

Executive Meeting Agenda
February 3, 2026, at 1:30 PM
(Immediately following the Finance meeting)
Zoom Meeting

Meeting ID: 828 6018 5386 Passcode: 301368

<https://us06web.zoom.us/j/82860185386?pwd=BWjLMNPmjDU47lbfoqzKDafjEmnN3t.1>

Members are reminded of conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussing and declare the following information: 1) Your name and position on the Board, 2) The nature of the conflict, and 3) Who will gain or lose as a result of the conflict. Please also fill out Form 8B prior to the meeting.

PAGE		
1.	Call to Order	Laurie Sallarulo, Chair
2.	Roll Call	Melody Martinez, Board Liaison
3.	Chair Report	Laurie Sallarulo, Chair
4.	CEO Report	2 Renee Jaffe, CEO
5.	Consent Agenda 1. Approve November 4, 2025, Committee meeting minutes	4 Laurie Sallarulo, Chair
6.	Regular Business 1. EXC263RB1- Ratify 2025-2026 City of Fort Lauderdale Match Funding Agreement 2. EXC263RB2- Approve Amendment to CSC 2026 Vulnerable Populations Agreement 3. EXC263RB3- Authorize Staff to Negotiate New 5 Year Contract Cycle for Legal Services	6 Christine Klima, CAO 8 11
7.	FYI • FYI-1 Contract List • FYI-2 Board Engagement Calendar • FYI-3 Board Calendar FY 25/26 • FYI-4 Committee Member List FY 25/26 • FYI-5 Executive Committee Meeting Attendance FY 25/26	14 16 18 19 20
8.	Unfinished Business New Business Matters from our Partners Public Comment	
9.	Next Executive Committee Meeting: March 3, 2026	
10.	Adjourn	

Please Note: The Agenda is subject to revisions and additions at the discretion of the Chair of the Coalition. Notification will be sent of any such revisions or additions.
Members of the Public: Please sign up by sending an email to Publiccommentssignup@elcbroward.org. Public comments regarding any agenda item must be submitted no later than five minutes after the Coalition meeting has been called to order.

"As per §286.0105, Fla. Stat., Any person who decides to appeal any decision of the Board with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which record includes testimony and evidence upon which the appeal is to be based."

School Readiness (SR) Enrollment Update

After initially pausing enrollment at the start of the fiscal year due to a budget reduction, staff began enrolling again from the School Readiness waitlist on October 8th. Since then, we have been pulling approximately 700 children off the SR waitlist every two weeks. We currently have approximately 14,125 children enrolled, and as of January 14th, our waitlist is 1,555. Our waiting time from time of application to actual enrollment is approximately 12 weeks.

VPK Enrollment Update

As of January 14th, we have 11,535 children enrolled in VPK. At this time last year, we had approximately 900 more children enrolled. However, this decreased amount tracks with the VPK Estimating Conference's decreased number of Broward children enrolling in VPK. Last year's school year/summer estimate was 13,060 children, while this year's estimate is 11,571. We'll keep the board updated concerning enrollment throughout the year.

Some potential good news, on the first day for parents to submit VPK applications for the 2026-27 school year, we received over 1,000 applications. We normally receive only approximately 500 applications on the first day. While this is no guarantee we'll see larger actual enrollment numbers at the start of the next school year, this initial application number is encouraging.

Legislative Update

For the FY 26 Legislative session, ELC Broward's legislative priority is focused on School Readiness funding stability. While we continue to push for increased investment in the program statewide and specifically in Broward, based on the current climate, we are also realistically pushing for at least flat funding. Renee Jaffe, CEO, presented this priority at the Broward Legislative Delegation's Public Hearing on November 13th.

Statewide, the Governor's Budget recommendations (as well as DEL's) keep all SR funding intact with a \$10 million increase in match funding. Proposed House and Senate SR budget and Coalition allocations have yet to be released.

Locally, staff efforts to raise awareness for School Readiness (SR) programs are yielding significant returns. A November presentation to the Northwest Council of elected officials generated immediate requests for ELC commission presentations. Most notably, following our December 16 presentation detailing SR impacts to the City of North Lauderdale, their Commission requested a 50% increase in their municipal match contribution. This increase was officially approved on January 13, 2026, demonstrating the tangible value of these educational outreach efforts.

Early Learning Landscape Analysis

The ELC's funding proposal to the Broward Workshop for the Early Learning Landscape Analysis research project was officially approved at the end of 2025 and we continue to finalize plan details. While we had hoped to have launched this project by now, due to staffing changes at the Florida Chamber Foundation, the start date is TBD. The Broward Workshop and Florida Chamber are in discussions to better determine next steps.

As a reminder, this project is a collaboration between the Florida Chamber Foundation and ELC Broward to better understand the early learning landscape in Broward. The study is funded by The Broward Workshop, individual Broward Workshop members, and other funders like the CSC, and the Community Foundation of Broward, and will be used to drive the creation of a future early learning Broward roadmap. The project will include surveys and focus groups with early learning stakeholders and partners, including parents, childcare owners/directors, early educators, private employers, and the Broward school district parents as well as ELC internal data, additional data, including but not limited to ALICE populations, housing, population trends, socioeconomic status, demographics, and the Chamber Foundation's score card and Gap Map, etc. This data will be analyzed and included in a comprehensive report giving insight to the state of childcare in Broward as well as challenges, successful practices, and an early learning road map for the future.

Board Retreat

As a reminder, the ELC's February Board meeting and Board retreat will take place on Monday, February 9th at 9:30 am. The theme of this year's board retreat is, ***Strengthening the ELC Piece by Piece*** and focuses on board engagement specifically related to increasing ELC exposure and funding. Below are a few important scheduling highlights about the events on 2/9:

ELC Board Meeting and Retreat Timeline:

9:30 am – 10:00 am: Breakfast and Mingle

10:00 am – 10:45 am: ELC Board Meeting

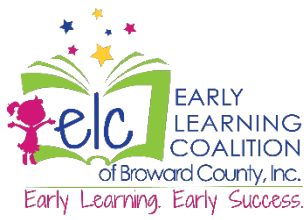
11:00 am -12:30 pm: ELC Board Retreat

Repeal of CCDF Childcare Rules

The U.S. Department of Health and Human Services (HHS) through its Administration for Children and Families, the federal arm overseeing the nationwide childcare subsidy program, announced its plans to rescind a series of childcare rules approved in 2024 that were put in place to better support the childcare provider community and low-income parents. These provisions were scheduled to be implemented in August 2026 and included reimbursing childcare programs based on enrollment rather than attendance, paying childcare providers in advance of services, and allowed for guaranteed provider reimbursements for a set number of contracted slots for hard to serve populations (infant/toddler care, special needs).

Rollout of ELC's New Payroll System

On January 7, 2026, we successfully completed our first payroll using the Coalition's new human resources and payroll system, UKG. Over the past five months, the HR, Finance, and IT teams have collaborated to design and implement streamlined workflows that enhance efficiency and provide better access to key data across the organization. This was a huge effort that required a lot of teamwork and time . It rolled out without any major issues.



Early Learning Coalition of Broward County, Inc.
Executive Committee Meeting Minutes
 (Immediately following the Finance meeting)
November 4, 2025, at 1:30 PM
Virtual Meeting

Members in Attendance	Chair, Laurie Sallarulo; Michael Asseff; Cindy Arenberg-Seltzer; Dr. Amoy Reid; Renee Podolsky
Members Absent (Excused)	Dawn Liberta; Ellie Schrot
Members Absent (Unexcused)	
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Howard Bakalar, CPO; Hubert Cesar, Chief Innovation and Compliance Officer; Melody Martinez, Board Liaison & Executive Assistant; Lizbeth DelVecchio, Executive Assistant & Special Projects Coordinator; Allison Metsch, Sr. Director of Education & Quality; Amy Moore, Sr. Director of Family Services & Customer Services; Ancel Pratt III, Sr. Director of Communications & Outreach; Andres Calero, Accountant; Daniel Hollenbaugh, AP and Payroll Manager; Magdalena Laino, Quality Assurance Manager; Megan DeGraaf, Purchasing & Procurement Specialist; Reinier Potts, Financial Analyst; Roy Persaud, Accountant; Sandra Paul, Sr. Dir. of Provider Reimbursement; Stephanie Landreville, Controller
Others in Attendance	Julie Klahr, Legal Counsel

Item	Action/Discussion
Welcome & Call to Order	Chair Laurie Sallarulo called the meeting to order at 1:54 PM. The roll was called, and a quorum was established.
Chair Report	None
CEO Report	CEO Renee Jaffe provided a summary of the CEO Report, highlighting that we have resumed enrollment and will continue at this pace.
Consent Agenda 1. Approve September 9, 2025, Committee meeting minutes	A Motion was made by Cindy Arenberg-Seltzer and Seconded by Renee Podolsky to approve the Consent Agenda. The Motion was unanimously approved. Motion Passed.
Regular Business 1. EXC262RB1 – Ratify FY26 Broward County School Readiness Match Contract Adjustment	<u>Broward County School Readiness Match Agreement Amendment</u> A Motion was made by Cindy Arenberg-Seltzer and Seconded by Michael Asseff to Approve the Executed Budget Increase Amendment 23-CP-CSA-3516-01 CA# 6 to the Broward County School Readiness Match Funding Agreement for the October 1, 2025, to September 30, 2026, Contract Year. The Motion was unanimously approved. Motion Passed.
Unfinished Business	None
New Business	Cindy Arenberg-Seltzer shared that Broward County, the Children’s Services Council (CSC), United Way, the Health Foundation of South Florida, the Community Foundation, and the Hospital Districts have collaborated to address the growing concerns around hunger and the recent changes to SNAP benefits. Two dedicated funds are being established, and CSC will allow some of their providers to add services to existing contracts to help address hunger this year.

	Laurie Sallarulo asked if ELC could reach out to its client base to help address food insecurity. CEO Renee Jaffe responded that any resources the ELC becomes aware of are shared with families. CPO Howard Bakalar added that the ELC would welcome the opportunity to participate in future related discussions.
Matters from the CEO	None
Matters from the Committee	None
Public Comments	There was no discussion.
Next Meeting	<u>December 9, 2025, at 1:30 PM</u>
Adjourn	Meeting adjourned at 2:19 PM by Cindy Arenberg-Seltzer

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken before approval at the next meeting.

DRAFT

ITEM/MEETING	EXC263RB1/ Executive Committee
DATE:	February 3, 2026
SUBJECT:	City of Fort Lauderdale School Readiness Match Funding Agreement
FOR ACTION:	Yes
RECOMMENDED ACTION:	Ratify the Board Chair's signature on the City of Fort Lauderdale School Readiness Match Funding Agreement for the period October 1, 2025, to September 30, 2026.
FINANCIAL IMPACT:	\$100,000 FY2026 Revenue Budget
ELC STAFF LEAD	C. Klima

Background

Under specific appropriation in the Florida fiscal year 2025-2026 budget, all 31 Early Learning Coalitions throughout the state compete for funding from a \$30 million statewide School Readiness Program match pool. Awards are based on the documented match commitments received from local government or private funders from each early learning coalition. For FY26, Broward was awarded approximately \$5.9 million from this pool based on commitments from more than 20 County and Municipal funding sources.

The City of Fort Lauderdale has long served as the Early Learning Coalition's largest municipal contributor to the School Readiness Match program. It is home to more participating children than any other municipality, representing more than 3,200 (16%) of the more than 20,000 children served by the Coalition annually.

Current Status

On December 3, 2025, the City of Fort Lauderdale notified Coalition staff that a \$100,000 contract for continued match funding had been approved by the City of Fort Lauderdale Commission and that the Coalition Board Chair must sign and return the Agreement by the end of calendar year 2025. Since there were no Board meetings scheduled prior to the due date, staff initiated the review and signature process to meet the deadline and are presenting the Agreement for ratification by the Committee in the January/February 2026 Committee and Board meeting cycle. The Agreement has been approved as to form by legal counsel, the Chair has signed it, and the Agreement has been submitted to the City for full execution. The Agreement term runs from October 1, 2025, through September 30, 2026.

Recommend Action:

ELC staff recommend that the members ratify the Board Chair's signature on the City of Fort Lauderdale School Readiness Match Funding Agreement for the period October 1, 2025, to September 30, 2026.

Supporting Documentation:

- Contract Fact Sheet

CONTRACT FACT SHEET

The information provided in this document identifies the major contract components including cost; scope of work; deliverables and goals. The document is being provided for ease of review but is not the approved contract. A copy of the full contract is available upon request.

CONTRACT NAME:	City of Fort Lauderdale FY 2026 Not for Profit Grant Participation Agreement
CONTRACT NUMBER:	N/A Pending
POINT OF CONTACT:	Charmaine M. Crawford Senior Assistant to the Director City of Fort Lauderdale, Office of Management and Budget 954-729-6993 CCrawford@fortlauderdale.gov
PROCUREMENT:	Revenue Generating Contract
CONTRACT TYPE:	Local Municipality Match Funding
BUDGET AMOUNT:	\$100,000
METHOD OF PAYMENT:	Revenue generating contract for which the ELC is reimbursed for childcare expenses
PAYMENT SCHEDULE:	Funds will be distributed on a reimbursement basis, usually within 30 days of invoicing.
TERM:	October 1, 2025 through September 30, 2026
ANTICIPATED NUMBER OF PARTICIPANTS:	2,500-3,000 children
SCOPE OF WORK:	Funding will be used as a match to draw down federal funds for subsidized childcare services for children living in the City of Fort Lauderdale.
DELIVERABLES:	Reimbursements to Child Care Providers for Services to School Readiness Income Eligible Children assigned to each funding source.
PERFORMANCE MEASURES:	None specified

ITEM/ MEETING:	EXC263RB2/ Executive Committee						
DATE:	February 3, 2026						
SUBJECT:	Children's Services Council Vulnerable Populations 2026 Agreement						
FOR ACTION:	YES						
RECOMMENDED ACTION:	Approve budget increase Amendment #001 to the 2026 Children's Services Council Vulnerable Populations Program Agreement when it becomes available and pending legal review						
FINANCIAL IMPACT:	<table> <tr> <td>2026 Original Amount</td><td>\$4,258,171</td></tr> <tr> <td>Budget Increase</td><td>515,143</td></tr> <tr> <td>Revised Agreement Budget</td><td>\$4,773,314</td></tr> </table>	2026 Original Amount	\$4,258,171	Budget Increase	515,143	Revised Agreement Budget	\$4,773,314
2026 Original Amount	\$4,258,171						
Budget Increase	515,143						
Revised Agreement Budget	\$4,773,314						
ELC STAFF LEAD	C. Klima						

Background

The Children's Services Council (CSC) Vulnerable Populations Program funds childcare services for exceptionally vulnerable children, from birth to age five (not yet enrolled in kindergarten), throughout Broward County who are not otherwise eligible for the School Readiness program. Children served through the Vulnerable Populations Program are referred for immediate services by several CSC-funded family support and related programs. Families later determined to be eligible for School Readiness are transferred as expeditiously as possible in order to preserve program capacity for new referrals. The Agreement operates on the CSC fiscal year, from October 1 through September 30.

During the first three months of the 2026 contract year, Vulnerable Populations Program enrollment averaged more than 600 children per month. This reflects a significant recovery from the pandemic-era low of 241 children during the 2021–2022 contract years and exceeds the pre-pandemic 2020 average of 453 children by more than 35 percent.

This sustained growth, combined with reduced School Readiness funding available for transfers and a substantial (50 percent) increase in the average cost of care per child over time, has placed the program at the upper limits of its available resources. After three consecutive years of supplementing the program with additional funds to accommodate increasing referral volume and pace, CSC has determined that a fresh look at eligibility criteria is necessary to realign referral guidelines for CSC-funded referring agencies with the program's original goals, vision, and available funding levels.

Current Status

CSC and Early Learning Coalition (ELC) staff are collaborating to develop revised program rules for long-term implementation. Meanwhile, CSC has authorized the following interim measures to balance 2026 contract-year enrollment with available funding:

- Amend the ELC's 2026 Agreement to add \$515,143 in unused funds from the 2025 Agreement to the 2026 budget.
- Pause all new non-emergency referrals to the program effective January 23, 2026, to reduce enrollment levels through natural attrition, transfers to School Readiness, and forthcoming program rule changes, as appropriate. CSC staff will work in coordination with ELC staff to make individual determinations regarding requests for emergency services during this referral pause. ELC staff will monitor expenditures and projected utilization and keep CSC staff apprised.

The draft amendment is under development by CSC staff and is pending legal review by ELC Counsel.

Recommended Action

Approve budget increase amendment number 001 to the 2026 Children's Services Council Vulnerable Populations Program Agreement when it becomes available and pending legal review.

Supporting Documents

Contract Fact Sheet

CSC OF BROWARD COUNTY

Vulnerable Population Financially Assisted Childcare – Contract Fact Sheet

The information provided in this document identifies the major contract components including: cost; scope of work; deliverables and goals. The document is provided for ease of review, but it is not the approved contract. A copy of the full contract is available upon request.

CONTRACT NAME:	Children’s Services Council of Broward County Vulnerable Population Financially Assisted Childcare Program
CONTRACT NUMBER:	23-2581
POINT OF CONTACT:	Andria Dewson Children’s Services Council of Broward County 6600 West Commercial Boulevard Fort Lauderdale, FL 33319 954-377-1000
BUDGET AMOUNT:	\$4,773,314
METHOD OF PAYMENT:	This is a revenue-generating contract for which the ELC is reimbursed for units (days) of child care services
PAYMENT SCHEDULE:	Monthly
TERM:	October 1, 2025 – September 30, 2026, with 1 remaining renewal option
ANTICIPATED NUMBER OF PARTICIPANTS:	384 Slots
SCOPE OF WORK:	<p>The funding will allow the ELC to provide financial assistance for quality child care “slots” for children from birth to age 5 (not yet in kindergarten) living in exceptionally vulnerable families throughout Broward County. Families that are eligible shall receive childcare quickly to:</p> <ul style="list-style-type: none"> • Prevent further breakdown of what may already be difficult family situations, • Help families in becoming or remaining economically self-sufficient, and • Prepare preschool aged children to be successful in school.
DELIVERABLES:	<p>Units of child care. Services are to be provided at legally operating child care facilities that meet at least one of the following wherever possible through parent choice:</p> <ul style="list-style-type: none"> • Accredited Child Care Facilities with “Gold Seal” status as determined by the Florida Department of Children and Families (DCF). • Participating in the Children’s Services Council of Broward County’s Positive Behavioral Interventions and Supports (PBIS) program. • Participating in the PROVIDER’s School Readiness Program Assessment with a CLASS® score at or above the threshold set by the Florida Department of Education, Division of Early Learning.

The PROVIDER is required to submit participant performance measure data within the time frames and formats specified by the CSC. The PROVIDER shall also report any barriers and/or noteworthy activities experienced in performance measure achievement occurring during the term of this Agreement, as required. Performance measures and related processes are subject to change at the discretion of the CSC in response to changes in service delivery (e.g., response to natural disasters or events that impact typical service provision).

DESIRED RESULT: Children are ready to succeed in school.

Results-Based Accountability utilizes data to improve performance outcome measures to achieve the desired customer result. When applied, performance measurement answers the following key questions:

Key Question	Performance	Council Goal	Evaluation Tool	Admin Schedule
How Much Did We Do?	# of children receiving quality child care.	381	ELC monthly report	Analyzed monthly
	% of funded allocation utilized.	95%	SAMIS Data	Analyzed monthly
How Well Did We Do It?	% of children remaining in quality child care for a minimum of 6 months with regular attendance.	80%	ELC monthly report	Analyzed monthly
	Data Integrity	95%	SAMIS Quality Assurance Report	Analyzed on a semi-annual schedule
Is Anybody Better Off?	% of parents/caregivers who report benefits by receiving child care services (e.g., respite, pursue/maintain opportunities for employment, therapeutic treatment, etc.).	80%	A descriptive survey from the initial referral process & survey conducted with parent/caregiver at redetermination	Semi-Annual data submission
	% of families with no verified abuse findings during program participation.	85%	This outcome is to be measured collaboratively between BSO and CSC	Analyzed on a semi-annual schedule

ITEM/MEETING	EXC263RB3/ Executive Committee
DATE:	February 3, 2026
SUBJECT:	New Contract Cycle for General Counsel and Labor Law Legal Services
FOR ACTION:	Yes
RECOMMENDED ACTION:	Authorize Coalition staff to forgo competitive procurement and negotiate new contract cycles with Goren, Cherof, Doody & Ezrol PA and Bryan Miller Olive PA for legal services starting July 1, 2026, in accordance with the proposed rated changes and pending legal review by outside counsel .
FINANCIAL IMPACT:	Estimated total cost \$100,000 Annually
ELC STAFF LEAD	C. Klima

Background:

In 2022, the Early Learning Coalition (ELC) selected Goren, Cherof, Doody & Ezrol, P.A. (Goren Cherof) to provide General Counsel legal services through a public procurement process. Legal services are exempt from the competitive-solicitation requirements of §287.057(3)(e)4, F.S. and the Coalition may choose whether to procure these services at its discretion.

In 2023, the Board approved Goren Cherof's recommendation to separately engage Bryant Miller Olive, P.A. (Bryant Miller) to provide specialized labor-related legal services. These services had previously been included within the overall General Counsel scope of work. Both firms operate at the same hourly rates established under the Goren Cherof Agreement, and they coordinate on labor-related matters without duplicative effort or billing.

The final contract renewal period for both Agreements expires June 30, 2026. A new legal services contract cycle must therefore begin July 1, 2026, to maintain continuity of legal services and ensure ongoing support for the Coalition's governance, operations, and risk management. Historically, ELC staff have engaged outside counsel Bob de la Fuente, P.A., General Counsel for the Early Learning Coalition of Miami-Dade & Monroe Counties and Shareholder at Lehtinen, Schultz, PLLC, to assist with the development and review of Broward's General Counsel Agreements for a nominal fee.

Current Status:

Both Goren Cherof and Bryant Miller have submitted written proposals requesting a rate adjustment from \$250/hour to \$275/hour beginning July 1, 2026, with a 2% annual increase for each subsequent year over a five-year contract period. Staff have reviewed these requests and confirmed that the proposed rates remain highly competitive within the Broward legal services marketplace for comparable work.

Staff report satisfaction with the quality of services provided by both firms and note that the dual-firm structure has functioned effectively throughout the current contract cycle.

Recommendations:

Authorize Coalition staff to forgo competitive procurement and negotiate new contract cycles with Goren, Cherof, Doody & Ezrol PA and Bryan Miller Olive PA for legal services starting July 1, 2026, in accordance with the proposed rated changes and pending legal review by outside counsel.

Supporting Documentation:

- Goren Cherof Letter with proposed rate changes
- Bryant Miller Letter with proposed rate changes

Julie F. Klahr
JKlahr@GorenCherof.com



GOREN CHEROF
DOODY & EZROL P.A.
ATTORNEYS AT LAW

January 14, 2026

Laurie Sallarulo, Board Chair
c/o Christine Klima, CAO
Early Learning Coalition of Broward County, Inc.
14750 West Cypress Creek Road, Suite 301
Fort Lauderdale, FL 33309

RE: Early Learning Coalition of Broward County, Inc. (ELC) / Legal Services

Dear Ms. Sallarulo:

It has been our honor to provide legal services to the Early Learning Coalition of Broward County, Inc. (ELC) for the past five years and we look forward to continuing our relationship with the organization. I have been requested to provide a fee proposal for continuation of our services with the ELC for the next five years.

Our law firm has traditionally charged reduced rates to certain clients, such as the ELC, in consideration of its non-profit status and focus on community services. We intend to continue to do so. Although we have kept our rates flat for this five-year period, costs and rates in the marketplace continue to increase and our rates for the ELC remain disproportionately low.

We respectfully submit a proposed increase of our hourly rate from \$250/hour to \$275/hour for the first year of our renewed contract with the ELC. This increase is an amount less than if our rates increased annually by three percent (3%) over the five-year term of our existing contract. In order to avoid large increases in any given year going forward, we further propose a two percent (2%) increase each year in years 2-5. These proposed modifications still fall below professional industry standards in the South Florida marketplace.

We appreciate the ELC's consideration of our proposal. Please advise if you have any questions or concerns.

Sincerely,

JULIE F. KLAHR

cc: Renee Jaffe, CEO

January 14, 2026

VIA EMAIL Rjaffe@elcbroward.org

Ms. Renee Jaffe
Chief Executive Officer
Early Learning Coalition of Broward County, Inc.
1475 W. Cypress Creek Road, Suite 301
Ft. Lauderdale, FL 33309

Dear Ms. Jaffe:

This letter is to advise you that we occasionally review our client rates and require implementation of rate adjustments. We are seeking to make a rate adjustment effective July 1, 2026, and adjust the rate to \$275 per hour for attorneys, and \$150 for paralegals. Further, we would like the legal services agreement to be for a term of five years with a 2% rate adjustment effective on July 1 in each year of the contract.

We truly value your business and appreciate you choosing our firm for labor and employment services.

If this is acceptable, please let me know via return email and provide us with an updated Legal Services Agreement.

As always, I am available at your convenience to answer any questions you may have. Thank you for your continuing trust and confidence in us.

Very Truly Yours,

BRYANT MILLER OLIVE P.A.



Denise M. Heekin

ELC Broward Contract List 2025-2026

Funder or Vendor Name	Amount	Purpose	Type	Term	Status	Contract Number
Division of Early Learning	\$167,370,443	School Readiness, VPK	Revenue	7/1/25-6/30/26	Active	EL096
A.D. Henderson Foundation	\$269,280	Peer Support Specialists	Revenue	7/1/24-6/30/26	Active	224007
A.D Henderson	\$70,000	Food and Training Support	Revenue	10/23/24-6/30/26	Active	224031
United Way	\$136,500	SR Match Funds	Revenue	7/1/25-6/30/26	Active	1718-04-06-01
City of Pompano Beach	\$20,000	SR Match Funds	Revenue	10/1/24-9/30/25	Active	Match Contract
City of Pompano Beach	\$15,000	SR Match Funds	Revenue	10/1/25-9/30/26	Active	Match Contract
City of Hollywood	\$15,000	SR Match Funds	Revenue	10/1/24-9/30/25	Active	Match Contract
City of Deerfield	\$15,000	SR Match Funds	Revenue	10/1/24-9/30/2025	Active	Match Contract
City of Fort Lauderdale	\$100,000	SR Match Funds	Revenue	10/1/24-9/30/25	Active	Match Contract
Broward County	\$3,131,795	SR Match & Special Needs	Revenue	10/1/24-9/30/25	Active	23-CP-CSA-3516-01
Broward County	\$2,342,795	SR Match & Special Needs	Revenue	10/1/25-9/30/26	Pending	23-CP-CSA-3516-01
Children's Services Council	\$3,592,850	Financially Assisted Child Care	Revenue	10/1/24-9/30/25	Active	23-2580
Children's Services Council	\$3,592,850	Financially Assisted Child Care	Revenue	10/1/25-9/30/26	Pending	23-2580
Children's Services Council	\$7,033,171	Vulnerable Populations	Revenue	10/1/24-9/30/25	Active	23-2581
Children's Services Council	\$4,258,171	Vulnerable Populations	Revenue	10/1/25-9/30/26	Pending	23-2581
Children's Forum	\$200,000	Developmental Support -Help Me Grow	Revenue		Pending	
Children's Forum	\$958,974	INCENTIVE\$ Program	Sub Recipient Agreement	7/1/25-6/30/26	Active	ELCB1-FY26
First Call for Help/211 Broward	\$125,000	Community Referral Services	Vendor	7/1/25-6/30/26	Active	ELCB40
Allison Gonzalez CLASS Observer	\$30,250	CLASS Assessor	Vendor	10/1/24-9/30/26	Active	ELCB33
Lianne Betancourt CLASS ASSESSOR	\$9,500	CLASS Assessor	Vendor	10/1/24-9/30/26	Active	ELCB32
Maria Lopez CLASS Observer	\$30,250	CLASS Assessor	Vendor	10/1/24-9/30/26	Active	ELCB34
BlueJean Software, Inc.	\$15,000	Hosting and Support Services	Vendor	7/1/24-6/30/26	Active	ELCB23
Bryan, Miller, Olive, Attorneys	\$25,000	Labor and employment legal services	Vendor	7/1/25-6/30/26	Active	ELCB4-R1
Causetech DBA Achieve	\$10,447	Website Hosting	Vendor	7/1/24-6/30/26	Active	ELCB25
Comcast	\$4,730.64	Internet Services	Vendor	7/1/25-6/30/26	Active	-----
CPR954	\$15,000	CPR and First Aid Training	Vendor	8/15/24-6/30/26	Active	ELCB30
Crown Castle	\$21,240	Internet Services	Vendor	3/24/24-3/23/27	Active	-----
Vantiv Health	\$10,231	Appointment Software	Vendor	7/1/24-6/30/26	Active	ELCB26

Webauthor	\$184,992.00	CCR&R Software	Vendor	7/1/2024-6/30/2026	Active	ELCB24
WEBAUTHOR	\$250,000.50	Web Hosting Service	Vendor	5/01/2024-9/30/26	Active	ELCB7
FL Dept of Law Enforcement	\$1,500/yr	LiveScan Service (est. annual cost)	Vendor	10/29/18-Ongoing	Active	-----
Goren, Cherof, Doody, Ezrol, PA	\$75,000	Legal Services	Vendor	7/1/25-6/30/26	Active	POC 22-5024- 00-FY26
Momentive	\$9,105	MIP Service Contract	Vendor	6/20/25-6/19/26	Active	-----
Intermedia, Inc	\$220,155	Cloud Base Communication Services	Vendor	9/16/24-9/15/27	Active	ELCB31
Klausner, Kaufman, Jensen, Levinson	\$25,000	Retirement Plan legal services	Vendor	7/11/25-6/30/26	Active	ELCB3-R1
Citrin Cooperman Advisors LLC	\$31,775	Tax Advisors	Vendor	10/16/24-10/15/29	Active	ELCB35
Citrin Cooperman and Company LLP	\$258,661	Auditors	Vendor	10/16/24-10/15/29	Active	ELCB36
Corporate Translation Services DBA Language Link	\$2,000	Translation and Document Translation Services	State Term PO	7/1/25-6/30/26	Active	-----
Maro Polo Learning, Inc.	\$285,012	Learning Technology	Vendor	5/1/24-9/20/25	Active	ELCBB8
Scholastic, Inc	\$475,000	Supply and Distribution of Children's Books	Vendor	7/1/24-6/30/26	Active	ELCB27
Age of Learning	\$269,500	Online Development Training	Vendor	5/15/24-11/15/25	Active	ELCB22
ADP	\$33,522	Payroll Processing	Vendor	Ongoing	Active	
School Board Broward County	\$37,838.85	Gulfstream Early Learning Ctr	Lease	9/5/22-9/4/25	Active	
School Board Broward County	\$41,326	Gulfstream Early Learning Ctr	Lease	9/5/25-9/4/28	Pending	
Crown Center	\$4,877,208	Office Lease (including est. CAM and Janitorial expenses)	Lease	7/16/18-12/16/28	Active	4852-0671-1913.3
Sharp	\$35,000	Copier and Printer Rental	State Term PO	12/1/20-12/1/25	Active	101-0018142
UKG	\$270,000	Payroll Processing	Vendor	7/25/25-12/31/31	Active	-----
AT&T	\$95,000	Cell Phones and Hot Spots	State Term PO	7/1/25-6/30/26	Ongoing	-----
School Board of Broward County	\$0	Community Partnership	MOU	1/20/21-6/1/43	Active	
Brown & Brown	\$0	Information Sharing Agreement	MOU	8/1/25-7/31/30	Active	
Broward County	\$0	Crisis Intervention & Support	MOU	11/18/20-11/17/25	Active	
Child Abuse Prevention-CAPTA	\$0	Interagency Referrals Cooperation	MOU	9/1/21-8/31/29	Active	
Seventeenth Circuit Court	\$0	Cooperation Agreement	MOU	6/23/20-Ongoing	Active	
University of Florida	\$0	Data Use Agreement	MOU	1/1/19-Ongoing	Active	
University of Florida	\$0	Data Use Agreement	MOU	8/19/25-Ongoing	Active	



Legend:

Bolded Items: Recently Added/Updated

Grayed Out: Past Events

Board Engagement Calendar FY 24-25

Childcare Small Business Site Visits

*Please email Melody Martinez at Mmartinez@elcbroward.org if you would like to RSVP for a site visit.

Date	Childcare Center Name	Address	Time
Sep. 25, 2025	Pacesetter Academy	10950 Pembroke Rd. Miramar, FL 33025	9:30 AM – 11:00 AM
Nov. 12, 2025	Emerald Hills School	3270 Stirling Rd. Hollywood, FL 33021	9:30 AM – 11:00 AM
Dec. 11, 2025	Early Learning Center of Margate	Cancelled	9:30 AM – 11:00 AM
Jan. 13, 2026	KIA Creative Minds Preschool	191 E Commercial Blvd. Ft. Lauderdale, FL 33334	9:30 AM – 11:00 AM
Feb. 10, 2026	Foundation Montessori	9470 NW 24th St, Sunrise, FL 33322	9:30 AM - 11:00 AM
Mar. 10, 2026	Little Bee's Academy	185 NE 2nd Ave, Deerfield Beach, FL 33441	9:30 AM - 11:00 AM
Apr. 30, 2026	Soaring Eagles Academy	5835 N University Dr, Tamarac, FL 33321	9:30 AM - 11:00 AM

Monthly PLAN Meetings

ELC Broward: 1475 W. Cypress Creek Rd., Suite 301, Fort Lauderdale, FL 33309

Date	Location	Time
Jul. 16, 2025	ELC Broward, Training Room	10:00 AM – 12:00 PM
Aug. 20, 2025	ELC Broward, Training Room	10:00 AM – 12:00 PM
Sep. 17, 2025	ELC Broward, Training Room	10:00 AM – 12:00 PM
Oct. 15, 2025	ELC Broward, Training Room	10:00 AM – 12:00 PM
Nov. 19, 2025	ELC Broward, Training Room	10:00 AM – 12:00 PM
Dec. 17, 2025	ELC Broward, Training Room	10:00 AM – 12:00 PM
Jan. 21, 2026	ELC Broward, Training Room	10:00 AM – 12:00 PM
Feb. 18, 2026	ELC Broward, Training Room	10:00 AM - 12:00 PM
Mar. 18, 2026	ELC Broward, Training Room	10:00 AM - 12:00 PM
Apr. 15, 2026	ELC Broward, Training Room	10:00 AM - 12:00 PM
May 20, 2026	ELC Broward, Training Room	10:00 AM - 12:00 PM

ELC Kindness Counts Event & Author Reading

*Please email Lizbeth DelVecchio at Ldelvecchio@elcbroward.org if you would like to RSVP for one of our Author Reading Events.

Date	Location	Time
Oct. 21-22, 2025	ELC Broward, Model Classroom	10:30 AM – 12:00 PM

ELC Broward Celebrates Read for the

*Please email Lizbeth DelVecchio at Ldelvecchio@elcbroward.org if you would like to RSVP for our Read for the Record

Date	Location	Time
Feb. 24, 2026	ELC Broward, Model Classroom	10:00 AM – 11:30 AM

ELC Broward's Annual State of Childcare

*Please email Melody Martinez at Mmartinez@elcbroward.org if you would like to RSVP to this

Date	Location	Time
TBD	TBD	TBD

A Day in "K"indergarten

*Please email Lizbeth DelVecchio at Ldelvecchio@elcbroward.org if you would like to RSVP to our Day in K

Date	Location	Time
TBD	Museum of Discovery & Science (401 SW 2nd St, Fort Lauderdale, FL 33312)	TBD

Notable Early Learning Conferences

Please Reach out to Melody Martinez at Mmartinez@elcbroward.org if you would like assistance organizing accommodations

Dates	Conference Name	Location	Registration Info
Jul. 16-18, 2025	One Goal Summer Conference	Tampa, FL	Click to Register
Oct. 7-10, 2025	DEC2025	Portland, OR	Click to Register
Oct. 8-11, 2025	2025 Early Educators Leadership Conference	Orlando, FL	Click to Register
Oct. 15-19, 2025	Florida Association for the Education of Young Children (FLAEYC)	Orlando, FL	Click to Register
Nov. 19-22, 2025	NAEYC Annual Conference	Orlando, FL	Click to Register
Jan. 22-24, 2026	Southern Early Childhood Association Conference	Huntsville, AL	Click to Register
Jan. 26-29, 2026	National Head Start Winter Leadership Institute	Washington, D.C.	Click to Register
Mar. 12-14, 2026	Virginia Association for the Education of Young Children (vaaeyc)	Hampton, VA	Click to Register
Apr. 16-17, 2026	Rocky Mountain Early Childhood Conference	Denver, CO	Click to Register
Apr. 28-29, 2026	InterAct CLASS Summit	Chicago, IL	Click to Register
May 3-6, 2026	Childcare Aware 2025 Symposium	Arlington, VA	Click to Register
May 4-7, 2026	National Head Start Conference & Expo	Minneapolis, MN	Click to Register
June 9, 2026	2026 FL Prosperity & Economic Opportunity Solution Summit	Tampa, FL	Click to Register
June 23, 2026	2026 FL Learners to Earners Workforce Solution Summit	Tampa, FL	Click to Register
June 24-28, 2026	FL Family Childcare Home Association Annual Conference	Kissimmee, FL	Click to Register

ELC of Broward County

FY 2025-2026 Board/Committee Meetings Calendar

July 2025	August 2025	September 2025	October 2025	November 2025	December 2025
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
January 2026	February 2026	March 2026	April 2026	May 2026	June 2026
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

Board

Mon. at 9:30 am

- Sep 15, 25
- Nov 17, 25
- ~~Dec 15, 25~~
- Feb 9, 26 Retreat
- Mar 9, 26
- May 11, 26
- Jun 22, 26

Finance/ Exec

Tue. at 1:30 pm

- Sep 9, 25
- Nov 4, 25
- ~~Dec 9, 25~~
- Feb 3, 26
- Mar 3, 26
- May 5, 26
- Jun 9, 26

Governance

(No Set Date/Time)

- Sep 4, 25 at 10:30 am
- Nov 10, 25 at 10:30 am

Nominating

(No Set Date/Time)

- Aug 27, 25 at 10:30 am

Audit

(No Set Date/Time)

- Sep 10, 25 at 10:00 am

Program Review

(No Set Date/Time)

- Sep 5, 25 at 11:30 am

Ad-Hoc Fundraising

(No Set Date/Time)

- Sep 22, 25 at 12:00 pm
- Jan 12, 26 at 2:00 pm

ELC offices closed for holidays on:

July 4 Independence; Sep 1 Labor; Oct 13 Columbus/Indigenous (Observance); Nov 11 Veterans; Nov 26; Nov 27 Thanksgiving; Nov 28 Day after Thanksgiving; Dec 25 Christmas; Jan 1 New Year's Day; Jan 19 MLK; Feb 16 President; Apr. 3 Spring Holiday; May 25 Memorial;

Federal Holidays:

Oct 13 Colombus; Jun 19 Juneteenth;

Holidays:

Sep 22-24 Rosh Hashanah; Oct 1-2 Yom Kippur; Feb 18 Ash Wed; Mar 16-20 Spring Break; Apr 3 Good Friday

Broward Public Schools:

First Day of School: August 11, 2025 Last Day of School: June 3, 2026

ELC of Broward County

Committee Members 2025-2026

COMMITTEE	Member Name	Seat	By Laws
EXECUTIVE <i>4 needed for a Quorum</i>	<i>Members consist of the Chair, First Vice-Chair, Second Vice-Chair, Secretary, Treasurer, Immediate Past Chair (if applicable) and each of the chairs of the Standing Committees)</i>		
Officer 1	Laurie Sallarulo	Chair	effective 04/2014 - Governor appointment
Officer 2	Dawn Liberta	First Vice Chair/Governance	effective July 2024 (3 year term)
Officer 3	Michael Asseff	Second Vice Chair	effective July 2024 (3 year term)
Officer 4	Ellie Schrot	Secretary	effective May 2025 (3 year term)-Ellie appointed 5.12.25
Officer 5	Cindy Arenberg Seltzer	Treasurer/Finance Chair	effective July 2024 (3 year term)
	Amoy Reid	Nominating Com. Chair	effective July 2024 (3 year term)
	Renee Podolsky	Audit Com. Chair	effective July 2024 (3 year term)
FINANCE <i>5 needed for a Quorum</i>	<i>Members appointed by the Chair. Reports directly to the Board and shall consist of at least (5) five Members EXCLUDING CHAIR. No Term Limits</i>		
	1 Cindy Arenberg Seltzer	Chair	effective 07/01/24
	2 Michael Asseff	Member	effective 12/15/25
	3 Maria Hernandez	Member	effective 06/14/23
	4 Dawn Liberta	Member (Officer)	effective 02/12/24
	5 Renee Podolsky	Member	
	6 Amoy Reid	Member	effective 05/12/25
	7 Laurie Sallarulo	Member (Board Chair)	
	8 Ellie Schrot	Member	effective 12/15/25
	9 Zachary Talbot	Member	effective June 2020
PROGRAM REVIEW <i>4 needed for a Quorum</i>	<i>Members appointed by the Chair. Ad Hoc members with particular expertise may be appointed to assist in the given particular area of program . Reports directly to the Board and shall consist of at least (3) members EXCLUDING CHAIR. No Term Limits</i>		
	1 Maria Hernandez	Chair	effective 05/12/25
	2 Cindy Arenberg-Seltzer	Member (Officer)	effective 07/01/22
	3 Krystie Castillo	Member	effective 02/12/24
	4 Amy Hauser	Member	effective 02/10/25
	5 Dawn Liberta	Member (Officer)	effective 02/12/24
	6 Renee Podolsky	Member	effective 05/10/23
	7 Ellie Schrot	Member (Officer)	effective 06/14/23
AUDIT <i>4 needed for a Quorum</i>	<i>Members elected by Board. Consists of at least (5) five Members including Chair. Ad Hoc Members may be appointed to assist in accounting or financial management experience. No more than (1) one Member of the Finance Committee shall be a Member of the Audit Committee and in no event shall the chair of the Finance Committee be a Member of the Audit Committee. No Term Limits</i>		
	1 Renee Podolsky	Chair	effective July 2024 (3 year term)
	2 Michael Asseff	Member (Officer)	effective 02/12/24
	3 Sharonda Bailey	Member	effective 05/12/25
	4 Ellie Schrot	Member (Officer)	effective September 2024
	5 Traci Schweitzer	Member	effective 02/12/24
	6 Karen Taveras	Member	effective 09/09/25
GOVERNANCE <i>4 needed for a Quorum</i>	<i>Members Elected by Board. Consists of at least (5) five Members, EXCLUDING CHAIR. First Vice Chair shall serve as chair of the Governance Committee. No Term Limits</i>		
	1 Dawn Liberta	Chair	effective July 2024 (3 year term)
	2 Michael Asseff	Member (Officer)	effective 06/2020
	3 Kirk Englehardt	Member	effective 09/13/21
	4 Carol Hylton	Member	effective 02/2021
	5 Laurie Sallarulo	Member (Board Chair)	effective 09/15/22
	6 Renee Podolsky	Member	effective 10/06/22
	7 Amoy Reid	Member	effective 10/06/22
NOMINATING <i>4 needed for a Quorum</i>	<i>Members Elected by Board. Consists of at least (3) three Members who are not Officers of the Coalition . No Term Limits</i>		
	1 Amoy Reid	Chair	effective July 2024 (3 year term)
	2 Michael Asseff	Member (Officer)	effective 7/1/24
	3 Sharonda Bailey	Member	effective 04/27/22
	4 Krystie Castillo	Member	effective 05/12/25
	5 Laurie Salarullo	Member (Board Chair)	
	6 Traci Schweitzer	Member	effective 05/12/25
	7 Julie Winburn	Member	effective 05/2022
AD HOC FUNDRAISING <i>5 needed for a Quorum</i>			
	1 Michael Asseff	Co-Chair (Officer)	Co-Chair effective 06/14/23
	2 Traci Schweitzer	Co-Chair	Co-Chair effective 03/11/24
	3 Krystie Castillo	Member	effective 02/12/24
	4 Kirk Englehardt	Member	effective 09/20/22
	5 Dawn Liberta	Member (Officer)	effective 02/12/24
	6 Amoy Reid	Member	effective 08/10/22
	7 Jessica Rodriguez	Member	effective 09/09/25
	8 Zachary Talbot	Member	effective 08/30/22
	9 Megan Turetsky	Member	effective 11/10/25
	* Beverly Batson (Honorary)	Non-Voting Member/ No Quorum	effective 12/16/24

Re-established 8/2022
Reports to Executive Comm



	FINANCE	Position	Term Started	Term Exp	Sep-09	Nov-04	Feb-03	Mar-03	May-05	Jun-09	TOTAL FY ABSENCES
1	Cindy Arenberg Seltzer	Chair	Jul-24		V	V					0
2	Michael Asseff	Member	Dec-26								
3	Maria Hernandez	Member	Jun-23		ABS	ABS					2
4	Dawn Liberta	Member (Officer)	Feb-24		V	ABS					1
5	Renee Podolsky	Member	12/15/2026		V	V					0
6	Dr. Amoy Reid	Member	5/12/2025		ABS	V					0
7	Laurie Sallarulo	Member (Board Chair)			ABS	V					1
8	Ellie Schrot	Member	Dec-26								
9	Zachary Talbot	Member	Jun-20		V	ABS					1

	EXECUTIVE	Position	Term Started	Term Exp	Aug-27	Nov-04	Feb-03	Mar-03	May-05	Jun-09	TOTAL FY ABSENCES
1	Laurie Sallarulo	Chair	Apr-14		ABS	V					1
2	Dawn Liberta	First Vice Chair/Governance	Jul-24		V	ABS					1
3	Michael Asseff	Second Vice Chair	Jul-24		V	V					0
4	Ellie Schrot	Secretary	05/12/25		V	ABS					0
5	Cindy Arenberg Seltzer	Treasurer/Finance Chair	Jul-24		V	V					0
6	Dr. Amy Reid	Nominating Com. Chair	Jul-24		ABS	V					1
7	Renee Podolsky	Audit Com. Chair	Jul-24		V	V					0

Members who left During FY 25 - 26 Term											
FINANCE		Position	Term Started	Last Day	Aug-27	Oct-01	Jan-28	Mar-04	Apr-29	Jun-03	TOTAL FY ABSENCES
2											
3											
EXECUTIVE		Position	Term Started	Last Day	Aug-27	Oct-01	Jan-28	Mar-04	Apr-29	Jun-03	TOTAL FY ABSENCES
1											
2											
3											
V= Virtual Meeting											
X= Present at meeting											
ABS= Absent from Meeting											
P= phone attendance											
FM= First Meeting											
LM= Last Meeting											
Shaded areas - no meeting scheduled											
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