comment		
18.	Next ELC Board Meeting: <u>December 12, 2022</u>		
19.	Adjourn		

Please Note: Agenda is subject to revisions and additions at the discretion of the Chair of the Coalition. Notification will be sent of any such revisions or additions. **Members of the Public:** Please sign up at the entry desk for public comments to be made on any particular agenda items no later than five minutes after the Coalition meeting has been called to order.

“As per [§286.0105, Fla. Stat.](#) Any person who decides to appeal any decision of the Board with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which record includes testimony and evidence upon which the appeal is to be based.”

CEO Report Board – November 14, 2022

VPK Update

VPK applications continue to be processed for the 2022/2023 school year. As of November 4th, we have 15,380 approved applications for the school year (which is similar to where we were last year at this time). ELC staff dramatically stepped-up outreach efforts (last spring) for both School Readiness and VPK registration, which includes print ads, radio ads, outreach events, and social media.

School Readiness Enrollment Update

Staff continues to enroll families at a rapid pace. Our weekly average of enrollments since the last board meeting is 150 children. This is at least partly due to the aggressive outreach conducted by the communications/outreach staff. To put this into context, our enrollment averaged closer to 110 children per week while working through the waitlist. We attribute the increase to increased staffing, better and more current information being received from clients, and better management of the workflow.

Read for the Record

Jumpstart's Read for the Record campaign is a day of shared reading where Broward County (and other counties across the nation) comes together to read the same book to young children across the county. We are proud to say that Broward County, through the leadership of its Broward Reads campaign and with sign-up facilitated through Hands on Broward, leads the nation in volunteer readers. This year's book, Nigel and the Moon, was read at childcare facilities and elementary schools across Broward on October 27th. We thank our board members who read either at our Provider Representatives' sites, or at other sites throughout Broward.

Inclusion Updates – Behavior Bites & Autism Initiatives with FSU

In addition to continuing to publicize and encourage the use of the Warm Line and offering on-site classroom behavior supports, ELC Broward Inclusion Staff are now launching Behavior Bites. Starting in November, Inclusion and Behavior Specialists are hosting a weekly zoom check in meeting every Friday from 1 pm to 2 pm. They are available for educators to ask their burning questions related to a child/children's challenging behavior or development concerns, in real-time and leave prepared with a plan of action. We have advertised this to providers at our PLAN meeting, and it is featured in the most current edition of the provider newsletter.

We have partnered with the Division of Early Learning (DEL) and Florida State University (FSU) to offer a Learn and Earn Opportunity. Baby Navigator™ and Autism Navigator® are tools that the FSU Autism Institute developed for educators and families to learn about delays in communication and early signs of autism. Educators will participate in two free online courses and 7 virtual webinars to learn ways to support infant and toddler learning. Participating educators will be sent a free tablet to keep, and upon completion of coursework, they are eligible for a \$100 incentive.

Decrease in Mandatory Child Care Referrals

The ELC recently met with representatives from DCF, ChildNet, BSO, and Career Source regarding the steady decrease in mandatory childcare referrals to the ELC over the past few years. Overall, the data reported by ChildNet and BSO matched the ELC's reported decrease in cases with ChildNet confirming a 48% decline in children/cases referred to them since 2016, and BSO confirming a 35% decrease in cases since 2016. DCF explained, since 2016-time, money, and great effort was put into place to help children remain with their families and preventing kids from entering the foster care system through a lot of great prevention and family strengthening programs/initiatives. In other words, there has been a lot of preventative work that has resulted in a lot less families in the child welfare system.

Career Source confirmed a 30% decrease in their caseload since the inception of the pandemic.

ELC staff will continue to monitor mandatory referrals and meet regularly with mandatory referral organizations regarding caseload trends.

Staff Appreciation BBQ/Thank you

On October 15th, ELC staff held their first ever Thank You Barbeque for staff. The event was held at Sherwood Forest Park in Coral Springs. An estimated 80 staff attended, and they were treated to hamburgers, hotdogs, music, and games. Everyone had a fantastic time, and we were thrilled by the feedback. Special thank you for all the board members who contributed financially to helping us have this event! We truly appreciate your support. Extra special thanks to the board members (and attorneys) who also attended!

DEL Audit – Accountability and Fiscal

DEL conducted a desk Accountability Review on May 2, 2022. The accountability team reviewed programmatic operations from July 1, 2020, through June 30, 2022, as well as the coalitions monitoring reports and supporting documents for SR and VPK services delivered during 2020-2021 and 2021-2022 program years. ELC of Broward had zero findings requiring a corrective action plan.

Additionally, DEL just wrapped up their fiscal monitoring for the period of November 1, 2021, thru July 31, 2022. As can be seen by the chart below ELC of Broward received Zero Findings for this Monitoring.

ELC 30 – Early Learning Coalition of Broward County, Inc.
Exit Conference Memo
Monitoring Period: November 1, 2021 – July 31, 2022
Monitoring Dates Onsite: October 10, 2022 – October 13, 2022

Category	Status of current period draft results				Status of prior period findings		
	Finding(s)	Item(s) Requiring Additional Information	Observation(s)	Item(s) for DEL Follow-Up	Resolved	Partially Resolved	Unresolved
1.0 - PCAP Implementation	-	-	-	-	-	-	-
2.0 - Financial Management Systems	-	-	-	-	-	-	-
3.0 - IC Environment	-	-	-	-	-	-	-
4.0 - Cash Management	-	-	-	-	-	-	-
5.0 – DEL’s Statewide Information System							
6.0 - Prepaid Item(s)	-	-	-	-	-	-	-
7.0 - Cost Allocation Plan & Disbursement Testing	-	-	-	-	-	-	-
8.0 - Travel	-	-	-	-	-	-	-
9.0 - Purchasing	-	-	-	-	-	-	-
10.0 - Contracting	-	-	-	-	-	-	-
11.0 - Subrecipient Monitoring	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-

CEO – DEL Evaluation

The Board Chair has been provided with the blank Evaluation along with the results of the ELC Broward CEO Evaluation report to complete the DEL Evaluation. This is the first year that this evaluation has been requested and moving forward will be required to be completed by August 31 of each year. This year the due date was extended to October 31, 2022, since the tool was not approved and guidance had not been provided timely to meet the August 31, 2022, deadline. Laurie

the Board Chair is completing the form based on the feedback from the ELC's CEO Performance Evaluation on behalf of the Board. We will be sharing the full document with the Board once it has been completed.

Ad-Hoc Fundraising Committee

Over the summer, Renee Jaffe met with the new chair of the Ad-Hoc Fundraising committee, Kristina West, to discuss first and next steps for this new committee. A meeting was scheduled for September 30, 2022, 12:30 – 1:30pm, however the Committee Chair had a last-minute conflict. A Committee Meeting was held on November 4, 2022, where several items were discussed and will be presented to the Executive Committee in December. The Committee currently consists of Michael Asseff, Amoy Reid, Zachary Talbot and Kirk Englehardt. Please reach out to Judith Merritt if you would like to join the committee as more members are welcome.

Board Vacancy

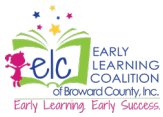
ELC staff posted the vacancy created when Khalil Zeinieh resigned from the Board on the ELC website, distributed several email outreach flyers to the community on several occasions and forwarded the application and flyer to the ELC board members several times. Additionally, ELC staff have personally reached out to community partners and members of the community they believe would be a suitable fit for the ELC Board vacancy. We have received one application for this vacancy and the Nominating Committee met on October 25, 2022, to review the application and meet/ask questions of the applicant. The committee will be making a recommendation to nominate Maria Hernandez to the Board at the November 14, 2022 Board meeting.

Broward School Board is in the process of designating a replacement to fill the vacancy left by Laurie Rich Levinson.

New Board Member Committee Appointees

At the last Board meeting, the Board Chair asked for volunteers to join various committees. Below is a list of members the ELC's Board Chair recently appointed to each committee.

- Kirk Englehardt joined the Ad Hoc Fundraising Committee
- Renee Podolsky joined the Governance Committee
- Amoy Reid joined the Governance Committee
- Melody McDonald joined the Program Review Committee



Early Learning Coalition of Broward County, Inc.
Board Meeting Minutes
September 12, 2022, at 9:00 AM
 Virtual

Members in Attendance	Laurie Sallarulo; Dawn Liberta; Twan Russell; Monica King; Cindy Arenberg-Seltzer; Michael Asseff; Sharonda Bailey; Beverly Batson; Richard Campillo; Kirk Englehardt; Melody McDonald; Renee Podolsky; Amoy Reid; Kristina West; Julie Winburn
Members Absent	Zachary Talbot; Carol Hylton; Ellie Schrot
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Howard Bakalar, CPO; Judith Merritt, COO, Allison Metsch, Sr. Director of Education & Quality; Melody Martinez, Board Liaison; Lizbeth Juan, Executive Assistant; Stephanie Landreville, Controller; Amy Moore, Senior Director of Family Services and Provider Relations; Ancel Pratt III, Senior Director of Communications; Sandra Paul, Senior Director of Provider Reimbursements; Megan DeGraaf, Purchasing and Procurement Specialist; Reiner Potts, Financial Analyst; Kasey Lafrance, Contracts Administration Manager; Beverly Hung, Human Resources Director; Maggie Laino, Quality Assurance Manager
, Others in Attendance	Julie Klahr, General Counsel; Carol Wick; Cara Cerchione

Item	Action/Discussion
Welcome & Call to Order	Chair Laurie Sallarulo called the meeting to order at 9:00 AM. The roll was called, and a quorum was established.
Chair Report	Laurie Sallarulo welcomed everyone and reminded Board members about the attendance policy according to our Bylaws. We are looking for members for the Governance and the AD Hoc Fundraising Committee. If you are interested, please let Renee know.
CEO Report	CEO welcomed Board members to the first meeting of the current Fiscal Year and provided highlights from the CEO report.
Consent Agenda 1. Approve June 13, 2022, Meeting minutes 2. B231CA1 – Approve CSC Financially Assisted Child Care Agreement Renewal	<p>A Motion was made by Cindy Arenberg-Seltzer to approve the June 13, 2022, Meeting Minutes. Seconded by Dawn Liberta. The Motion was unanimously approved. Motion Passes.</p> <p>A Motion was made by Monica King to approve Empower the Chair to Execute a Children’s Services Council Financially Assisted Child Care Agreement Renewal for the period October 1, 2022, to September 30, 2023 pending finalized negotiations and legal review. Seconded by Renee Podolsky. The Motion was unanimously approved. Motion Passes.</p> <p>The following Board members abstained from the vote and completed the required conflict of interest documentation.</p>

<p>3. B231CA2 – Approve CSC Vulnerable Populations Program Agreement Renewal</p>	<ul style="list-style-type: none"> • Dawn Liberta abstains because she is a Board Member/Chair of CSC. • Cindy Arenberg-Seltzer abstains because she is the President/CEO of CSC. <p>A Motion was made by Monica King to approve Empower the Chair to Execute a Children’s Services Council Vulnerable Populations Program Agreement Renewal for the period October 1, 2022, to September 30, 2023 pending finalized negotiations and legal review. Seconded by Richard Campillo. The Motion was unanimously approved. Motion Passes.</p> <p>The following Board members abstained from the vote and completed the required conflict of interest documentation.</p> <ul style="list-style-type: none"> • Dawn Liberta abstains because she is a Board Member/Chair of CSC. • Cindy Arenberg-Seltzer abstains because she is the President/CEO of CSC.
<p>4. B231CA3 – Approve Broward County School Readiness & Special Needs Agreement</p>	<p>A Motion was made by Cindy Arenberg-Seltzer to approve Empower the Chair to Execute a new Broward County School Readiness Match & Special Needs Funding Agreement for the period October 1, 2022, to September 30, 2023 pending finalized negotiations and legal review. Seconded by Dawn Liberta. The Motion was unanimously approved. Motion Passes.</p> <p>The following Board members abstained from the vote and completed the required conflict of interest documentation.</p> <ul style="list-style-type: none"> • Sharonda Bailey because she is the Director of Head Start/Early Interventions
<p>5. B231CA4 – Approve Revation System Inc. Amendment Increase</p>	<p>A Motion was made by Cindy Arenberg-Seltzer to approve Empower the Chair to Execute an Amendment increase for \$24,301 Revation Systems, Inc Agreement for the period October 1, 2022, to September 30, 2024, pending legal review. Seconded by Renee Podolsky. The Motion was unanimously approved. Motion Passes.</p>
<p>6. B231CA5 – Approve Related Party Lease Renewal with Broward County School Board</p>	<p>A Motion was made by Cindy Arenberg-Seltzer to approve Three-Year Related Party Lease Agreement Renewal with the School Board of Broward County at the Gulfstream Early Learning Center for the period September 5, 2022, through September 4, 2025. Seconded by Amoy Reid. The Motion was unanimously approved. Motion Passes.</p> <p>The following Board members abstained from the vote and completed the required conflict of interest documentation.</p> <ul style="list-style-type: none"> • Sharonda Bailey because she is the Director of Head Start/Early Interventions
<p>7. B231CA6 - Approve Related Party Purchases</p>	<p>A Motion was made by Cindy Arenberg-Seltzer to Approve Related Party Purchases for Training Room Facility Usage Fees at SBBC Gulfstream Center for</p>

<p>for Training Room Facility Usage Fees at Broward County School Board - Gulfstream Center</p> <p>8. B231CA7 - Approve Amendment #4 of Keefe McCullough Agreement for FY22 Financial Audit and other Services for the period July 1, 2022-June 30, 2023</p>	<p>period of September 1, 2022 through June 30, 2023. Seconded by Renee Podolsky. The Motion was unanimously approved. Motion Passes.</p> <p>The following Board members abstained from the vote and completed the required conflict of interest documentation.</p> <ul style="list-style-type: none"> • Sharonda Bailey because she is the Director of Head Start/Early Interventions <p>A Motion was made by Cindy Arenberg-Seltzer to Approve Amendment #4 of Keefe McCullough Agreement for FY22 Financial Audit and other Services for the period July 1, 2022 through June 30, 2023. Seconded by Monica King. The Motion was unanimously approved. Motion Passes.</p>
<p>Finance Committee</p> <p>1. B231FIN1 – Preliminary FY 22 Financial Results – FYI Only</p> <p>2. B231FIN2 – Approve July 2022 Interim Financial Statements</p> <p>3. B231FIN3 – Approve FY23 Budget Amendment #1</p>	<p><u>Preliminary FY 22 Financials Results FYI Only</u></p> <p>Cindy A. Seltzer and CAO, presented the Preliminary Financial Results (Unaudited) Pending 13th Month Adjustments</p> <p>Chair Laurie Sallarulo asked if there is any indication that we might not continue to be funded in the future. How can we prepare for that?</p> <p>CAO replied that there are two factors that affect that. The statewide commitment to meet dollars in order to meet the need across the state, it comes down to how they structure the state budget. The other is how they distribute the funds to the coalitions that affect us. Hopefully, now that we have extended what our need is, we get our proportional share of it.</p> <p><u>Approve July 2022 Interim Financials</u></p> <p>A Motion was brought forth by the Finance Committee to Approve July 2022 Interim Financial Statements, Pending Approval of an Annual Audit Performed by a Qualified Independent Certified Public Accountant. Seconded by Dawn Liberta. The Motion was unanimously approved. Motion Passes.</p> <p><u>Approve FY 22 Budget Amendment #1</u></p> <p>The CAO reviewed the highlights of the FY21 Budget Amendment #1</p> <p>A Motion was brought forth by the Finance Committee to Approve FY 2023 Budget Amendment #1. The Motion was unanimously approved. Seconded by Monica King. Motion Passes. The Motion was unanimously approved. Motion Passes.</p>

<p>3. B231RB3 – Approve CEO Goals for FY 22/23</p>	<p>A Motion was made by Dawn Liberta to Approve CEO Performance Pay of \$10,000. Seconded by Cindy A. Seltzer. The Motion was unanimously approved. Motion Passes.</p> <p><u>CEO Performance Evaluation</u></p> <p>A Motion was made by Monica King to Approve CEO 5 Year Goals. Seconded by Cindy A. Seltzer. The Motion was unanimously approved. Motion Passes.</p> <p>Laurie Sallarulo asked if there is a plan for staff appreciation. I know this is not something the ELC can use its funding for and suggested that perhaps this is something the Board could contribute to.</p> <p>Richard Campillo suggested that the board could sponsor the Staff Appreciation event</p> <p>CEO said yes, we are planning an event at a park in October. The Executive team is planning it. We cannot use any ELC money for this and will send out a link to board members, should they wish to contribute to the cost of this.</p>
<p>UNFINISHED BUSINESS</p>	<p>None</p>
<p>NEW BUSINESS</p>	<p>None</p>
<p>MATTERS FROM CHAIR</p>	<p>There was no discussion.</p>
<p>MATTERS FROM COMMITTEES</p>	<p>Dawn Liberta mentioned that we need members of the Governance Committee.</p> <p>Melody McDonald said she is interested in finding out about it. Renee Podolsky is also interested.</p>
<p>PROVIDER REPRESENTATIVE COMMITTEE</p>	<p>Beverly Batson shared that the background checks length of time it is taking too long before they come back. It's taken sometimes up to 3 months.</p> <p>CEO said that we have brought this up to DEL and while DEL is working with DCF who does the background checks, they are working on a plan.</p> <p>Dawn Liberta shared that the issues with background checks are everywhere and for everyone, not just childcare, and indicated she would follow up on this.</p>
<p>PUBLIC COMMENT</p>	<p>There was no discussion.</p>
<p>NEXT MEETING DATE</p>	<p>November 14, 2022</p>
<p>ADJOURN</p>	<p>Cindy A. Seltzer Motioned to Adjourn meeting at 10:15 AM</p>

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.

ITEM#/MEETING	B232FIN1 / BOARD
MEETING DATE:	November 14, 2022
SUBJECT:	September 2022 Interim Financial Statements
FOR ACTION:	YES
RECOMMENDED ACTION:	Approve September 2022 Interim Financial Statements, Pending Approval of an Annual Audit Performed by a Qualified Independent Certified Public Accountant
FINANCIAL IMPACT:	None

Background Information:

The Interim Financial Statements for the three-month period ending September 30, 2022, are attached for review. Financial Highlights for the period are as follows:

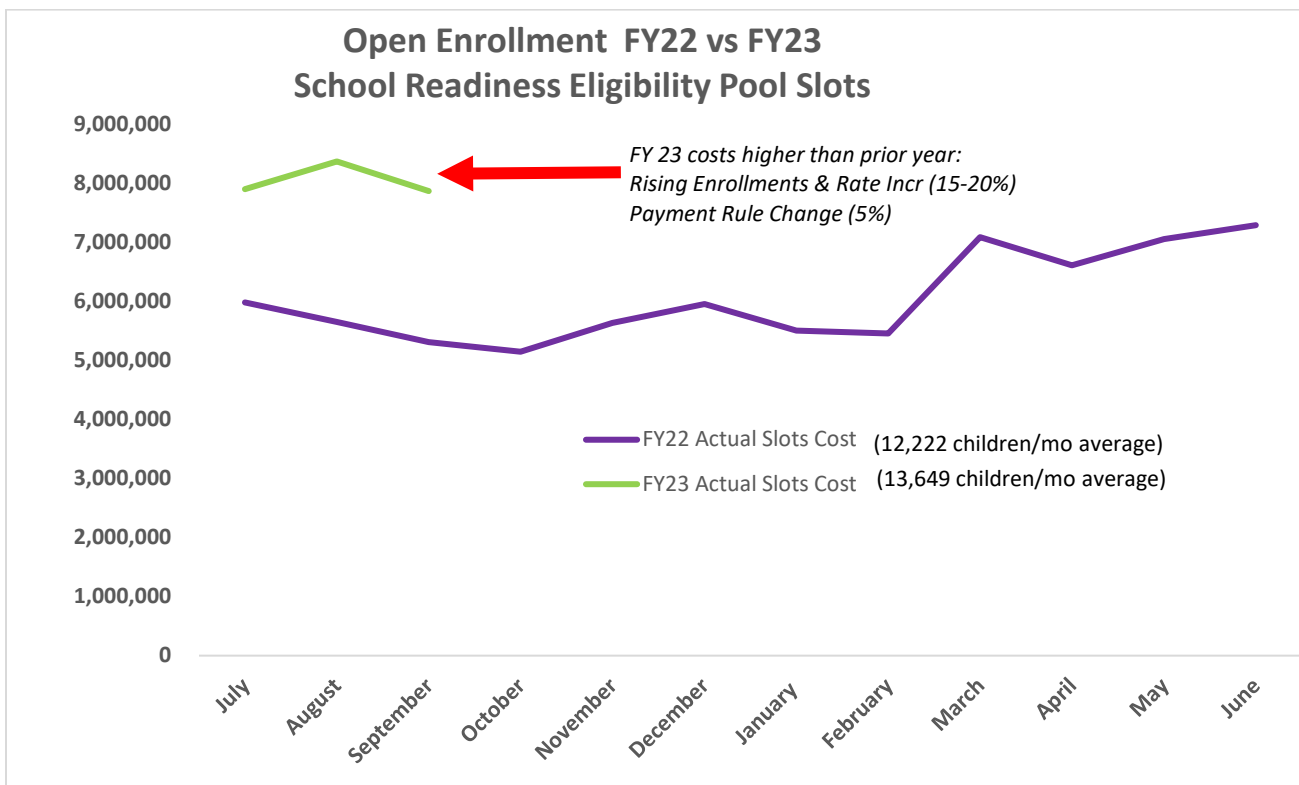
1. Overall

The first quarter of the 2023 fiscal year continued with strong SR expenditures following nearly two years of open enrollment that began in November 2020. New enrollments through the fiscal year are expected to remain strong as a comprehensive enrollment outreach campaign draws new families to our portal and staff continue to call families as soon as they apply for services. VPK and Stimulus Program expenditures also continued to ramp up.

2. Expenditures for the SR Eligibility Pool remain higher than last fiscal year due to:

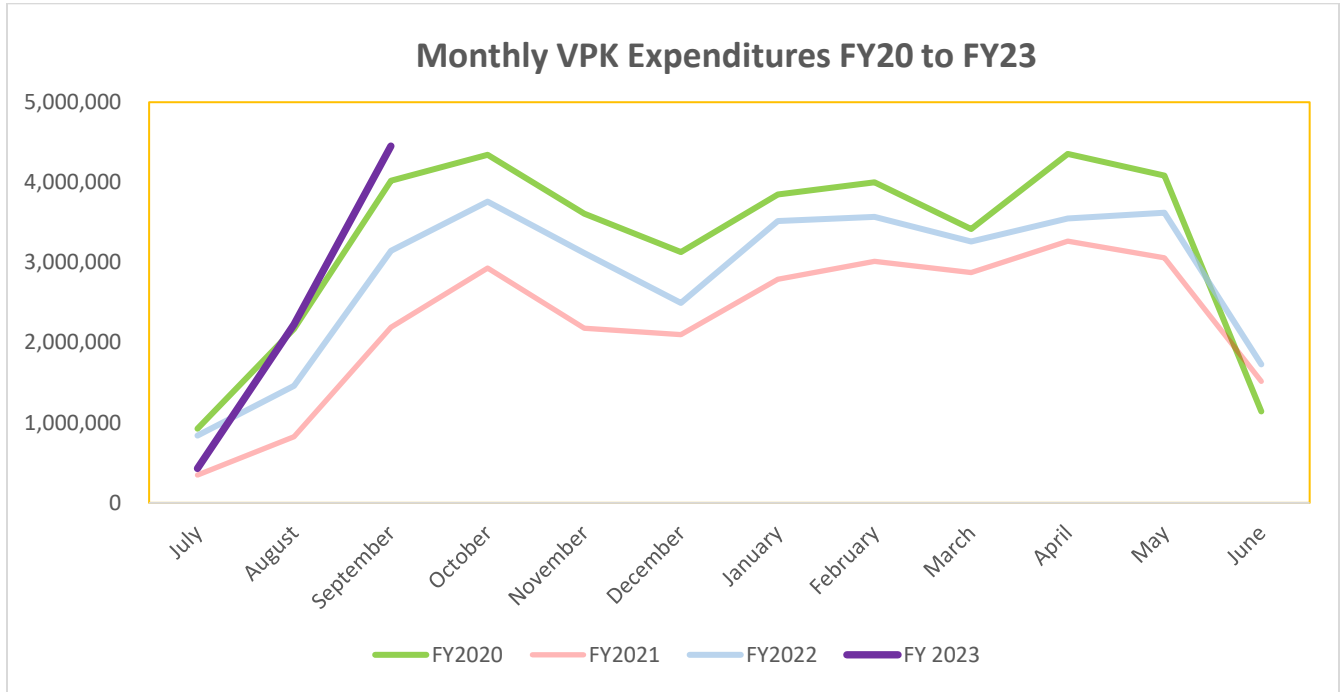
- Continuous open enrollment since November 2020 serving an average 12% (1,400) more children per month.
- Higher maximum reimbursement rates over the prior year resulting from:
 - a. A rate increase that went into effect March 1, 2022, that raised rates for all non-school aged children approximately 7%
 - b. A DEL rule change that went into effect July 1, 2022, defaulting all reimbursement rates to the ELC’s maximum reimbursement rate, even if the provider’s private rate is lower. This change increased reimbursements across the Board by approximately 5%.

While these higher expenditures are currently projected to result in an \$8 million deficit at year end, DEL has indicated that they will be increasing allocations for Coalitions with high enrollments to cover this cost later in the year.



3. VPK Returning to Pre-Pandemic Levels

VPK first quarter expenditures are already on track to exceed the pre-pandemic levels from FY2020. This is due to the combined effect of a return to normal in the number of enrollments and attendance, as well as a Statewide increase to reimbursement rates.



4. ARPA and CRSSA stimulus funding expenditure ramping up as DEL issues allocations and guidance:

- First quarter expenditures for ARPA Round 1 stabilization grants and CRSSA Broward Above and Beyond program support to providers are both on track at 22% and 25% of the current budget respectively.
- DEL recently invited the Coalitions to submit applications to expand CRSSA-funded workforce initiatives to repurpose residual, un-needed CRSSA Phase V & VI allocations that were rolled out to the Coalitions for FY23. Broward is applying to expand our Above and Beyond Program from \$3 million to \$8 million with these residual funds to reach more centers and offer more and larger retention grants and stipends. This expansion will fully utilize Broward's current restricted CRSSA allocation and avoid having to return un-used funds to the State.
- ARPA Round 2 Grants and other funding allocations will roll out in late October/Early November.

Recommended Action:

Staff and Finance Committee recommend that the Board **Approve September 2022 Interim Financial Statements, pending approval of an annual audit performed by a qualified independent certified public accountant.**

Supporting Documents:

- September 2022 Interim Financial Statements
- September 2022 Utilization Report



Early Learning Coalition of Broward County, Inc.

INTERIM FINANCIAL STATEMENTS

FISCAL YEAR 2022-2023

For The Three Months Ended September 30, 2022

Submitted to the Board

November 14, 2022

Early Learning Coalition of Broward County, Inc.
FY 2022-2023 Statement of Financial Position
As of September 30, 2022

	September 30, 2022	September 30, 2021
Assets:		
Cash	\$ 24,150,531	\$ 3,005,780
Grants Receivable	49,894,281	18,443,747
Accounts Receivable	1,447,583	1,011,247
Due From Providers	148,056	1,139,269
Prepaid Expense	371,220	311,016
Fixed Assets	11,484	13,262
Total Assets	\$ 76,023,156	\$ 23,924,322
Liabilities:		
Accounts Payable	\$ 265,298	\$ 220,789
Salary & Benefits Payable	(7,109)	(7,474)
Compensated Absences	393,550	394,749
Rent Abatement	214,627	179,386
Due to Providers	12,813,826	8,784,156
Due to Other Agencies	1,328,561	1,333,357
Deferred Revenue	60,676,521	12,700,706
Total Liabilities	\$ 75,685,275	\$ 23,605,668
Net Assets		
Unrestricted	337,882	318,654
Total Net Assets	337,882	318,654
Total Liabilities and Net Assets	\$ 76,023,156	\$ 23,924,322

Early Learning Coalition of Broward County, Inc.
FY 2022-2023 Statement of Activities
For The Three Months Ended September 30, 2022

	Sep 2022 Actual	FY 2023 YTD Actual	FY 2022 YTD Actual
Revenue			
DEL School Readiness	\$ 7,480,617	\$ 22,378,902	\$ 16,722,286
DEL School Readiness Match Pool	386,252	1,644,035	1,361,614
DEL Preschool Development Grant	39,695	57,277	18,350
DEL CLASS Observation Funding	-	-	-
DEL - CARES/CRRSA Pandemic Relief	76,174	347,060	-
DEL-ARPA Pandemic Relief	1,138,289	9,057,476	-
OEL - School Readiness Program Assessments	6,577	6,577	-
DEL - Voluntary Pre-K	4,591,952	7,373,715	5,445,723
CSC - Income Eligible	665,485	2,228,677	1,149,893
CSC - Vulnerable Populations	230,387	660,364	535,045
Broward County- SR Match	500,043	1,499,399	638,076
Broward County - Special Needs	-	-	60,161
Univ of Florida Lastinger Ctr	-	-	-
Local Match: United Way & Cities	10,833	37,510	59,350
BECE & Misc	2,039	7,133	809
Total Revenue	\$ 15,128,343	\$ 45,298,125	\$ 25,991,306
Expenses			
Child Care Slots and Incentives:			
DEL School Readiness	\$ 6,407,096	\$ 19,054,025	\$ 13,850,610
DEL School Readiness Match Pool	386,252	1,644,035	1,361,614
DEL-CARES/CRRSA Pandemic Relief	-	-	-
DEL - Voluntary Pre-K	4,452,319	7,108,285	5,312,354
CSC - Income Eligible	621,388	2,073,661	1,110,195
CSC - Vulnerable Populations	250,986	680,963	494,837
Broward County- Income Eligible	444,483	1,332,799	567,179
Broward County - Special Needs	-	-	53,476
Municipalities-SR Local Match	10,833	37,511	59,350
Stipends and Grants to Providers	1,174,393	9,269,572	98,491
Placeholder: Restricted Allocations	-	-	-
Total Child Care Slots and Incentives	\$ 13,747,751	\$ 41,200,851	\$ 22,908,105
Sub Recipient Expense			
Children's Forum	12,886	35,407	14,181
211 Broward	26,084	82,140	104,132
Total Sub Recipient Expense	\$ 38,970	\$ 117,547	\$ 118,313
ELC Expense			
Salaries & Benefits	\$ 1,166,919	\$ 3,289,331	\$ 2,523,974
Attorneys	16,732	27,829	17,252
Auditors	9,300	9,300	-
Temporary Staff	-	1,232	17,560
Consultants	5,938	149,875	46,953
Staff & Board Travel	872	8,546	9,747
Insurance	4,295	12,884	11,220
Office Rent & Maintenance	43,170	137,526	123,359
Office Machines & Storage	1,169	3,168	1,657
Software Licenses	17,295	66,677	60,411
Internet, Email, Website, Phones	17,724	45,841	39,881
Cell Phones	6,942	23,323	13,148
Sponsorships & Memberships	2,970	33,261	7,629
Books for Kids	22,255	132,084	740
Other Operating Costs	7,797	23,084	71,124
Computer Equipment & Software	14,036	15,544	23,572
Furniture & Fixtures	-	790	675
Total ELC Expense	\$ 1,337,412	\$ 3,980,295	\$ 2,968,902
Total Expenses	\$ 15,124,133	\$ 45,298,692	\$ 25,995,320
Change in net assets	\$ 4,210	\$ (567)	\$ (4,014)
Net assets, beginning of year		338,797	317,763
Net assets, end of the period		\$ 338,230	\$ 313,749

Early Learning Coalition of Broward County, Inc.
FY 2021-2022 Annual Budget to Actual by Month
For The Period Ending September 30, 2022
Detail

	FY 2023 Budget Amendment 1	YTD Actual	Balance	% of Budget	Notes
Revenue:					
DEL School Readiness	\$ 81,042,057	\$ 22,378,902	\$ 58,663,155	28%	High to due to open enrollment & rate increases. Addl funding expected
DEL School Readiness Match Pool	5,124,438	1,644,035	3,480,403	32%	
DEL Preschool Development Grant	337,496	57,277	280,219	17%	Expenditures began August
DEL CLASS Observation Funding	521,191	-	521,191		Expenditures begin in October
DEL - CARES/CRRSA Pandemic Relief	8,053,271	347,060	7,706,211	4%	Above & Beyond Stipends Rolling Out
DEL-ARPA Pandemic Relief	41,627,426	9,057,476	32,569,950	22%	
DEL - Voluntary Pre-K	51,732,328	7,373,715	44,358,613	14%	Expenditures Ramp up in School Year
CSC - Income Eligible	4,769,993	2,228,677	2,541,316	47%	Expiring funds used first quarter
CSC - Vulnerable Populations	2,468,621	660,364	1,808,257	27%	
Broward County- SR Match	2,757,290	1,499,399	1,257,891	54%	Expiring funds used first quarter
Broward County - Special Needs	498,923	-	498,923	0%	All Special Needs Children in SR program
Univ of Florida Lastinger Ctr	70,000	-	70,000	0%	Intermittent Expenditures
Local Match: United Way & Cities	400,000	37,510	362,490	9%	Intermittent Expenditures
BECE & Misc	50,000	7,133	42,867	14%	Intermittent Program Income
Total Revenue	\$ 199,453,034	\$ 45,298,125	\$ 154,154,909	23%	
Expense					
Child Care Slots and Incentives					
DEL School Readiness	\$ 67,581,820	\$ 19,054,025	\$ 48,527,795	28%	High to due to open enrollment & rate increases. Addl funding expected
DEL School Readiness Match Pool	5,124,438	1,644,035	3,480,403	32%	
DEL-CARES/CRRSA Pandemic Relief	114,855	-	114,855	0%	Restricted to VPK Closure Costs
DEL - Voluntary Pre-K	50,041,032	7,108,285	42,932,747	14%	Expenditures Ramp up in School Year
CSC - Income Eligible	4,292,993	2,073,661	2,219,332	48%	Expiring funds used first quarter
CSC - Vulnerable Populations	2,221,759	680,963	1,540,796	31%	
Broward County- Income Eligible	2,450,924	1,332,799	1,118,125	54%	Expiring funds used first quarter
Broward County - Special Needs	443,487	-	443,487	0%	All Special Needs Children in SR program
Local Match: United Way & Cities	400,000	37,511	362,489	9%	Intermittent Expenditures
Stipends and Grants to Providers	45,092,871	9,269,572	35,823,299	21%	
Placeholder: Restricted Allocations	3,692,740	-	3,692,740	0%	
Total Child Care Slots and Incentives	\$ 181,456,919	\$ 41,200,851	\$ 140,256,068	23%	
Sub Recipient Expense					
Children's Forum	148,797	\$ 35,407	113,390	24%	
211 Broward	462,000	82,140	379,860	18%	
Total Sub Recipient Expense	\$ 610,797	\$ 117,547	\$ 493,250	19%	
ELC Expense					
Salaries & Benefits	\$ 14,559,844	\$ 3,289,331	\$ 11,270,513	23%	
Attorneys	109,000	27,829	81,171	26%	
Auditors	42,500	9,300	33,200	22%	
Temporary Staff	50,000	1,232	48,768	2%	Intermittent Expenses
Consultants	515,729	149,875	365,854	29%	
Staff & Board Travel & Training	75,000	8,546	66,454	11%	Intermittent Expenses
Insurance	52,418	12,884	39,534	25%	
Office Rent & Maintenance	468,769	137,526	331,243	29%	
Office Machines & Storage	6,332	3,168	3,164	50%	Storage closeout in first quarter
Software Licenses	230,154	66,677	163,477	29%	
Internet, Email, Website, Phones	131,866	45,841	86,025	35%	
Cell Phones	91,200	23,323	67,877	26%	
Sponsorships & Memberships	61,285	33,261	28,024	54%	Annual Dues paid in Full
Books for Kids	550,000	132,084	417,916	24%	
Instructional Materials	80,000	-	80,000	0%	Intermittent Expenses
Other Operating Costs	273,803	23,084	250,719	8%	Intermittent Expenses
Computer Equipment & Software	58,916	15,544	43,372	26%	
Furniture & Fixtures	11,542	790	10,752	7%	Intermittent Expenses
Depreciation	-	-	-	0%	
Unallocated (Budget Only)	16,960	-	16,960	0%	
Total ELC Expense	\$ 17,385,318	\$ 3,980,295	\$ 13,405,023	23%	
Total Non-Slot Expense	\$ 17,996,115	\$ 4,097,841	\$ 13,898,274	23%	
Total Expense	\$ 199,453,034	\$ 45,298,692	\$ 154,154,342	23%	

Early Learning Coalition of Broward County, Inc.
FY 2021-2022 Annual Budget to Actual YTD
For The Period Ending September 30, 2022
Summary

	FY 2023 Budget Amendment 1	YTD Actual	Balance	% of Budget	Notes
Revenue:					
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CSC - Vulnerable Populations	2,468,621	660,364	1,808,257	27%	
Broward County- SR Match	2,757,290	1,499,399	1,257,891	54%	Expiring funds used first quarter
Broward County - Special Needs	498,923	-	498,923	0%	All Special Needs Children in SR program
Univ of Florida Lastinger Ctr	70,000	-	70,000	0%	Intermittent Expenditures
Local Match: United Way & Cities	400,000	37,510	362,490	9%	Intermittent Expenditures
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Total Revenue	\$ 199,453,034	\$ 45,298,125	\$ 154,154,909	23%	
Expense					
Child Care Slots and Incentives					
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DEL - Voluntary Pre-K	50,041,032	7,108,285	42,932,747	14%	Expenditures Ramp up in School Year
CSC - Income Eligible	4,292,993	2,073,661	2,219,332	48%	Expiring funds used first quarter
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Broward County- Income Eligible	2,450,924	1,332,799	1,118,125	54%	Expiring funds used first quarter
Broward County - Special Needs	443,487	-	443,487	0%	All Special Needs Children in SR program
Municipalities-SR Local Match	400,000	37,511			Intermittent Expenditures
Stipends and Grants to Providers	45,092,871	9,269,572			
Placeholder: Restricted Allocations	3,692,740	-	3,692,740	0%	
Total Child Care Slots and Incentives	\$ 181,456,919	\$ 41,200,851	\$ 104,070,280	23%	
Program Expense					
Children's Forum	\$ 114,979	\$ 32,877	\$ 82,102	29%	
211 Broward	337,000	51,518	285,482	15%	Staff vacancies
Eligibility, Payments & CCR&R	7,792,004	2,201,919	5,590,085	28%	
Quality & Education	4,899,400	775,724	4,123,676	16%	Trainings & Other Activities Start Sept
Total Program Expense	\$ 13,143,383	\$ 3,062,038	\$ 10,081,345	23%	
Administrative Expense					
Children's Forum	33,817	2,531	31,286	7%	Staff Vacancies
211 Broward	125,000	30,621	94,379	24%	
ELC Administration	4,693,915	1,002,651	3,691,264	21%	2.2% of Revenues (ELC Only)
Total Administrative Expense	\$ 4,852,732	\$ 1,035,803	\$ 3,816,929	21%	2.3% of Revenues (All Admin)
Total Expenses	\$ 199,453,034	\$ 45,298,692	\$ 154,154,342	23%	

SCHOOL READINESS 3 YEAR UTILIZATION FY 2023 -2024

New Enrollments from Waitlist:

Enrollment based on zero waiting time eff April 1, 2022

Funding Changes:

Assumptions:

Daily Average Cost forecast reflects current actual trends.
 Rate Increases effective 7/1/21 & 3/31/22
 Provider Reimbursement at ELC Max Rates Eff 7/1/22
 (Affecting Approximately 374 Providers)



Fiscal Year 2022-23

Act or Proj	Month	Days of Care	Percent Days Used	Children Served	Children Served +/-	Ave Cost Per Day	School Readiness Base	School Readiness Gold Seal/QPI	Children's Services Council	Broward County	Total Slots	Match	Net Billable	
A	Jul-22	21	86%	13,240	-97	\$28.75	5,777,650	962,619	810,496	443,833	7,994,598	(35,015)	7,959,583	
A	Aug-22	23	94%	13,891	+651	\$26.12	6,201,483	1,055,288	642,374	444,483	8,343,628	(34,400)	8,309,228	
A	Sep-22	22	94%	13,817	-74	\$25.82	5,765,458	1,016,552	620,873	444,483	7,847,367	(28,557)	7,818,810	
P	Oct-22	21	94%	13,852	+35	24.30	5,819,758	835,029	258,941	154,302	7,068,030	(29,026)	7,039,004	
P	Nov-22	22	94%	13,887	+35	24.27	6,124,757	877,027	258,941	154,302	7,415,027	(30,408)	7,384,619	
P	Dec-22	22	94%	13,922	+35	24.28	6,145,269	878,656	258,941	154,302	7,437,168	(30,408)	7,406,760	
P	Jan-23	22	94%	13,957	+35	24.29	6,164,843	881,223	258,941	154,302	7,459,309	(30,408)	7,428,901	
P	Feb-23	20	94%	13,992	+35	24.38	5,605,143	804,073	258,941	154,302	6,822,460	(27,644)	6,794,816	
P	Mar-23	23	94%	14,027	+35	24.28	6,492,225	928,465	258,941	154,302	7,833,933	(31,790)	7,802,143	
P	Apr-23	20	94%	14,062	+35	24.40	5,641,529	807,945	258,941	154,302	6,862,716	(27,644)	6,835,073	
P	May-23	23	94%	14,097	+35	24.76	6,534,589	1,079,863	258,941	154,302	8,027,695	(32,365)	7,995,330	
P	Jun-23	22	94%	14,132	+35	25.73	6,269,044	1,316,811	258,941	154,306	7,999,102	(32,608)	7,966,494	
Average Enrollments (Baseline)				13,906		\$25.11	Proj Total	\$ 72,541,748	\$ 11,443,552	\$ 4,404,212	\$ 2,721,521	\$ 91,111,033	\$ (370,272)	\$ 90,740,762
Increase to baseline FY23 over FY22				1,684			Budget	66,388,728	8,671,721	4,404,212	2,721,521	82,186,183	(370,272)	81,815,911
							Surplus(Deficit)	(6,153,020)	(2,771,831)	-	-	(8,924,851)	-	\$ (8,924,851)
Increase to baseline FY23 over FY17				4,510	(FY17 Baseline= 9,396)		Carry-Over	-	-	-	-	-	-	-
Increase in Avg Cost over FY17				\$ 6.50	(FY17 Baseline = \$18.62)		Surplus(Deficit)	\$ (6,153,020)	\$ (2,771,831)	\$ -	\$ -	\$ (8,924,851)	\$ -	\$ (8,924,851)

Fiscal Year 2023-24

Act or Proj	Month	Days of Care	Percent Days Used	Children Served	Children Served +/-	Ave Cost Per Day	School Readiness	School Readiness Gold Seal/QPI	Children's Services Council	Broward County	Total Slots	Match	Net Billable	
P	Jul-23	21	94%	14,026	-106	\$25.25	6,049,863	960,693	269,495	158,772	7,438,823	(29,606)	7,409,217	
P	Aug-23	23	94%	14,036	+10	25.12	6,664,553	1,029,779	269,495	145,404	8,109,232	(32,426)	8,076,806	
P	Sep-23	21	94%	14,046	+10	25.24	6,056,647	965,338	269,495	152,198	7,443,679	(29,606)	7,414,073	
P	Oct-23	22	94%	14,056	+10	25.11	6,368,044	1,004,158	269,495	124,750	7,766,447	(31,016)	7,735,430	
P	Nov-23	22	94%	14,066	+10	25.11	6,372,552	1,004,747	269,495	124,750	7,771,544	(31,016)	7,740,528	
P	Dec-23	21	94%	14,076	+10	25.16	6,077,593	966,091	269,495	124,750	7,437,929	(29,606)	7,408,322	
P	Jan-24	23	94%	14,086	+10	25.07	6,681,241	1,045,198	269,495	124,750	8,120,684	(32,426)	8,088,258	
P	Feb-24	21	94%	14,096	+10	25.16	6,086,199	967,216	269,495	124,750	7,447,661	(29,606)	7,418,054	
P	Mar-24	21	94%	14,106	+10	25.16	6,090,503	967,778	269,495	124,750	7,452,526	(29,606)	7,422,920	
P	Apr-24	22	94%	14,116	+10	25.11	6,395,094	1,007,693	269,495	124,750	7,797,032	(31,016)	7,766,016	
P	May-24	23	94%	14,126	+10	25.52	6,844,371	1,052,113	269,495	124,750	8,290,729	(33,001)	8,257,728	
P	Jun-24	20	94%	14,136	+10	26.61	6,184,953	945,000	269,495	124,750	7,524,198	(30,196)	7,494,001	
Average Enrollments (Baseline)				14,081		\$25.30	Proj Total	\$ 75,871,613	\$ 11,915,803	\$ 3,233,944	\$ 1,579,124	\$ 92,600,484	\$ (369,129)	\$ 92,231,355
Increase to baseline FY24 over FY23				175			Budget	68,700,251	8,671,721	3,233,944	1,579,124	82,185,040	(369,129)	81,815,911
							Surplus(Deficit)	(7,171,362)	(3,244,082)	-	-	(10,415,444)	-	\$ (10,415,444)
Increase to baseline FY24 over FY17				4,685	(FY17 Baseline= 9,396)		Carry-Over	-	-	-	-	-	-	-
Increase in Avg Cost over FY17				\$ 6.68	(FY17 Baseline = \$18.62)		Surplus(Deficit)	\$ (7,171,362)	\$ (3,244,082)	\$ -	\$ -	\$ (10,415,444)	\$ -	\$ (10,415,444)

SCHOOL READINESS UTILIZATION FY 2021-2023

Children Services Council Vulnerable Population Contract

New Enrollments from Waitlist:

Enroll per Mo: 39
 Transfer to Sr/ Mo: 27 Avg
 Age Out/Exit Care: 5 Avg
 Rate Incr Effective 7/1/21 & 3/1/22

Funding Changes:

Assumptions:

Daily Average Cost forecast reflects current actual trends.
 All currently requested rate increases approved

Contract Year 2021-22 (CONTRACT EXTENSION)

Act or Proj	Month	Days of Care	Children Served	Children Served +/-	Ave Cost Per Day	Total Slots	Adjustments	Net Billable
A	Oct-21	22	276	-5	27.74	168,431		168,431
A	Nov-21	22	274	-2	26.44	159,352		159,352
A	Dec-21	21	255	-19	30.62	163,954		163,954
A	Jan-22	23	250	-5	26.18	150,542		150,542
A	Feb-22	20	263	+13	29.93	157,427		157,427
A	Mar-22	22	276	+13	34.78	211,165		211,165
A	Apr-22	21	278	+2	33.18	193,695		193,695
A	May-22	23	288	+10	30.90	204,660		204,660
A	Jun-22	21	273	-15	32.60	186,872		186,872
A	Jul-22	22	268	-5	32.49	191,550		191,550
A	Aug-22	21	312	+44	35.97	235,662		235,662
A	Sep-22	20	310	-2	40.06	248,356		248,356
Projected Total							\$	2,271,665
FY2022 CSC Contract Extension								2,271,665
Surplus(Deficit) CSC Contract Year							\$	-

Contract Year 2022-23

Act or Proj	Month	Days of Care	Children Served	Children Served +/-	Ave Cost Per Day	Total Slots	Adjustments	Net Billable
P	Oct-22	22	317	+7	33.18	231,385		231,385
P	Nov-22	22	324	+7	33.18	236,495		236,495
P	Dec-22	21	331	+7	33.18	230,622		230,622
P	Jan-23	23	338	+7	34.18	265,702		265,702
P	Feb-23	20	345	+7	33.18	228,930		228,930
P	Mar-23	22	352	+7	33.18	256,933		256,933
P	Apr-23	21	359	+7	33.18	250,131		250,131
P	May-23	23	366	+7	33.18	279,295		279,295
P	Jun-23	21	373	+7	33.18	259,885		259,885
P	Jul-23	22	380	+7	33.18	277,370		277,370
P	Aug-23	21	387	+7	36.34	295,320		295,320
P	Sep-23	20	394	+7	33.18	261,445		261,445
Projected Total							\$	3,073,514
FY23 CSC Contract Year Bud							\$	2,284,388
Surplus(Deficit) CSC Contract Year							\$	(789,126)

ITEM#/MEETING	B232FIN2 / BOARD
MEETING DATE:	November 14, 2022
SUBJECT:	FY 2023 Budget Amendment #2
FOR ACTION:	YES
RECOMMENDED ACTION:	Approve FY2023 Budget Amendment #2
FINANCIAL IMPACT:	\$76,326,045 Net Increase to Revenue and Expense

Background Information:

In June 2022, the Board approved a preliminary annual budget that reflected estimated revenues and expenditures pending receipt of actual grant award letters from funders. In September, the Board approved Budget Amendment #1, which included updated amounts from those actual awards. Since then, DEL has issued additional allocations for some of those awards, and we propose Amendment #2 to reflect these and other proposed changes for fiscal year 2023.

Current Status: Key changes and updates Included in FY2023 Budget Amendment #2 are as follows:

1. Revenue and Related Expenditures

\$1,859,769 Net Increase to School Readiness funding allocations for FY23

- \$1,910,832 increase to Gold Seal Allocation for Slots. Gold Seal is a 20% rate differential paid to accredited providers. Allocations for Gold Seal are adjusted to match actual need.
- \$374,759 initial allocation for Special Needs rate differential paid to providers with qualifying enrollments
- \$425,822 decrease in the amount allocated to Broward from one-time \$72 million statewide School Readiness expansion pool. DEL had initially estimated the Broward award at approximately \$2.8 million in February 2022 but the final allocation given in September 2022 was \$2.3 million.

\$149,000 Increase to PDG and Child Assessment Funding Allocations

- \$50,000 in additional funding for ongoing Mental Health trainings for providers through December 30, 2022
- \$99,000 in additional federal stimulus funding to purchase tablets/technology for VPK providers to use for CLASS assessments

\$74,341,072 Increase to ARPA Federal stimulus funding for pandemic relief

- \$67,920,286 for stabilization grants for providers and administration:

This is the second round of ARPA grants that will be distributed to providers, whether contracted with the ELC or not, to help stabilize their businesses. The new allocation, combined with Round 1 already in progress, brings the total amount of available grant fund to nearly \$110 million for FY23. It is expected that the application process will look almost exactly like the Round 1 grants. ELC's have been informed that these grants will be awarded in one lump sum, unlike the first round, which was awarded in three payments over three fiscal quarters. While we have been informed these grants should be larger than the first round, we have not been given exact figures. Additionally, once all stabilization grants have been distributed, the unspent remainder at the state level will be distributed using a calculation based on proportionate share of each qualifying provider's approved Round 2 grant.

Nearly \$190 million has been paid/sent directly to providers and families since March 2020

Pandemic Relief					
Special Pass Through Initiatives					
	FY20	FY21	FY22	FY23	Total
Stipends & Grants (CARES, CRRSA, ARPA) Statewide Initiatives	\$ 462,645	\$ 12,981,868	\$ 43,193,891	\$ 108,648,712	\$ 165,287,116
First Responders Slots & Other Support (CARES) Statewide Initiative	2,562,400	12,794,220			15,356,620
Stipends & Grants (CCDF) Local Broward Initiatives	1,784,103	6,177,835			7,961,938
Books for Kids (Bookworms & others) Local Broward Initiatives	3,917	280,982	213,782	500,000	998,681
Total	\$ 4,813,065	\$ 32,234,905	\$43,407,673	\$ 109,148,712	\$ 189,604,355

- \$6,420,766 for grants, stipends and program support to the early care and education workforce.

These funds will be used to provide Grants, stipend and program support to the early care and education workforce. Details of the planned expenditures will be discussed at the Executive Committee meeting after staff receives further instruction and guidance from DEL on October 28, 2022.

\$170,975 Increase to local funding revenue projections for FY23

- Reflects timing adjustments for expenses incurred between June and July made during the local contract closeout process in the first quarter of the Coalition's fiscal year. Local Contracts run on a fiscal year that ends on September 30, while the Coalition's fiscal year ends on June 30. Expense adjustments within contract periods that cross Coalition fiscal years require corresponding revenue recognition adjustments in accordance with Generally Accepted Accounting Principles. The revenue budget has also been adjusted to reflect the changes.

Recommended Action:

Staff and Finance Committee recommend that the Board **Approve FY2023 Budget Amendment #2.**

Supporting Documents:

- Draft FY2023 Budget Amendment #2 with comparison to last three years and current year actuals

FY2023 Budget Amendment #2 by Business Activity (Proposed)



Revenue:

	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023
	Child Care Slots	Program Support Subsidized Child Care & CCR&R	Education & Quality Services	Administration	Total Budget
DEL School Readiness	\$ 69,414,759	\$ 6,282,930	\$ 3,350,690	\$ 3,853,448	\$ 82,901,826
DEL School Readiness Match	5,124,438	-	-	-	5,124,438
DEL Preschool Development Grant	-	-	368,121	19,375	387,496
DEL CLASS Observation Funding	-	-	620,191	-	620,191
DEL-CARES/CRRSA Pandemic Relief	114,855	-	7,535,752	402,664	8,053,271
DEL-ARPA	-	-	115,968,498	-	115,968,498
DEL - Voluntary Pre-K	50,041,032	1,268,472	-	422,824	51,732,328
CSC - Income Eligible	4,430,983	369,249	-	123,083	4,923,314
CSC - Vulnerable Populations	2,237,393	186,449	-	62,150	2,485,992
Broward County- Income Eligible	2,451,175	229,798	-	76,599	2,757,572
Broward County - Special Needs	443,487	41,577	-	13,859	498,923
Univ of Florida Lastinger Ctr	-	-	70,000	-	70,000
Local Match: United Way & Cities	400,000	-	-	-	400,000
BECE & Misc	-	-	50,000	-	50,000
Total Revenue	\$ 134,658,122	\$ 8,378,474	\$ 127,963,252	\$ 4,974,001	\$ 275,973,850

Expense:

Child Care Slots & Incentives

DEL - School Readiness	\$ 69,414,759				\$ 69,414,759
DEL - School Readiness Match	5,124,438				5,124,438
DEL-CARES/CRRSA Pandemic Relief	114,855				114,855
DEL - Voluntary Pre-K	50,041,032				50,041,032
CSC - Income Eligible	4,430,983				4,430,983
CSC - Vulnerable Populations	2,237,393				2,237,393
Broward County-Income	2,451,175				2,451,175
Broward County - Special Needs	443,487				443,487
Local Match: United Way & Cities	400,000				400,000
Learning Pods Collaborative	-				-
Stipends & Grants to Providers	-		109,294,263		109,294,263
Placeholder: Restricted Allocations	-		13,830,580		13,830,580
Total Child Care Slots & Incentives	\$ 134,658,122	\$ -	\$ 123,124,843	\$ -	\$ 257,782,965

Sub Recipient Operating Expenses

Nova Southeastern University				\$ -	\$ -
Children's Forum	-		114,979	\$ 33,817	148,797
211 Broward	337,000		-	\$ 125,000	462,000
Total Sub Recipient Operating	\$ -	\$ 337,000	\$ 114,979	\$ 158,817	\$ 610,797

ELC Operating Expenses

Staff Costs	\$ 7,499,889	\$ 3,669,378	\$ 3,390,577	\$ 14,559,844
Attorneys	-	-	109,000	109,000
Auditors	-	-	42,500	42,500
Temporary Staff	-	-	50,000	50,000
Consultants	27,250	408,192	80,288	515,729
Staff & Board Travel	0	15,250	59,750	75,000
Insurance	31,776	11,839	8,802	52,418
Office Rent & Utilities	290,055	102,507	76,208	468,769
Office Machines & Storage	-	-	6,332	6,332
Software Licenses	7,785	12,950	209,419	230,154
Phones/Internet/Web Page	88,102	32,813	10,950	131,866
Cell Phones	0	(0)	91,200	91,200
Sponsorships & Memberships	-	-	61,285	61,285
Books for Kids	-	550,000	-	550,000
Instructional Materials	-	80,000	-	80,000
Fees, Supplies & Other Costs	4,000	4,953	264,850	273,803
Computers & Software	58,916	-	-	58,916
Furniture & Fixtures	-	-	11,542	11,542
Unallocated Budget Only	-	33,701	(164,452)	211,730
Total ELC Operating	\$ -	\$ 8,041,474	\$ 4,723,430	\$ 17,580,088

Total ELC & Sub Recipient

	\$ -	\$ 8,378,474	\$ 4,838,409	\$ 4,974,001	\$ 18,190,884
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Total Expense	\$ 134,658,122	\$ 8,378,474	\$ 127,963,252	\$ 4,974,001	\$ 275,973,850
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Revenue Over Expense	\$ -	\$ -	\$ -	\$ -	\$ -
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Percent Total Expenses	48.79%	3.04%	46.37%	1.80%	100.00%
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Proposed FY2023 Amended Budget Three Year Comparison



	FY21	FY22	FY23	FY23	FY23	+/-	
	FY2021 Actual	FY22 Preliminary Actual (Unaudited)	FY23 Preliminary Approved June 2022	FY23 Amendment 1 Approved September 2022	FY23 Amendment 2 Proposed	Change Amendment 2 over Amendment 1	Reason for Change
Revenue:							
DEL School Readiness	\$ 64,093,701	\$ 74,971,629	\$ 81,478,712	\$ 81,042,057	\$ 82,901,826	\$ 1,859,769	DEL Quarter 1 Allocation Adj
DEL School Readiness Match Pool	5,489,725	5,331,417	5,380,330	5,124,438	5,124,438	-	
DEL Preschool Development Grant	872,970	256,456	350,000	337,496	387,496	50,000	Additional PDG Mental Health
DEL CLASS Observation Funding		403,260	256,870	521,191	620,191	99,000	Funds for Addl Provider Tablets
DEL-CARES/CRRSA Pandemic Relief	27,543,012	22,047,036	3,650,000	8,053,271	8,053,271	-	
DEL - ARPA		21,245,313	35,000,000	41,627,426	115,968,498	74,341,072	Rnd 2 Grants, Stipends & Support
DEL - Voluntary Pre-K	27,139,415	34,070,298	53,671,980	51,732,328	51,732,328	-	
CSC - Income Eligible	4,502,338	3,483,105	3,844,530	4,769,993	4,923,314	153,322	Final Prior Year Carryforward
CSC - Vulnerable Populations	1,725,958	2,312,873	2,468,621	2,468,621	2,485,992	17,371	Final Prior Year Carryforward
Broward County- Income Eligible	1,902,157	1,896,240	1,708,173	2,757,290	2,757,572	282	Final Prior Year Carryforward
Broward County - Special Needs	303,639	141,655	498,923	498,923	498,923	-	
Univ of Florida Lastinger Ctr	49,900	72,910	70,000	70,000	70,000	-	
Local Match: United Way & Cities	371,301	406,881	400,000	400,000	400,000	-	
BECE & Misc	291,221	13,103	50,000	50,000	50,000	-	
Total Revenue	\$ 134,285,337	\$ 166,652,174	\$ 188,828,140	\$ 199,453,034	\$ 275,973,850	\$ 76,520,816	
Expense:							
Child Care Slots & Incentives							
DEL School Readiness	\$ 49,029,070	\$ 62,134,777	\$ 67,917,249	\$ 67,581,820	\$ 69,414,759	\$ 1,832,939	DEL Quarter 1 Allocation Adj
DEL School Readiness Match Pool	5,489,725	5,331,417	5,380,330	5,124,438	5,124,438	-	
DEL-CARES/CRRSA Pandemic Relief	12,861,548	13,230	128,086	114,855	114,855	-	
DEL - Voluntary Pre-K	26,047,263	32,759,542	51,607,673	50,041,032	50,041,032	-	
CSC - Income Eligible	3,981,297	3,148,517	3,460,077	4,292,993	4,430,983	137,989	Final Prior Year Carryforward
CSC - Vulnerable Populations	1,552,987	2,095,359	2,221,759	2,221,759	2,237,393	15,634	Final Prior Year Carryforward
Broward County- Income Eligible	1,690,800	1,685,547	1,518,376	2,450,924	2,451,175	251	Final Prior Year Carryforward
Broward County - Special Needs	269,901	125,915	443,487	443,487	443,487	-	
Local Match: United Way & Cities	371,341	406,885	400,000	400,000	400,000	-	
Learning Pods Collaborative	206,000	-	-	-	-	-	
Stipends and Grants to Providers	19,009,243	43,688,819	35,645,551	45,092,871	109,294,263	64,201,392	ARPA Round 2 Grants & Stipends
Placeholder: Restricted Allocations		-	2,000,000	3,692,740	13,830,580	10,137,840	ARPA Program Support
Total Child Care Slots & Incentives	\$ 120,509,176	\$ 151,390,008	\$ 170,722,589	\$ 181,456,920	\$ 257,782,965	\$ 76,326,045	
Sub Recipient Expense							
School Board of Broward County	1,192,800	-	-	-	-	\$ -	
Nova Southeastern University	-	-	-	-	-	-	
Children's Forum	72,739	109,386	148,797	148,797	148,797	-	
211-Broward	455,193	447,355	462,000	462,000	462,000	-	
Total Sub Recipient Expense	\$ 1,720,732	\$ 556,741	\$ 610,797	\$ 610,797	\$ 610,797	\$ -	
ELC Expense							
Salaries & Benefits	\$ 10,279,570	\$ 12,137,659	\$ 14,559,844	\$ 14,559,844	\$ 14,559,844	\$ 0	
Attorneys	62,127	52,138	109,000	109,000	109,000	-	
Auditors	37,500	36,500	42,500	42,500	42,500	-	
Temporary Staff	2,697	46,637	50,000	50,000	50,000	-	
Consultants	185,427	572,330	616,279	515,729	515,729	-	
Staff & Board Travel	10,465	88,386	75,000	75,000	75,000	-	
Insurance	33,492	42,105	52,418	52,418	52,418	-	
Office Rent & Utilities	432,396	562,585	468,769	468,769	468,769	-	
Office Machines & Storage	8,545	8,310	10,085	6,332	6,332	-	
Software Licenses	194,325	240,496	230,154	230,154	230,154	-	
Internet & Phones	101,141	216,068	119,954	131,866	131,866	-	
Cell Phones	55,444	59,263	91,200	91,200	91,200	-	
Sponsorships & Memberships	46,984	66,600	59,115	61,285	61,285	-	
Books for Kids	280,982	213,893	550,000	550,000	550,000	-	
Intructional Materials	27,436	30,000	47,505	80,000	80,000	-	
Other Operating Costs	254,987	218,719	233,803	273,803	273,803	-	
Computer Equipment & Software	35,013	90,253	58,916	58,916	58,916	-	
Furniture & Fixtures	6,773	675	11,542	11,542	11,542	-	
Depreciation	3,916	1,778	-	-	-	-	
Unallocated (Budget Only)	-	-	108,670	16,960	211,730	194,771	
Total ELC Expense	\$ 12,059,221	\$ 14,684,393	\$ 17,494,754	\$ 17,385,317	\$ 17,580,088	\$ 194,771	
Total Non-Slot Expense	\$ 13,779,953	\$ 15,241,133	\$ 18,105,550	\$ 17,996,113	\$ 18,190,884	\$ 194,771	
Total Expense	\$ 134,289,129	\$ 166,631,141	\$ 188,828,140	\$ 199,453,034	\$ 275,973,850	\$ 76,520,816	
Revenue over Expense	\$ (3,792)	\$ 21,033	\$ -	\$ -	\$ -	\$ -	

Proposed FY23 Amendment #2 vs Year to Date Actual



Revenue:

	FY22	Sep-22	Balance	%	
	FY23 Amendment 2 Proposed	YTD Actual	Remaining Balance	% YTD Expenditures	Notes
DEL School Readiness	\$ 82,901,826	\$ 22,378,902	\$ 60,522,924	27%	High enrollments, addl funds expected
DEL School Readiness Match	5,124,438	1,644,035	3,480,403	32%	
DEL Preschool Development Grant	387,496	57,277	330,219	15%	Intermittent Expenditures
DEL CLASS Observation Funding	620,191	-	620,191	0%	Add ESSER II and SRPA \$\$
DEL-CARES/CRRSA Pandemic Relief	8,053,271	347,060	7,706,211	4%	Restricted by DEL, Rules Updated Oct.
DEL-ARPA	115,968,498	9,057,476	106,911,022	8%	\$74M for Round 2 Allocated Oct
DEL - Voluntary Pre-K	51,732,328	7,373,715	44,358,613	14%	Program ramps up during School Year
CSC - Income Eligible	4,923,314	2,228,677	2,694,638	45%	FY22 Contract fully expended by 9/30
CSC - Vulnerable Populations	2,485,992	660,364	1,825,628	27%	FY22 Contract fully expended by 9/30
Broward County- Income Eligible	2,757,572	1,499,399	1,258,173	54%	FY22 Contract fully expended by 9/30
Broward County - Special Needs	498,923	-	498,923	0%	All special needs kids served in SR
Univ of Florida Lastinger Ctr	70,000	-	70,000	0%	Intermittent Expenditures
Local Match: United Way & Cities	400,000	37,510	362,490	9%	Intermittent Expenditures
BECE & Misc	50,000	7,133	42,867	14%	Intermittent Expenditures
Total Revenue	\$ 275,973,850	\$ 45,291,549	\$ 230,682,301	16%	

Expense:

	FY22	Sep-22	Balance	%	
	FY23 Amendment 2 Proposed	YTD Actual	Remaining Balance	% YTD Expenditures	Notes
Child Care Slots & Incentives					
DEL School Readiness	\$ 69,414,759	\$ 19,054,025	50,360,735	27%	Above target, addl funds expected
DEL School Readiness Match Pool	5,124,438	1,644,035	3,480,403	32%	
DEL-CARES/CRRSA Pandemic Relief	114,855	-	114,855	0%	Restricted for COVID closures
DEL - Voluntary Pre-K	50,041,032	7,108,285	42,932,747	14%	Program ramps up during School Year
CSC - Income Eligible	4,430,983	2,073,661	2,357,322	47%	Expiring Q1 funds fully utilized
CSC - Vulnerable Populations	2,237,393	680,963	1,556,430	30%	Expiring Q1 funds fully utilized
Broward County- Income Eligible	2,451,175	1,332,799	1,118,376	54%	Expiring Q1 funds fully utilized
Broward County - Special Needs	443,487	-	443,487	0%	
Local Match: United Way & Cities	400,000	37,511	362,489	9%	
Stipends & Grants to Providers	109,294,263	9,269,572	100,024,691	8%	
Placeholder: Restricted Allocations	13,830,580	-	13,830,580	0%	
Total Child Care Slots & Incentives	\$ 257,782,965	\$ 41,200,851	\$ 216,582,114	16%	

Sub Recipient Expense

Children's Forum	148,797	35,407	113,389	24%	
211-Broward	462,000	82,140	379,860	18%	
Total Sub Recipient Expense	\$ 610,797	\$ 117,547	\$ 493,250	19%	

ELC Expense

Salaries & Benefits	\$ 14,559,844	\$ 3,289,331	\$ 11,270,513	23%	
Attorneys	109,000	27,829	81,171	26%	
Auditors	42,500	9,300	33,200	22%	
Temporary Staff	50,000	1,232	48,768	2%	Intermittent Expenditures
Consultants	515,729	149,875	365,854	29%	
Staff & Board Travel	75,000	8,546	66,454	11%	Intermittent Expenditures
Insurance	52,418	12,884	39,534	25%	
Office Rent & Utilities	468,769	137,526	331,243	29%	
Office Machines & Storage	6,332	3,168	3,164	50%	Storage closeout
Software Licenses	230,154	66,677	163,477	29%	
Internet & Phones	131,866	45,841	86,025	35%	Office 365 Vendor transition in process
Cell Phones	91,200	23,323	67,877	26%	
Sponsorships & Memberships	61,285	33,261	28,024	54%	Intermittent Expenditures
Books for Kids	550,000	132,084	417,916	24%	
Instructional Materials	80,000	-	80,000	0%	Intermittent Expenditures
Other Operating Costs	273,803	23,084	250,719	8%	Intermittent Expenditures
Computer Equipment & Software	58,916	15,544	43,372	26%	
Furniture & Fixtures	11,542	790	10,752	7%	Intermittent Expenditures
Unallocated (Budget Only)	211,730	-	211,730	0%	
Total ELC Expense	\$ 17,580,088	\$ 3,980,295	\$ 13,599,793	23%	

Total Non-Slot Expense

	\$ 18,190,884	\$ 4,097,841	\$ 14,093,043	23%	
Total Expense	\$ 275,973,850	\$ 45,298,692	\$ 230,675,157	16%	

ITEM/MEETING:	B232RB1 / BOARD
DATE:	November 14, 2022
SUBJECT:	New ARPA Funding
FOR ACTION:	No
RECOMMENDED ACTION:	None
ELC STAFF LEAD	R Jaffe

Background:

The American Rescue Plan Act (ARPA) was enacted in January 2021 to stabilize and support early learning programs, expand access to high quality providers for families where cost is the primary barrier, invest in quality services, and rebuild and enhance the early learning workforce. To date, the majority of ARPA funding awarded to the ELC’s has been used to provide financial grants directly to childcare small businesses. However, recently DEL was given the green light to move forward with plans to release another round of funding for ARPA grants for providers as well as allocate additional **ARPA** funding and plans for initiatives to recruit, retain, and upskill early educators and Directors to create a “world class childcare system.”)

Current Status:

DEL has now received budget authority to spend the next round of ARPA funding, which includes:

- ***ARPA Child Care Stabilization Subgrants-Round 2 (\$67 million)***

This is the second round of ARPA grants that will be distributed to providers, whether contracted with the ELC or not, to help stabilize their businesses. The new allocation, combined with Round 1 already in progress, brings the total amount of available grant fund to nearly \$110 million for FY23. It is expected that the application process will look almost exactly like the Round 1 grants. ELC’s have been informed that these grants will be awarded in one lump sum, unlike the first round, which was awarded in three payments over three fiscal quarters. While we have been informed these grants should be larger than the first round, we have not been given exact figures. Additionally, once all stabilization grants have been distributed, the unspent remainder at the state level will be distributed using a calculation based on proportionate share of each qualifying provider’s approved Round 2 grant.

DEL released these grant funds Monday, October 31st. ELC Broward held a virtual workshop to review the grant application with all providers Wednesday, November 2nd. As of November 8, we have received more than 250 Round 2 applications. Staff are reviewing and processing them in the order they are received.

- ***Build a World Class Workforce and Strengthen Adult-Child Interactions (\$6.4 million)***

These funds are to be used for a wide array of recruitment and upskilling stipends/bonuses and performance bonuses for instructors and directors. The stipend/bonus milestones and amounts have been prescribed by DEL. In addition to tracking milestones/successful achievement of trainings to pay instructional staff/directors, ELC’s will be expected to create and/or initiate a variety of trainings to upskill the childcare worker industry at large.

The proposal DEL first submitted to the State Legislature to build a world class workforce has been modified several times. ELC’s received a draft of a modified and condensed plan in late October however ELLC staff just received what we believe is the final version of forms and guidance the evening of November 7th. Because of the timing of producing this packet, we are unable to share specific details

concerning specific bonuses/stipends. However, we will share an overview of the finalized plan at the Board meeting on November 14th.

That said, with the interim information it has had at hand, ELC Broward has been conducting a series of internal meetings to be as prepared as possible for implementation of DEL's plan across the childcare provider network.

Supporting Documents

- N/A

ITEM #/MEETING:	B232NOM1 / BOARD
MEETING DATE:	November 14, 2022
SUBJECT:	Private sector board applications
FOR ACTION:	YES
RECOMMENDED ACTION:	Approve candidate to the Board
FINANCIAL IMPACT:	None
AS RECOMMENDED BY:	NA
ELC STAFF LEAD	J. Merritt

Background

Florida Statutes 1002.83 states that “Each early learning coalition shall be composed of at least 15 members but not more than 30 members”.

Private sector member Khalil Zeinieh resigned his position as of June 6, 2022. ELC staff immediately began recruitments efforts (utilizing the Private Sector Recruitment process) to find eligible candidates to fill the vacancy.

Current Status

ELC staff, as per the Private Business Sector board application process, repeatedly posted the Board vacancy flyer, application and roles and responsibilities document on ELC’s website, posted on social media, and distributed them via email to the Board and community partners to obtain board candidates.

ELC has received one application from Maria Hernandez from the United Way of Broward County for the Private Business Sector vacancy. Ms. Hernandez was interviewed by the Nominating committee at their October 25, 2022, meeting. She was found to be a strong candidate and a great fit for the ELC Board, meeting all the required criteria and is being recommended to the full Board by the Nominating Committee for the current open Private Business Sector vacant position.

Recommendation

Staff and Nominating Committee recommend Ms. Hernandez for the current vacant Private Business Sector vacant position.

Supporting Documents

- Application & Resume
- Private Sector Recruitment Process



Early Learning Coalition
Board of Directors Application

PLEASE SUBMIT APPLICATION & RESUME TO:

Melody Martinez, Board Liaison/Executive Assistant

Mmartinez@elcbroward.org

1475 W. Cypress Creek Road, Suite 301

Fort Lauderdale, FL 33309

954-789-1041 office

954-377-2192 fax

APPLICATION

Applicant Name: Maria Hernandez

Email Address: mhernandez@unitedwaybroward.org

Cell phone: 954-798-0262

Address: 15978 SW 3rd Street Pembroke Pines FL 33027

Current Employer: United Way Broward County

Current Occupation: Chief Program Officer

Business Address: 1300 S Andrews Ave Fort Lauderdale FL 33316

Specify Preferred Mailing Address: Business Residential

EDUCATION

List postsecondary educational institutions (or highest) attended or professional certifications:

<u>NAME & LOCATION</u>	<u>DEGREE/CERTIFICATES RECEIVED</u>	<u>DATES ATTENDED</u>
United Way Worldwide	Advanced Leadership Certificate	2021
American Express Center for Creative Leadership	Advanced Leadership Certificate	2014
Commonwealth Institute	Strategies for Success Graduate	2018
Fordham University	Master in Social Work (MSW)	1996-1999
State University of New York New Paltz	BA/Sociology	1992-1996

COMMUNITY INVOLVEMENT

Please list community, civic, professional, business & other organizations with which you are/have been involved (including professional/civic fraternal organizations):

<u>ORGANIZATION</u>	<u>POSITION(S) HELD</u>	<u>DATES INVOLVED</u>
Broward County Homeless Initiative Continuum of Care (CoC)	Vice-chair PONG Committee	2016 -present
Broward Health Community Health Network	Vice Chair	2022- -present
Community Foundation Center for Nonprofit Excellence	Advisory Council	2022-present
Broward County Metropolitan Planning Organization	Board Member	2019 --May 2022
Fort Lauderdale Alliance Homelessness Committee	Vice Chair	Approximately 2016 -present
Healthy Start Coalition	Board Member	Approximately 2010- 2016

Have you ever been elected/appointed to public office in the State of Florida? Yes No

If yes, please provide details:

<u>POSITION/OFFICE TITLE</u>	<u>DATES SERVED</u>	<u>LEVEL OF GOVERNMENT</u>

Have you received any awards/recognition? Yes No

If yes, please list:

- United State Congress Community Leadership Award
- Mental Health America Advocate of the Year Award
- Golden Age Award
- Hispanic Woman of Distinction
- 211 Communny Leader Award
- Health Mother Healthy Baby Mother of the Year Award

Do you have any other skills/recognition you would like to share with us? Yes No

If yes, please list:

- licensed Clinician
- Trauma Informed Practice Certified Train of Trainers
- Parent Leadership Certified Instructor
- Positive Behavior Certified Instructor

PERSONAL STATEMENT

Please answer all questions:

Why do you want to serve on the ELC's Board? What do you hope to achieve as a Board member? What is your vision for Early Childhood Education in Broward County?

I would like to join the ELC Broward Board of Directors. I feel like my experience and educational background would be an asset to this organization. I have a master degree in Clinical Social Work and over 20 years of experience in the operation and management of Human Service programs as well as Early Learning Programs.

Through these years in the industry, I feel that I have gained a thorough understanding of what it takes to implement high quality programs and services that meet the community and the client's needs. I also have extensive experience in designing and managing quality improvement programs; developing and monitoring performance indicators that are data driven; developing and implementing policies that result in improving operational processes and quality of service outcomes.

If accepted as a Board Member, I would like to achieve an status of advocate for the Early Learning Coalition and the services it provides to the Broward Community.

It is my vision for the Early learning Coalition to continue strengthening their system of care and meeting the early care and educational needs of Broward County children and their parents. It is also my vision for the Early Learning Coalition to continue delivering excellent and consistent customer service. I would like to see the organization as an innovator in educational strategies and administration of early care and educational services.

PERSONAL HISTORY

Please check all that apply:

- Have you ever been removed from a board(s), committee(s), council(s), etc.?

- Has probable cause ever been found that you were in violation of Part III, Chapter 112, F.S., code of Ethics for Public officers & employees?

- Are you now, or have you in that last 3 years, been a member of any club/organization that in practice restricts (restricted) membership on the basis of race, religion, national origin, or gender?

- Have you ever been convicted/withheld adjudication for violation of any federal, state or municipal law/regulation/ordinance?

- Have you, your immediate family (spouse, child, parent(s), sibling(s)) or businesses of which your immediate family have been owners, officers, or employees, held any contractual/direct dealings with any state/local governmental agency in Florida during the last four years (including the office/agency to which you've been appointed or are seeking appointment)?

If you said yes to any of the above questions, please explain:

N/A

Please note: If required by law or administrative rule, you must file financial disclosure statement(s).

REFERENCES

Please attach three reference letters from professional contacts (please do not include personal references from family/friends).

QUESTIONS FOR CHILDCARE PROVIDERS ONLY

Are you employed by, or do you own a private childcare facility that receives funding services from the ELC of Broward County? Yes No If yes, are you:

- For profit
- Not for profit
- Faith based
- Other:

****please note that the designated childcare provider representative (non-faith-based) serving on early learning coalition’s board must be a for-profit childcare provider.**

Approximately what percentage of the children/families attending your childcare center/home receive childcare subsidies? _____

Approximately what percentage of the children/families attending your childcare center/home receive VPK? _____

Is your center/home accredited by a recognized agency? If yes, provide details/expiration:

Do you agree to attend PLAN (Providers Learning and Networking) meetings on a consistent basis?

- Yes No

Do you agree to attend ELC Board and/or Board subcommittee meetings on a consistent basis, and to inform the board about issues effecting the private childcare provider community?

- Yes No

How will you communicate with the provider community? What methods will you employ to ensure childcare providers' diverse points of view are heard by you, and by the board?

A PROVIDER MAY NOT BE ELIGIBLE FOR BOARD MEMBERSHIP, IF DURING THE LAST 24 MONTHS:

It submitted a monthly attendance roster containing fraudulent reporting or other intentional misreporting of a student's attendance.

It failed to comply with the terms of the ELC's school readiness provider agreement.

Its license status, as recorded in CCIS, is "Revocation Action Pending," "Suspension Action Pending/Suspended," or "Closed."

Its accreditation status has been rescinded (for Providers not Licensed by Broward Co. Child Care Licensing)-S.1002055(3)B. F.S.

It has been identified on the FSDA or Florida disqualification list.

It has received multiple Class 1 and/or Class 2 violations from Broward Country Childcare Licensing and Enforcement within the last two years.

COMMITMENT AND OPERATIONAL STATEMENTS

Time Commitment: Serving as an ELC Board Member will require a commitment of time, including attendance at regular Board meeting and committee involvement, visiting community program sites, ELC events, and becoming educated about many aspects of early childhood development and school readiness. Board meetings are generally held once every other month.

Conflict of Interest: a conflict of interest may occur when an item is presented for a vote that will directly affect you, your employer, your immediate family, or another organization with which you are affiliated. Conflict of interest rules generally requires you to disclose the conflict and abstain from discussion/vote on the matter.

Membership Requirements: School Readiness legislation & the Division of Early Learning Policies (OEL-PG-0002-10 “*Early Learning Coalition Board Membership*”) govern the requirements for Board membership. Please see applicable policies.

Sunshine Law: The ELC of Broward County is a legislatively mandated group and operates under the general Florida guidelines of The “Sunshine Law.”

Private Provider, Faith-Based Provider & Special Needs Representative: Serving in such capacity requires a commitment to communicate Board business to constituents.

I understand the requirements of Board Membership for the Early Learning Coalition of Broward County, Inc. I agree that I have carefully and personally prepared/read the answers to the foregoing questions. The information in this application is complete and true.

Full Name

Signature

Date

PRIVATE-SECTOR MEMBER

I, _____, have read and reviewed OEL-PG-0002-10 “Early Coalition Board Membership” and that I meet the eligibility requirements for Early Learning Coalition Private-Sector membership in Broward County, as reflected therein, and that I do not have a substantial financial interest in early leaning programs as defined by said policies. I agree to immediately notify the Board of Early Learning Coalition of Broward County, Inc. in writing, should that change during my term.

Signature

Maria Hernandez

10/17/22

Date

SELF-IDENTIFICATION

Completion of the following section is optional:

RACE:

- White, non-Hispanic
- Native Hawaiian/other Pacific Islander American
- Hispanic
- Indian/Alaska native
- Black/African American
- Asian

- Female
- Male

EXECUTIVE PROFILE

Sr. Level Non-Profit Executive and LCSW with a passion for providing quality service and proven track record of success in developing programs to build and grow cohesive, progressive organizations that are fiscally strong. Expertise in designing and administering human service programs, clinical interventions, and research in health, behavioral health, domestic violence, substance abuse, education, financial stability, homelessness, and emergency services within several nonprofit agencies. Execute community initiatives, build community partnerships, and formulate comprehensive programs that demonstrate positive change, facilitating prevention and treatment through evidence-based interventions. **Bilingual: English and Spanish.**

Outstanding network of community, industry and political contacts at the local, regional and state level. Recognized as an industry thought leader for background of expertise within the field. Strategic thinker and visionary leader with the ability to utilize innovation to achieve strong, sustainable results. Experienced in developing/executing short and long-term tactical mission-driven organizational plans and relentlessly pursuing program excellence and results. Consistent ability to grow sustainable programs through decisive strategic planning, effective fundraising and groundbreaking organizational development strategies.

PROFESSIONAL EXPERIENCE

UNITED WAY OF BROWARD COUNTY

06/2013 - PRESENT

■ **Chief Program Officer (07/17-present)**

Promoted as a key executive team member to take on responsibility for the operations of the Community Impact Department, Commission on Substance Abuse, and Mission United. Successfully lead the organization's short and long-term planning, day-to-day operations, marketing, governance, fundraising, human resource functions, and strategic partnerships to achieve data-driven performance outcomes and become a recognized leader in human services in Florida. Serve as the senior UWBC Executive for all program operations, coordinating over \$12MM in program funding in the areas of Health, Education and Financial Stability. Provide leadership, mentoring and development for a staff of 32 bearing full P&L accountability. Also serve as the Principal Officer leading the Commission Board of Governor and Mission United Advisory Council. Responsible for reporting the Community Impact Performance to the Board of Directors.

- Work in partnership with program directors and staff to align United Way programs with the agency mission, implement strategies that integrate service delivery, and advance practices that reflect a client-centered, relationship-based care model to meet the needs of the community.
- Coordinate data-driven program funding processes while maintaining a focus on goals and outcomes for benchmark achievement.
- Provide leadership in the development and facilitation of community initiatives, needs assessments, creating/building community partnerships, and in the development of critical priorities for UWBC funding.
- Develop and maintain a complete system for gathering and reviewing information on the financial status and needs of programs and agencies, inclusive of budget review, audit analysis, and review/approval of supplemental fundraising activities.
- Plan, develop and implement programs for community building and for the distribution of funds/gifts to meet the needs of the community and departmental goals through strategic planning and ongoing assessment of resource needs.
- Responsible for the Emergency Management and Disaster Recovery unit and key liaison with Broward County Emergency Management Department.
- Developed and cultivated several new funding relationships generating over \$10MM in new funding. Key partners include AD Henderson Foundation; De Lucas Foundation; Volunteer Florida; Howard Greenfield Foundation; Humana; US Department of Health & Human Services; SAHMSA; Health Foundation of South Florida; BSO Foundation; and Broward Behavioral Health Coalition.
- Represent Community Impact with donors, public and government executives and businesses.
- Successfully re-structured the Commission on Behavioral Health and Drug Prevention. This resulted in cost savings and better alignment of staff roles with agency mission.
- Recruited new board members and committee members. Refocused existing committee members for each one of the Community Impact pillars, as well as the Board of Governors for the Commission on Behavioral Health and Drug Prevention. This resulted in a more engaged, accountable board.
- Lead the development of the Comprehensive Community Prevention Plan (CCPP) for Broward County Commission on Behavioral Health and Drug Prevention. This plan became the road map for the Commission's work.
- Directed the creation of the Broward County Suicide Prevention Coalition, the first time Broward County has a County wide coordinated approach to prevent suicide. (Cont. P2)

PROFESSIONAL EXPERIENCE

UNITED WAY OF BROWARD COUNTY - (CONTINUED)

- Championed the transformation of the United Way Broward County procurement process from paper to a 100% electronic.
- Lead and coordinate the Council on Accreditation (COA) process for United Way of Broward County. Passed the accreditation with perfect score and became the first United Way in the Nation to obtain a COA accreditation.
- Co-lead the Dignity in Aging Initiative with the Community Foundation and the Jewish Federation. This resulted in County wide assessment on the need of seniors in Broward County called "The Silver Tsunami" and the creation of a new funding collaboration with six funders.
- Spearheaded the United Way Community Impact emergency response efforts after hurricane Irma, Dorian, and Maria and currently overseeing response efforts for COVID-19.
- Restructured the United Way Community Impact Department which resulted in extensive savings and better alignment with our agency vision.
- Lead the creation and integration of an aggressive marketing campaign with the goal to obtain the greatest number of impressions across various mediums to reach our target markets including Traditional, Online & Environmental Advertising; Public Relations; Special Events; and Social Media.

■ Vice President, Program Operations (06/13-06/17)

Served as the senior executive for all program operations, coordinating over \$8MM in program funding processes, while maintaining a focus on program outcomes and goals for benchmark achievement. Accountable for program development, quality improvement, strategic partnerships, community outreach, and grants. Directed, trained, and developed a staff of 20.

- Transformed the agency funding allocation processes to a Collective Impact model and instituted best practices in the community.
- Instituted a tracking system to identify the impact of United Way dollars in the community. Our United Way became one of the first in the nation to do this.
- Developed and implemented a robust budget tracking, invoicing and reconciliation system for all grants under management.
- Created, implemented and evaluated community action plans using data and research.
- Served as Principal Professional Officer to the Broward County Coalition on Substance Abuse Board of Governors and its key committees, and assisted them in matters of policy formulation and interpretation.
- Planned and implemented program for community building and for the distribution of funds to meet community needs.
- Conducted ongoing assessment of community needs and resource inventory.
- Created the first Broward County Behavioral Health Conference. The conference has been taking place for 5 years now offering 37 workshops and four keynote presentations, with over 700 Human Services professionals participating over two days.
- Served as liaison to local nonprofit collaborations, steering committees, and task forces representing community impact focus areas.
- Maintained oversight of all internal programs and initiatives, such as ReadingPals, Project Lifeline, Choose Peace, SBIRT, The Broward Youth Coalition, and Crisis Intervention Training.
- Executive Committee Member for the United Way of Florida conference sharing innovation and best practices with the child welfare community.

FAMILY CENTRAL, INC.

10/2007 - 06/2013

■ Department Director

Key member of the leadership team directing operations for the Department of Family Support Services for this nonprofit human services agency providing child care administration, teacher training, parent support, and other services to more than 70,000 children and families annually. Responsible for program management and oversight of the Nurturing Parent Program; The Parent as Teacher Program; The Positive Behavior Support Program; Developmental Screenings and Assessment Program; Cherish the Family, Family Reunification; The Home Instruction for Preschool Program (HIPPPY); and The Broward Infrastructure Design for the permanency of young children in foster care (BRIDGES). Directed a staff of 55 and an annual budget in excess of \$7MM.

- Ensured programs outcomes for the department's funding contracts were consistently maintained as best practices for quality, as well as in compliance with Family Central policies, state and/or federal regulations.
- Responsible for ensuring productivity performance standards were maintained.
- Ensured the Department met and maintained national and local accreditation. This included all data collection for the department's quality improvement processes.
- Responsible for grant writing activities to continually obtain adequate funding for the organization. (Cont. P3)

PROFESSIONAL EXPERIENCE

FAMILY CENTRAL INC. - (CONTINUED)

- Improved relations between the agency and its primary funding boards, thereby increasing funding levels and avoiding potential loss of programming.
- Conducted thorough analysis of business processes and implemented improvements which significantly increased efficiencies.
- Successfully grew the Family Support Services Department by \$2MM and supported entry into new markets, planned and developed new programs.
- Developed effective partnerships and alliances with community, state, and national organizations, as well as government institutions.
- Became an ambassador, spokesperson, communicator and net-worker of Family Central and its programs at the National and State level.
- Created, initiated, managed, monitored and successfully implemented the Cherish the Family program. This was a \$2MM grant that required extensive community collaboration and partnerships and was FCI's largest direct federal grant.
- Completed the application for the agency to obtain their first Substance Abuse prevention license from the State.
- Designed, initiated, managed and successfully implemented the Positive Behavior Support program. Obtained a new \$600K per year grant to support Child Care Centers in the creation of social and emotional supportive environments in the classroom, parent engagement, professional development, and individual student interventions. This included extensive work and collaboration with the funder, CSC and the Early Learning Coalition.
- Developed the BRIDGES program resulting in a \$210K total federal award to create the infrastructure and design to facilitate the communication and services between the Child Welfare and the Early Care and Education systems. Initiated, managed, monitored and successfully implemented the BRIDGES program facilitating the collaboration and partnerships with more than 12 agencies.
- Developed Focus on Solutions, a new \$200K/year clinical program.
- Directed the County-wide Developmental Screening program that was implemented in 700+ child care centers in Broward County.
- Obtained \$2,500 in funding from the Casey Family Programs to support community trainings.
- Developed Becoming Trauma Informed training plan for the Broward community and coordinated a cadre of trainers to implement the plan.
- Selected by Commissioner Bryan Samuel's staff to conduct a site visit with the purpose to review the BRIDGES program as a program of interest.
- Selected to be a member of a National Network of Experts in working with families affected by Mental Health and Substance Abuse (only 9 were selected to participate in this prestigious group across the nation).
- Selected by the Florida Department of Children and Families to participate in an initiative to create the domains that would be tracked for Early Learning for children out of home care.
- Developed a two-year training plan to train and support non-for-profit agencies in Broward County as well as over 300 Human Service and Education professionals to become Trauma Informed.

CHILDREN'S HOME SOCIETY OF FLORIDA

11/1999 - 10/2007

■ Program Director, Healthy Families Miami-Dade-Health Connect Program (03/04-10/07)

Implemented, coordinated and provided ongoing supervision of two of Miami-Dade's largest Home Visits program providing services for pregnant mothers. Accountabilities encompassed licensing, grants, fundraising, contractual agreements, community relations, program development, clinical services, quality improvement, accreditation, and budgets. Directed a team of five and maintained oversight of \$4MM+ in annual funding. Key member of the Division's Management Team.

- Ensured all programs met CHS licensing, contractual and quality assurance standards and requirements.
- Attained departmental growth from 15 staff to 72 staff and budget from \$750K to over \$4MM.
- Oversaw all aspects of the contract and grant renewal process for agency programs.
- Co-created the Health Connect in the Early Years Program for new moms, the first universal home visiting program in Miami-Dade.
- Established and maintained positive collaborative relationships with relevant community agencies.
- Developed and implemented new direct service programs and identified grants and other funding sources.
- Ensured program costs did not exceed budgetary constraints.
- Coordinated and developed Advisory Board meeting.
- Represented the agency at State and Community meetings.
- Won the State of Florida award for Best Quality Program.

PROFESSIONAL EXPERIENCE

CHILDREN'S HOME SOCIETY OF FLORIDA - (CONTINUED)

■ Assistant Program Director, Healthy Families Miami-Dade (06/00-03/04) ■ Supervisor, Healthy Families (11/99-05/00)

Assisted with operations for a 5-year program for high-risk parents including implementing, coordinating and supervising service delivery. Provided leadership for a staff of 15 and monitored the annual program budget.

- Managed program supervisors ensuring the Healthy Families model was being implemented appropriately.
- Provided support with crisis or problem cases. Assisted program staff in coordinating services for participants.
- Ensured compliance with all Healthy Families and CHS licensing, contractual and quality assurance standards and requirements.
- Established and maintained positive collaborative relationships with relevant community agencies such as Healthy Start Coalition, Project Spark, Early Childhood Initiative, Children's Trust, Home Visitor Network and Department of Health.
- Participated in preparation for the re-accreditation process.

NEW YORK SOCIETY FOR THE PREVENTION OF CRUELTY TO CHILDREN

05/1998 - 11/1999

■ Supervisor, Best Beginnings (01/99-11/99)

Supervised a team of case managers working with at risk women with substance disorders and/or domestic violence, involved in the dependency system. The program provided intensive case management to prepare the women to regain custody of their children. Responsible for program implementation in all levels, following the Healthy Family America's model. Supervised home visitor worker performance and conducted annual performance evaluations.

- Led the collaboration with the judiciary system that resulted in a unified treatment plan for clients.
- Reviewed all records monthly to assure any at-risk cases were referred to ACS or other community agencies.
- Provided training to new program staff, as well as on-going training for existing staff.
- Reviewed and monitored case files for both internal and external quality assurance standards.
- Ensured program staff completed all documentation and reported in a professional and timely manner.

■ Supervisor, Center for Rehabilitation, Education and Orientation Program (05/98-01/99)

Provided direct care services to substance abuse and/or drug addicted mothers and their families.

- Conducted individual and group counseling and facilitated therapeutic/educational groups for program participants.
- Completed comprehensive psychosocial assessments and developed individual treatment plans.
- Wrote periodical risk assessment progress reports as required by the Administration for Children Services (ACS).
- Supervised staff when first line supervisor was absent.

MOUNT HOPE FAMILY PRACTICE

06/1997 - 05/1998

■ Case Manager

Provided intensive case management services and crisis intervention services for patients at an outpatient facility. Conducted pre/post-test counseling, comprehensive biopsychosocial assessments, mental status evaluations, and referral services.

- Provided supportive and clinical services for at-risk populations.
- Facilitated a single mother support group.
- Delivered individual, family and group crisis intervention.
- Conducted psychosocial evaluations on each family, determining both their immediate and long-term needs.
- Provided referrals and linked families to a network of services, area providers, and city agencies to meet their needs.

NEW YORK CITY DEPARTMENT OF HEALTH

05/1996 - 06/1997

■ Public Health Advisor

Conducted investigations on disease control and prevention and referred cases, contacts and suspects to appropriate diagnostic facilities for examination and treatment.

- Visited physicians, laboratories, hospitals and schools to ensure compliance with health care laws and regulations.
- Performed tests and obtained patient specimens as required by specific disease control programs.
- Counseled patients on disease prevention, appropriate partner referrals, and safe sex practices.

PROFESSIONAL EXPERIENCE

GRACE SMITH HOUSE (DOMESTIC VIOLENCE SHELTER)

09/1995 - 06/1996

■ **Counselor for the Battered Women**

Served as an advocate for battered women and provided counseling services for women and their children.

- Conducted case management and care coordination to abused women.
- Provided childcare for mothers who needed a break.
- Implemented an Outreach Program for Latinos.

CONSULTING WORK

HUMAN SERVICES COALITION OF DADE COUNTY, INC.

09/2001 - 09/2002

- Developed and implemented a Leadership Institute according to the community needs.
- Facilitated classes and workshops on a weekly basis for 3 months.
- Coordinated graduation project for the Institute’s graduation class.
- Reported directly to the Founder of the Center for Collaborative Learning, Kelsey Foundation and Human Services Coalition.
- Created awareness of the Institute in the community and developed partnerships with community agencies.

EDUCATION, LICENSES, CERTIFICATIONS AND TRAINING

Master of Social Work Degree, Fordham University

Bachelor of Arts Degree in Sociology & Women’s Studies, *Concentration: Social Work*, State University of New York at New Paltz

Specialized Training: United Way Worldwide Advanced Leadership Program, Commonwealth Institute Strategies for Success, American Express Center for Creative Leadership Academy, Leadership CHS Specialized Training: Reflective Supervision, Advanced Leadership, Trauma Informed Practices, Substance Abuse Prevention & Treatment, Rapid Rehousing, Housing First, Social Work Supervision, Infant Mental Health, Parent-Child Interactions, Child Development and Stimulation, Community Leadership, Community Conversations, Play Therapy, Positive Behavior Support, Solution Focus Approach, and The Healthy Families America’s Model

Licensed Clinical Social Worker (LCSW), License No. ISW6710
Certified Student Intern Supervisor
Parent Leadership Institute Certified Trainer
Trauma Informed Practice Trainer

PROFESSIONAL AFFILIATIONS

Greater Fort Lauderdale Alliance
The Commonwealth Institute
Behavioral Health System of Care Net-Work Providers
Funders Together to End Homelessness
United Way Worldwide Community of Practices
Former Member of a National Network of Expert on Parents affected by Substance Abuse and Substance Exposed Infants

COMMUNITY INVOLVEMENT

Board Member, Homeless Continuum of Care (CoC) Board
Board Member, Broward Health Community Health Network
Advisory Council, Community Foundation, Broward Center for Nonprofit Excellence
Broward County Funders Forum
Board Member, Broward Metropolitan Planning Organization (MPO)
Committee Member, Greater Fort Lauderdale Alliance Homeless/Housing

Board Recruitment and Applicant Process for Private Sector Vacancies

To recruit and select private business members for the Early Learning Coalition Board of Directors, the following process will be followed:

- 1) For private sector openings, ELC will create an announcement/flyer to include:
 - a. a general description of the opening and board member criteria
 - b. copy of the ELC Board member role and responsibilities*
 - c. access to the ELC Board member application
- 2) The announcement shall be:
 - a. Posted on the ELC website for a minimum of 15 days.
 - b. Posted on all ELC social media platforms
 - c. Shared with all ELC Board members via email and social media (where appropriate). The expectation is that all board members will share the opportunity with their respective networks.
 - d. Emailed to ELC community partners.
- 3) The CEO and board members should identify and seek out potential candidates.
- 4) Interested individuals will complete the required application form and submit (along with a copy of a short biography) to Melody Martinez (mmartinez@elcbroward.org)
- 5) After receiving the nominations, staff will review and ensure candidates meet minimum criteria and are eligible to serve.
- 6) The Nominating Committee will review potential candidates and determine next steps for viable candidates which may include interviews and gathering additional information about a candidate. The review and any additional steps shall be at the discretion of the Nominating Committee.
- 7) The Nominating Committee forwards vetted candidates to the Board for approval.
- 8) The board of directors will vote on the nominated applicant(s).

ELC Broward Contract List 2022-2023

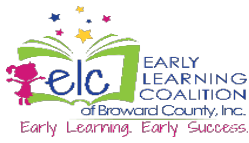
Funder or Vendor Name	Amount	Purpose	Type	Term	Status
Division of Early Learning	\$185,821,521	School Readiness, VPK, PDG & Stimulus	Revenue	7/1/22-6/30/23	Active
Broward County	\$2,342,795	SR Match & Special Needs	Revenue	10/1/22- 9/30/27	Pending
Children's Services Council	\$3,592,850	Financially Assisted Child Care	Revenue	10/1/22-9/30/23	Pending
Children's Services Council	\$2,434,171	Vulnerable Populations	Revenue	10/1/20-9/30/22	Pending
City of Fort Lauderdale	\$50,000	SR Match Funds	Revenue	10/1/22-9/30/23	Pending
City of Hollywood	\$10,000	SR Match Funds	Revenue	10/1/22-9/30/23	Pending
City of Pompano Beach	\$21,500	SR Match Funds	Revenue	10/1/22-9/30/23	Active
City of Deerfield Beach	\$15,000	SR Match Funds	Revenue	10/1/22-9/30/23	Pending
United Way	\$130,000	SR Match Funds	Revenue	7/1/22-6/30/23	Active
University of Florida	\$90,000	Training Courses for providers	Revenue	9/1/22-8/31/22	Active
Children's Forum	\$676,348	INCENTIVES® Program	Subrecipient	7/1/22-6/30/23	Active
First Call for Help/211	\$461,092	Community Referral Services	Subrecipient	7/1/22-6/30/23	Active
Abila	\$6,438.66	MIP Accounting Software	Vendor	6/20/22-6/19/23	Active
Accessible Comm for the Deaf	\$1,300	Interpretation Services	Vendor	8/13/18 Ongoing	Active
AT&T	State PO	Cell Phones and Hot Spots	State Term PO	7/1/22-6/30/23	Ongoing
Biometrics4All, INC.	\$840	Live Scan Software Support	Vendor	7/1/22-6/30/23	Active
BlueJean Software, Inc.	\$33,000	Hosting and Support Services	Vendor	7/1/22-6/30/23	Active
Business Leadership Institute	\$50,000	Business Development Training	Vendor	7/1/22-6/30/23	Active
Causetech DBA Achieve	\$9,463	Website Hosting	Vendor	7/1/22-6/30/23	Active
Carmen Nicholas	\$33,500	Independent CLASS Observer	Vendor	7/1/22-6/30/23	Active
Comcast	\$6,724	Internet	Vendor	7/1/22-6/30/23	Active
Crown Center	\$416,078	Office Lease (est. annual cost)	Lease	2/1/19-1/31/29	Active
FL Dept of Law Enforcement	\$1,863/yr	LiveScan Service (est. annual cost)	Vendor	10/29/18-Ongoing	Active
Goren, Cherof,Doody,Ezrol	\$100,000	Legal Services	Vendor	8/1/22-6/30/23	Active
Intermedia.net, Inc.	\$22,800	Office 365 & Support	Vendor	8/4/2021-Ongoing	Active
Keefe McCullough, LLP	\$42,600	External Audit Preparation	Vendor	7/1/22-6/30/23	Active
Leboffe & Associates	\$8,000	Executive Coaching Services	Vendor	7/1/22-10/31/22	Active
NSU	\$34,500	DCF Training Registration Services	Vendor	7/1/22-6/30/23	Active
One Beat	\$20,000	CPR Training for Providers	Vendor	7/1/22-6/30-23	Active
Revation Systems, Inc.	\$261,113.04	Telecommunications Services	Vendor	9/15/21-9/30/24	Active
Scholastic	\$500,000	Book Worms Reading Packets	Vendor	7/1/22-6/30/23	Active
School Board Broward County	\$12,605.51/yr	Gulfstream Early Learning Ctr	Lease	9/5/22-9/4/25	Active
Sharity, Inc.	\$23,700	Strategic Planning	Vendor	10/6/22-6/30/23	Active
Sharp	\$14,353.12	Copier and Printer Rental	State Term PO	11/1/20-9/1/25	Active
Teaching Strategies Gold	\$19,425	Child Assessment Software	Vendor	7/1/22-6/30/23	Active
The Journey Institute	\$16,212.50	Mental Health Support Training	Vendor	9/1/22-6/30/23	Pending
Trusaic	\$6,500	Monthly Fee for up to 500 W2's	Vendor	6/1/22-6/30/23	Active
University of Florida	\$15,000	Community of Practice Training	Vendor	10/15/22-12/15/22	Active
Webauthor	\$75,000	CRM Software	Vendor	7/1/22-6/30/23	Active
Brown & Brown	\$0	Information Sharing Agreement	MOU	8/1/20-7/31/26	Active
Broward County	\$0	Crisis Intervention & Support	MOU	11/18/20-11/17/25	Active
Child Abuse Prevention -CAPTA	\$0	Interagency Referrals Cooperation	MOU	9/1/21-8/31/26	Active
School Board Broward County	\$0	Community Partnership	MOU	TBD-6/1/2045	Pending
Seventeenth Circuit Court	\$0	Cooperation Agreement	MOU	6/23/20-Ongoing	Active
University of Florida	\$0	Data Use Agreement	MOU	1/1/19-Ongoing	Active
Women in Distress	\$0	Community Partnership	MOU	10/1/21-9/30/22	Active



Training Calendar

November 2022

<u>Date</u>	<u>Time</u>	<u>Trainer</u>	<u>Training</u>	<u>Registration</u>
Tuesday 11/1/2022	5pm – 8pm	Ana Roa, VPK Regional Facilitator, DEL	Dialogic Reading: Language and Vocabulary Development for Preschoolers (Component 1)	Course Ref# 10431 Zoom
Thursday 11/3/2022	5pm – 8pm	Ana Roa, VPK Regional Facilitator, DEL	Scaffolding and Think, Show, Tell, Talk: Language and Vocabulary Development for Preschoolers (Component 1)	Course Ref# 10429 Zoom
Thursday 11/3/2022	6:30pm – 8pm	Dr. Katherine Stubblefield, Nova Southeastern	Strategies to Increase Communication Skills in Children	https://elcbroward.webauthor.com/pub/lms/classes.cfm?uuid=1AF87D49-81F5-4D10-8711-0241F1A20996
Monday 11/7/2022	3pm – 4pm	Ana Roa, VPK Regional Facilitator, DEL	Phonological Awareness Virtual Reflection (Component 3)	Course Ref# 10433 Zoom
Monday 11/7/2022	5pm – 8pm	Ana Roa, VPK Regional Facilitator, DEL	Book Embedded Vocabulary Instruction: Language and Vocabulary Development for Preschoolers (Component 1)	Course Ref# 10430 Zoom
Monday 11/7/2022	6:30pm – 8pm	Mirta De Jesus & Margarita Medina, Q&E Coaches, ELC	Seamos CLASSy: Creando Interacciones Positivas con Bebes y Niños Pequenos	https://elcbroward.webauthor.com/pub/lms/classes.cfm?uuid=214EC42C-EB88-4ADE-9974-6C07761DA53D
Tuesday 11/8/2022	6:30pm – 8pm	Natacha Herisse & Sandra Olivera, Q&E Coaches, ELC	Let's Get CLASSy - Learn About Positive Interactions in Pre-K Classrooms	https://elcbroward.webauthor.com/pub/lms/classes.cfm?uuid=9BB4C80E-8A33-4069-9C71-4BDC251CC9DF
Wednesday 11/9/2022	6:30pm – 8pm	Gordia Ross & Wendy Gordon, Q&E Coaches, ELC	Let's Get CLASSy - Creating Positive Interactions with Infants and Toddlers	https://elcbroward.webauthor.com/pub/lms/classes.cfm?uuid=0E19687B-74B6-4928-89B7-E01A17351EE1



Training Calendar

November 2022

<u>Date</u>	<u>Time</u>	<u>Trainer</u>	<u>Training</u>	<u>Registration</u>
Thursday 11/10/2022	3pm – 4pm	Ana Roa, VPK Regional Facilitator, DEL	Phonological Awareness Virtual Reflection (Component 3)	Course Ref# 10434 Zoom
Thursday 11/10/2022	3pm – 6pm	Jasmine Rhinehart & Tiffanie Bernard, ELC	Implementing Florida Standards in Preschool Classrooms: 3 Years Old to Kindergarten	Course Ref# 10427 Zoom
Thursday 11/10/2022	6:30pm – 8pm	Julio Maymi & Ileana Felipe- Santos, Q&E Coaches, ELC	Seamos CLASSy: Aprenda sobre las Interacciones Positivas en PreKinder	https://elcbroward.webauthor.com/pub/lms/classes.cfm?uuid=8500CDB5-1AEE-49FC-8130-5352E7555228
Saturday 11/12/2022	9am – 12pm	Dr. Harleen Hutchinson, The Journey Institute	Social Emotional Regulation in Young Children	https://elcbroward.webauthor.com/pub/lms/classes.cfm?uuid=9A6F08F5-F2ED-4DFC-AEC0-CFEC843A83E
Monday 11/14/2022	12pm – 1pm	Ana Roa, VPK Regional Facilitator, DEL	Phonological Awareness Virtual Reflection (Component 3)	Course Ref# 10434 Zoom
Monday 11/14/2022	5pm – 8pm	Ana Roa & Karla Sotelo-Blanco, VPK Regional Facilitators, DEL	Math 4: Shapes and Spatial Relationships	Course Ref# 10432 ELC
Thursday 11/17/2022	5pm – 6pm	Ana Roa, VPK Regional Facilitator, DEL	Dialogic Reading: Language and Vocabulary Development for Preschoolers (Component 3)	Zoom
Thursday 11/17/2022	5pm – 6pm	Ana Roa, VPK Regional Facilitator, DEL	Scaffolding and Think, Show, Tell, Talk: Language and Vocabulary Development for Preschoolers (Component 3)	Zoom

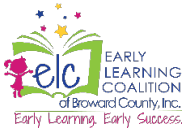


Training Calendar

November 2022

<u>Date</u>	<u>Time</u>	<u>Trainer</u>	<u>Training</u>	<u>Registration</u>
Thursday 11/17/2022	5pm – 6pm	Ana Roa, VPK Regional Facilitator, DEL	Book Embedded Vocabulary Instruction: Language and Vocabulary Development for Preschoolers (Component 3)	Zoom
Saturday 11/19/2022	9am – 12pm	Dr. Harleen Hutchinson, The Journey Institute	ACES, Trauma & Toxic Stress	https://elcbroward.webauthor.com/pub/lms/classes.cfm?uuid=F8634764-F1B8-42EA-8994-9DE40260ED40
Monday 11/28/2022	5pm – 6pm	Ana Roa & Karla Sotelo-Blanco, VPK Regional Facilitators, DEL	Phonological Awareness Virtual Reflection (Component 3)	Course Ref# 10435 Zoom

If you have questions or need assistance, contact elcbtraining@elcbroward.org



FYI 3 – Cash Disbursements

In accordance with ELC Cash Disbursement Policy Approved September 12, 2019, cash disbursements issued by ELC in amounts greater than \$1,000 and less than \$35,000 are submitted to the ELC Board for review monthly.

Cash disbursement for September 2022

Vendor Name	Amount	Purpose
211 Broward	24,164.76	August 2022 Invoice
ADP, Inc.	3,529.53	August 2022 Processing Charges 8/6/22 & 8/20/22
ADP, Inc.	1,121.00	August 2022 Time & Attendance
AT&T Mobility	6,941.57	September 2022 Cell Phone and Data Charges
Bluejean Software, Inc.	1,137.50	August 2022 Cloud Hosting & Maintenance & Support
Colonial Life & Accident Insurance Company	5,802.05	August 2022 EE Health Benefits
Dell Marketing L.P.	1,507.73	Dell Docking Station
Dell Marketing L.P.	13,156.00	Dell Latitude 5530
Florida Department of Education - Division of Early Learning	7,037.78	FY22 SR 13th Month Inv Return
Florida Department of Education - Division of Early Learning	1,691.69	FY22 SR OP File#8 E13122
Fort Lauderdale Crown Center, LLC.	34,379.10	October 2022 Monthly Rent
FPL	1,126.65	August 2022 Services at Crown Center Ste 309
GoTo Technologies USA, Inc.	8,275.80	LogMeIn Rescue Subscription
Greater Fort Lauderdale Chamber of Commerce	2,170.00	Trustee Membership Level
Indeed	6,000.00	August 2022 Job Posting
Indeed	6,000.00	July 2022 Job Posting
International Association for Continuing Education and Trg.	1,095.00	Accredited Provider Membership Dues
Josh Fajardo	2,118.18	Return of Garnished Funds
Keefe McCullough	5,000.00	Audit of the Plan's Financial Statement Y/E 2021
Nova SouthEastern University	4,662.00	Online Training Courses
Revation Systems, Inc.	7,256.13	August 2022 Services
Robert Half International DBA OfficeTeam	1,232.00	AP Temp – T. Barnes 7/2-7/8/22
Sharity, Inc.	1,500.00	Final Strategic Plan Report & Training
Staples, Inc. DBA Staples Contract & Commerical LLC	2,036.09	August 2022 Office Supplies
Sun Life Assurance Company of Canada	21,640.66	October 2022 Employee Health Benefits
The M Network	22,500.00	Communications & Outreach
Webauthor.com LLC	5,000.00	September 2022 CRM Software Licenses
Intermedia.net	1,307.92	Sept 2022 Office 365, balance after account credit



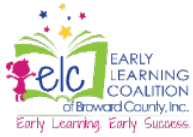
FY23 Match Fundraising Report

Funder	Status	Amount
Coconut Creek	Approved	\$ 25,690
Cooper City	No funding available	-
Coral Springs (Community Chest)	Application Pending	15,000
Dania Beach	Application Pending	-
Davie	No funding available	-
Deerfield Beach	Approved	15,000
Ft. Lauderdale	Pending response	50,000
Hallandale Beach	Approved	10,000
Hollywood	Approved	10,000
Lauderdale By The Sea	Approved	2,000
Lighthouse Point	Pending response	1,000
Lauderdale Lakes	Pending response	3,000
Lauderhill	Approved	3,000
Margate	Application Pending	1,000
Miramar	Approved	5,000
North Lauderdale	Approved	5,000
Oakland Park	Application Pending	10,000
Parkland	Approved	3,000
Pembroke Park (Town)	Pending response	1,000
Pembroke Pines	Approved	35,000
Plantation	Approved	21,900
Pompano Beach	Approved	21,500
Tamarac	Pending response	10,000
Sunrise	Approved	55,890
Southwest Ranches	Pending response	2,000
West Park	Pending response	2,500
Weston	Application Pending	-
Wilton Manors	Approved	5,000
		\$ 313,480
United Way	Committed as of July 1, 2022	130,000
Child Care Providers	Committed as of July 1, 2022	500,000
Broward County	Committed as of July 1, 2022	1,490,872
CSC	Committed as of July 1, 2022	2,690,086
	Total SR Match	\$ 5,124,438

ELC of Broward County

Committee Membership 2022-2023

COMMITTEE	Member Name	Seat	By Laws
EXECUTIVE	<i>Members consist of the Chair, First Vice-Chair, Second Vice-Chair, Secretary, Treasurer, Immediate Past Chair (if applicable) and each of the chairs of the Standing Committees)</i>		
Officer 1	Laurie Sallarulo	Chair	effective 4/2014 - Governor appointment
Officer 2	Dawn Liberta	First Vice Chair/Governance	effective June 2020 - Again in 2022
Officer 3	Twan Russell	Second Vice Chair	effective June 2020 - Again in 2022
Officer 4	Monica King	Secretary/PRC Chair	effective June 2020 - Again in 2022
Officer 5	Cindy Arenberg Seltzer	Treasurer	effective June 2020 - Again in 2022
6	Michael Asseff	Nominating Com. Chair	effective June 2020
7	Renee Podolsky	Audit Com. Chair	effective June 2022
FINANCE	<i>Members appointed by the Chair. Reports directly to the Board and shall consist of at least (5) five Members EXCLUDING CHAIR. No Term Limits</i>		
1	Cindy Arenberg Seltzer	Chair	
2	Dawn Liberta	Member	effective 9/13/21
3	Renee Podolsky	Member	
4	Twan Russell	Member	
5	Laurie Sallarulo	Member	
6	Zachary Talbot	Member	effective June, 2020
PROGRAM REVIEW	<i>Members appointed by the Chair. Ad Hoc members with particular expertise may be appointed to assist in the given particular area of program. Reports directly to the Board and shall consist of at least (3) members EXCLUDING CHAIR. No Term Limits</i>		
1	Monica King	Chair	effective 7/1/22
2	Cindy Arenberg-Seltzer	Member	
3	Richard Campillo	Member	
4	Dawn Liberta	Member	
5	Renee Podolsky	Member	
6	Laurie Salarullo	Member	
7	Melody McDonald	Member	effective 10/06/22
AUDIT	<i>Members elected by Board. Consists of at least (5) five Members including Chair. Ad Hoc Members may be appointed to assist in accounting or financial management experience. No more than (1) one Member of the Finance Committee shall be a Member of the Audit Committee and in no event shall the chair of the Finance Committee be a Member of the Audit Committee. No Term Limits</i>		
1	Renee Podolsky	Chair	effective 7/1/22
2	Michael Asseff	Member	
3	Beverley Batson	Member	effective 12/19/19
4	Monica King	Member	effective 4/7/17
5	Twan Russell	Member	effective 12/9/16
GOVERNANCE	<i>Members Elected by Board. Consists of at least (5) five Members, EXCLUDING CHAIR. First Vice Chair shall serve as chair of the Governance Committee. No Term Limits</i>		
1	Dawn Liberta	Chair	effective 6/30/20
2	Michael Asseff	Member	effective 6/2020
3	Kirk Englehardt	Member	effective 9/13/21
4	Carol Hylton	Member	effective 2/2021
5	Laurie Sallarulo	Member	effective 9/15/22
6	Renee Podolsky	Member	effective 10/06/22
7	Amoy Reid	Member	effective 10/06/22
NOMINATING	<i>Members Elected by Board. Consists of at least (3) three Members who are not Officers of the Coalition. No Term Limits</i>		
1	Michael Asseff	Chair	effective 06/30/20
2	Sharonda Davis-Bailey	Member	effective 04/27/22
3	Amoy Reid	Member	effective 12/19/19
4	Twan Russell	Member (Officer)	
5	Laurie Salarullo	Member (Board Chair)	
6	Kristina West	Member	effective 09/13/21
7	Julie Winburn	Member	effective 05/2022
AD HOC FUNDRAISING	<i>Re-established 8/2022 Report to Executive Comm</i>		
1	Kristina West	Chair	effective 8/2022
2	Michael Asseff	Member	effective 2/13/20 confirmed 8/29/22
3	Amoy Reid	Member	effective 2/13/20 confirmed 8/10/22
4	Zachary Talbot	Member	effective 8/30/22
5	Kirk Englehardt	Member	effective 9/20/22
AD HOC STRAT PLANNING	<i>Established 11/2021 Report to Executive Comm</i>		
1	Kirk Englehardt	Chair	effective 11/2021
2	Cindy Arenberg-Seltzer	Member	effective 11/2021
3	Monica King	Member	effective 12/2021
4	Dawn Liberta	Member	effective 11/2021
5	Renee Podolsky	Member	effective 11/2021
6	Laurie Salarullo	Member	effective 11/2021
7	Ellie Schrot	Member	effective 11/2021



ELC of Broward County

FY 2022-2023 Board/Committee Meeting Calendar

July 2022						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2022						
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28	29	30	31			

September 2022						
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October 2022						
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30	31					

November 2022						
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27	28	29	30			

December 2022						
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January 2023						
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29	30	31				

February 2023						
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March 2023						
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April 2023						
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23	24	25	26	27	28	29
30						

May 2023						
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21	22	23	24	25	26	27
28	29	30	31			

June 2023						
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18	19	20	21	22	23	24
25	26	27	28	29	30	

Finance/Executive - Tuesdays/1:30 pm

- August 30, 2022
- November 1, 2022
- December 6, 2022
- January 31, 2023
- March 28, 2023
- May 2, 2023
- June 6, 2023

Full Board – Monday/9:00 am

- September 12, 2022
- November 14, 2022
- December 12, 2022
- February 13, 2023
- April 10, 2023
- May 15, 2023
- June 19, 2023

Program Review:

- Sept 22, 2022, at 10:30 am

Nominating:

- Oct 25, 2022, at 2 pm

Governance:

- Aug 29, 2022, at 12 pm
- Nov 7, 2022, at 1 pm

Audit:

- August 31, 2022, at 12:30 pm

ELC Offices closed for holidays on:

July 4; Sep 5; Nov 11; Nov 24 and 25; Dec 26, Dec 30; Jan 2; Jan 16; Feb 20; May 29

FYI - ELC Broward Glossary of Terms (August 2019)

Rev. 7/2019Subject	Acronym	Definition
Ages and Stages Questionnaire®	ASQ	A developmental and social-emotional screening for children from one month to 5 ½ years. Highly reliable and valid, ASQ looks at strengths and trouble spots, educates parents about developmental milestones, and incorporates parents' expert knowledge about their children.
Association of Early Learning Coalitions	AELC	The Association of Early Learning Coalitions (AELC) is an organization comprised of 31 Early Learning Coalitions throughout the State of Florida. The AELC supports the role of the Early Learning Coalitions to develop and administer a comprehensive school readiness program and voluntary pre-kindergarten program that prepares preschool children to succeed in school and in life Each Early Learning Coalition's service area is as unique as the population it serves, with some Coalitions serving a single county while others are serving two to seven counties.
Billing Group	BG	<p>An eligibility category that aligns with Chapter 411, Florida Statutes, which describes the different groups or defined categories of children served; a category of direct service costs. The following defines the various billing groups:</p> <p>BG1 – At Risk Populations: School readiness services for a child in a family that is: referred for investigation by the Broward Sheriff's Office (BSO); under the supervision of ChildNet (in home, foster care or relative/no relative placement); in the custody of a parent who is homeless, as verified in law; in the custody of a parent who is the victim of domestic violence, residing in a certified DCF shelter or; actively participating in a diversion program as required by law.</p> <p>BG3 – Temporary Assistance for Needy Families (TANF), also referred to as Temporary Cash Assistance (TCA) Families who are receiving TCA, and subject to the federal work requirements.</p> <p>BG3R – Relative Caregiver Child who is in receipt of the Relative Caregiver (RCG) payment, who is adjudicated by a Florida court and placed in the home of a relative through ChildNet.</p> <p>BG5 – Transitional Child Care (TCC) Family that is transitioning from the receipt of TCA (from a workforce program) into employment, as defined by law.</p> <p>BG8 – Income Eligible Family that is economically disadvantaged. Parent must meet income and work requirements, which include employment, educational activities or disability.</p> <p>CSC – Children's Services Council Vulnerable Populations Program Eligibility mirrors the Income Eligible (BG8) criteria. Other conditions may be set by CSC, on an as needed (case-by-case) basis.</p>
Categories Exempt from Licensing		Certain religious affiliated and non-public schools may be exempt from licensure but must register with Broward County and receive approval prior to operating. Programs for children grades six and above and summer day camps for elementary school aged children are exempt from licensure.
Center-Based Child Care Provider		A provider licensed or authorized as license-exempt to provide care and education of children in a nonresidential setting for fewer than 24-hours a day per child.
Child Assessment		<p>An individual assessment performed on each child for the purpose of measuring the child's growth in specific developmental domains. Child care providers who perform this detailed assessment can be reimbursed at a higher rate per child.</p> <p>Teaching Strategies Gold (TSG) is one of three ongoing assessment tools that is approved by OEL for child care providers to receive a Quality Performance Incentive Differential. TSG helps teachers observe children during regular everyday activities, plan for their development and assess their needs. Training is needed to become a reliable observer in the tool.</p>
Child Care Development Fund	CCDF	The federal Child Care and Development Fund (CCDF) is an aggregate of several funding sources that is distributed in block grants by the federal government to the states and territories. The majority of the funds are to be used to provide child care services to families who meet certain income and need criteria. A portion of the funding (at least 4 percent of the block grant amount) is to be used for activities to improve the quality of child care. Another portion (not to exceed 5 percent of the block grant amount) is to be used to pay for costs of administering the CCDF. The purpose of the CCDF is to increase the availability, affordability, and quality of child care services.
Child Care Development Plan		Every two years, states and territories receiving CCDF funds must prepare and submit to the federal government a plan detailing how these funds will be allocated and expended.

Child Care Licensing		The child care licensing program is a component of the services provided by Department of Children and Families. The program is accountable for the statewide licensure of Florida's child care facilities, specialized child care facilities for the care of mildly ill children, large family child care homes and licensure or registration of family day care homes. The purpose of the program is to ensure a healthy and safe environment for the children in child care settings and to improve the quality of their care through regulation and consultation. The department ensures that licensing requirements are met through on-going inspections of child care facilities and homes, thus preventing the continued operation of substandard child care programs
Child Care Resource and Referral Program	CCR&R	The Child Care Resource and Referral Network is dedicated to helping families find answers to their questions regarding how to identify quality child care and early education programs. The CCR&R program also conducts a search for providers that meet the specific needs of the family; the CCR&R program also provides information and community resources that may benefit the entire family.
Children's Services Council	CSC	A Children's Services Council is a local government body that oversees funding for programs and services that improve the lives of children and their families. Chapter 125 of Florida Statutes governs the creation and operation of a Children's Services Council, commonly referred to as a CSC. Florida is the only state in the nation that empowers communities to create a local government with the sole purpose of investing in the well-being of families.
Child Development Associate	CDA	A nationally recognized early childhood professional credential awarded to individuals who successfully complete the nationally established requirements of the CDA program to work with young children.
Classroom Assessment Scoring System™	CLASS	The Classroom Assessment Scoring System™ (CLASS™) is an observational tool that provides a common lens and language focused on classroom interactions that boost student learning. This tool is used as the basis for the State of Florida's Quality Rating System, and CLASS scores are used to calculate payment differentials for child care facilities serving subsidized children.
Continuing Education Units	CEUs	A measure used to track continuing education; in general, a CEU is defined as 10 clock hours of participation in a recognized continuing education program with qualified instruction and sponsorship through an accrediting CEU body.
Enhanced Field System Modernization	EFS Mod	The billing system currently in use for early learning programs.
Environment Rating Scales	ERS	The Early Childhood Environment Rating Scales are designed to assess process quality in an early childhood or school age care group. Process quality consists of the various interactions that go on in a classroom between staff and children, staff, parents, and other adults, among the children themselves, and the interactions children have with the many materials and activities in the environment, as well as those features, such as space, schedule and materials that support these interactions. Process quality is assessed primarily through observation and has been found to be more predictive of child outcomes than structural indicators such as staff to child ratio, group size, cost of care, and even type of care, for example child care center or family child care home (Whitebook, Howes & Phillips, 1995). There are four environment rating scales, each designed for a different segment of the early childhood field: (ECERS-R) The Early Childhood Environment Rating Scale-Revised (ITERS-R) The Infant/Toddler Environment Rating Scale-Revised (FCCERS-R) The Family Child Care Environment Rating Scale-Revised (SACERS) The School-Age Care Environment Rating Scale
Federal Poverty Guidelines	FPL	The set minimum amount of gross income that a family needs for food, clothing, transportation, shelter and other necessities. In the United States, this level is determined by the Department of Health and Human Services. FPL varies according to family size. The number is adjusted for inflation and reported annually in the form of poverty guidelines. Public assistance programs, such as Medicaid in the U.S., define eligibility income limits as some percentage of FPL. The poverty guidelines are typically issued every February and correspond to the year in which they are issued.
Florida Child Care Professional Credential	FCCPC	Florida Child Care Professional Credential (FCCPC)," pursuant to Section 402.305(3)(b), F.S., is a department approved training program that consists of a minimum of 120 hours of early childhood instruction, 480 contact hours with children ages birth through eight (8) and at least two (2) methods of formal assessment that offers two (2) areas of certification; "Birth Through Five (formerly the department approved CDA Equivalency training programs)" and "School-Age (formerly the Florida School-Age Certification)."
Florida Kindergarten Readiness Screener	FLKRS	The Florida Kindergarten Readiness Screener (FLKRS) is administered to assess the readiness of each child for kindergarten. The FLKRS assessment is the Star Early Literacy®, which is an online, adaptive instrument that students complete independently in approximately 15-20 minutes. The assessment covers 3 main domains: Word Knowledge and Skills, Comprehension Strategies and Constructing meaning, and Numbers and Operations.

Florida Administrative Code	FAC	The Florida Administrative Code is the official compilation of the administrative rules and regulations of state agencies.
Florida Child Care Professional Credential	FCCPC	Florida Child Care Professional Credential (FCCPC)," pursuant to Section 402.305(3)(b), F.S., is a DCF approved training program that consists of a minimum of 120 hours of early childhood instruction, 480 contact hours with children ages birth through eight (8) and at least two (2) methods of formal assessment that offers two (2) areas of certification; "Birth Through Five (formerly the department approved CDA Equivalency training programs)" and "School-Age (formerly the Florida School-Age Certification)."
Florida Department of Children and Families	DCF	A state agency of Florida. The Department provides social services to children, adults, refugees, domestic violence victims, human trafficking victims, the homeless community, child care providers, disabled people, and the elderly.
Florida Department of Economic Opportunity	DEO	A state agency of Florida. The Department promotes economic opportunities for Floridians through workforce, community, and economic development strategies.
Florida Department of Education	DOE	A state agency of Florida. The Department governs public education and manages funding and testing for local educational agencies (school boards).
Florida Department of Health	DOH	A cabinet level agency of the state government, headed by a state surgeon general who reports to the governor. The Department is responsible for protecting the public health and safety of the residents and visitors of the state of Florida.
Florida Office of Early Learning	OEL	The Office of Early Learning is the lead agency for the administration of state and federal child care funds and partners with 31 Early Learning Coalitions, the Redlands Christian Migrant Association, and others to deliver a comprehensive early learning system of services statewide.
Florida Sunshine Law		The "Sunshine Amendment," adopted by Florida voters through a constitutional initiative in 1976 as Article II, Section 8, Florida Constitution, contains standards of ethical conduct and disclosures applicable to public officers and employees; it also requires the Legislature to adopt the code of ethics (see Code of Ethics definition above).
Gold Seal		In 1996, the Florida Legislature established the Gold Seal Quality Care program to acknowledge child care facilities and family day care homes that are accredited by nationally recognized agencies and whose standards reflect quality in the level of care and supervision provided to children. In addition, the Legislature established provisions for Gold Seal providers participating in the subsidized child care program, a.k.a. school readiness and early Learning, to receive a higher reimbursement per child, than providers not receiving a Gold Seal designation. In 1999, the Legislature revised the program to provide tax incentives through the Department of Revenue or county tax appraiser for participating in the Gold Seal Quality Care Program. Since then, the Legislature has revised the maximum amount of the reimbursement. Currently, the rate differential cannot exceed 20% above the reimbursement rate established by the local early learning coalition, a.k.a. the local school readiness coalition.
Home Instruction for Parents of Preschool Youngsters	HIPPY	Home Instruction for Parents of Preschool Youngsters (HIPPY) is an evidenced-based program that works with families in the home to support parents in their critical role as their child's first and most important teacher.
Inclusion		The principle of enabling all children, regardless of their diverse abilities, to actively participate in natural environments in their communities, including early care and education settings.
Inclusion/Warm Services		These services educate and assist childcare providers with any special needs concerns regarding the children they are serving, particularly children with disabilities and other special health care needs. These services also provide training and consultation on issues such as managing challenging behaviors, understanding the American with Disabilities Act, screening and assessment of children with special needs, and adapting home and school environments.
Individual Education Plan	IEP	The plan for individualizing the education of a child over age three with a disability that includes measurable goals and documentation of the child's progress.
Individual Family Service Plan	IFSP	A plan for special services for young children (under three) with disabilities and their families that includes individualized supports and services that will enhance the child's development.
Infant and Toddler Program		The provision of activities to foster brain development in infants and toddlers.
Informal Child Care		Any legal but non-regulated child care, subject to health and safety requirements, that is provided by a relative or non-relative in the child's home or other location.
Licensed Family Child Care Home	FCCH	An individual that provides child care for fewer than 24 hours a day per child, as sole caregiver, in a private residence other than the child's home and meets the state and/or local family child care licensing requirements.
Licensed Large Family Child Care Provider		Two or more people that provide child care for fewer than 24 hours a day per child in a private residence other than the child's home and meet the state and/or local licensing requirements for large family child care homes.

Match		Refers to a statutorily specified percentage of program or project costs that must be contributed by an entity in order to be eligible for State or Federal funding; the value of third-party in-kind contributions and that portion of project or program costs not borne by the State or Federal government
Market Rate		The price that a child care provider charges for daily, weekly, or monthly child care services.
Office of Child Care	OCC	The Office of Child Care (OCC) supports low-income working families by providing access to affordable, high-quality early care and afterschool programs. OCC administers the Child Care and Development Fund (CCDF) and works with state, territory and tribal governments to provide support for children and their families juggling work schedules and struggling to find child care programs that will fit their needs and that will prepare children to succeed in school. The Office of Child Care was established in September 2010 and replaces the former Child Care Bureau. The Office of Child Care partners with states, territories, and tribes to administer the Child Care and Development Fund (CCDF) program.
Other Cost Accumulator	OCA	OCA is a cost accounting system to maintain the collection of costs in an organized and systematic manner.
Professional Development Initiative	PD	A continuum of learning and support activities designed to prepare individuals for work with and on behalf of young children and their families, as well as ongoing experiences to enhance this work, leading to improvements in knowledge, skills, practices, and dispositions.
Performance Funding Project	PFPP	In 2014, the Florida Legislature created the Early Learning Performance Funding Project (ELPFP). It was designed to provide performance based funding for School Readiness providers that demonstrate improved: program quality, teacher-child interactions and/or child outcomes. The ELPFP has demonstrated a significant and positive effect on early childhood program quality and child outcomes among at-risk children and the teachers who support them.
Quality Initiatives	QI	Activities that enhance early learning environments and experiences.
Quality Improvement Plan	QIP	A plan created for providers that do not meet the quality threshold as set by rule 6M-4.741 Program Assessment Threshold Requirements for the School Readiness Program. The plan includes 1 to 2 targeted strategies.
Quality Rating and Improvement System	QRIS	A systematic approach to assessing, supporting, improving, and communicating the level of quality in an early care and education setting. The State of Florida currently utilizes CLASS scores as its only measurement of quality in this system, and assesses whether a child care provider can contract with an ELC to provide care to subsidized children on this. The QRIS system also uses CLASS scores to reimburse child care providers on a scale. Child care providers with higher CLASS scores receive higher reimbursement rates.
Registered Family Child Care Provider		An individual that provides child care for fewer than 24 hours a day per child, as sole caregiver, in a private residence other than the child's home and meets the state and/or local registered family child care requirements.
Religious Exemption		A child care facility which is an integral part of church or parochial schools conducting regularly scheduled classes, courses of study, or educational programs accredited by, or by a member of, an organization which publishes and requires compliance with its standards for health, safety, and sanitation. Such facilities shall meet minimum requirements of the applicable local governing body as to health, sanitation, and safety and shall meet the screening requirements pursuant to ss. 402.305 and 402.3055. Failure by a facility to comply with such screening requirements shall result in the loss of the facility's exemption from licensure.
School-Age Child Care Provider		A provider licensed or authorized as license-exempt to provide care and education of children who are at least 5 years of age by Sept 1 of the beginning of the school year and who attends kindergarten through grade 5.
School Readiness Program		The School Readiness Act, Chapter 411.01 of the Florida Statutes, School readiness programs are to be full-day, year-round to the maximum extent possible, to enable parents to work and become financially self-sufficient.
Teacher Education and Compensation Helps	T.E.A.C.H.	A scholarship program, which provides educational scholarships and financial incentives to caregivers and administrators of early childhood programs, family day care homes, and large family child care homes.
Temporary Assistance for Needy Families	TANF	Temporary Assistance for Needy Families (TANF) is one of the federal assistance programs. It began on July 1, 1997, and succeeded the Aid to Families with Dependent Children (AFDC) program, providing cash assistance to indigent American families with dependent children. This cash benefit is often referred to simply as "welfare." TANF was created by the <u>Personal Responsibility and Work Opportunity Act</u> instituted in 1996. The Act provides temporary financial assistance while aiming to get people off of that assistance, primarily through employment. The reform granted states wide discretion of how to distribute TANF entitlements.
Utilization Report		This is a management tool that is system which provides year to date expenditures of dollars by category. This data allows for funding projections, based on actual, projected and historical data, to determine if spending is on target or if adjustments may be needed.

Voluntary Prekindergarten Program	VPK	A constitutional amendment passed by Florida's voters in Nov. 2002, required a voluntary prekindergarten program for all four-year-old children. VPK is a program designed to prepare four-year-olds for kindergarten and build the foundation for their educational success. The program allows a parent to enroll his or her eligible child (four years old by September 1 and residing in Florida) in a free VPK program. The program is voluntary for children and providers.
Wait List		"Waiting list" means a list of children waiting for potential enrollment in the school readiness program once funding is available. The list is a record of the names of parent(s), the names and dates of birth of their children, waiting list date and anticipated eligibility and priority category for seeking school readiness services.