



**Executive Meeting Agenda**  
**October 1, 2024, at 1:30 PM**  
**(Immediately following the Finance meeting)**  
**Zoom Meeting**

**Meeting ID: 828 6018 5386      Passcode: 301368**

<https://us06web.zoom.us/j/82860185386?pwd=BWjLMNPmjDU47lbfoqzKDafjEmnN3t.1>

Members are reminded of conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussing and declare the following information: 1) Your name and position on the Board, 2) The nature of the conflict, and 3) Who will gain or lose as a result of the conflict. Please also fill out form 8B prior to the meeting.

		PAGE	
1.	<b>Call to Order</b>		Laurie Sallarulo, Chair
2.	<b>Roll Call</b>		Melody Martinez, Board Liaison
3.	<b>Chair Report</b>		Laurie Sallarulo, Chair
4.	<b>CEO Report</b> <b>Legislative Plan/Discussion</b>	2	Renee Jaffe, CEO
5.	<b>Consent Agenda</b> 1. Approve August 27, 2024, Committee meeting minutes 2. EXC252CA1 – Approve Recommendation for Employee Benefits Brokers Services 3. EXC252CA2 – Approve Recommendation for Risk Management Insurance Broker Services	4 7 8	Laurie Sallarulo, Chair
6.	<b>Regular Business - None</b>		
7.	<b>FYI</b> • FYI-1 Contract List • FYI-2 Board Engagement Calendar • FYI-3 Board Calendar FY 24/25 • FYI-4 Board Committee Member List FY 24/25 • FYI-5 FY 24/25 Executive Committee Meeting Attendance • FYI-6 Glossary of Terms	9 11 13 14 15 16	
8.	<b>Unfinished Business</b> <b>New Business</b> <b>Matters from the CEO</b> <b>Matters from the Committee</b> <b>Matters from our Partners</b> <b>Public Comment</b>		
9.	<b>Next ELC Executive Meeting: December 10, 2024</b>		
10.	<b>Adjourn</b>		

**Please Note:** Agenda is subject to revisions and additions at the discretion of the Chair of the Coalition. Notification will be sent of any such revisions or additions. **Members of the Public:** Please sign up at the entry desk for public comments to be made on any particular agenda items no later than five minutes after the Coalition meeting has been called to order.

“As per [§286.0105, Fla. Stat.](#) Any person who decides to appeal any decision of the Board with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which record includes testimony and evidence upon which the appeal is to be based.”

## **CEO Report**

**Executive Committee – October 1, 2024**

### **School Readiness Enrollment Update**

ELC Broward continues to enroll an average of 350-400 children into the School Readiness program each month. Our current strategy will be to enroll enough children to offset monthly attrition and manage expenditures to serve as many children as possible. We are currently hovering a bit above the 15,500 mark. As of September 23<sup>rd</sup>, our waitlist is 1,034.

### **VPK Update**

As of September 20th, we have approved 13,972 VPK school-year applications (FY 23-24), and we have 11,556 children who have now enrolled in VPK. As the school year has just begun, these numbers will continue to change over the next month. The Florida Statewide Estimating Conference has just released its estimate for the number of VPK participants for the 24-25 school year. They are projecting 12,815 Broward participants for the current school year. We will continue to keep you updated through the year as to our ability to meet or exceed this estimate.

### **VPK Accountability**

The State Board of Education approved a new Rule 6M-8.622, Florida Administrative Code, Voluntary Prekindergarten (VPK) Education Provider Performance Metric and Designation on August 21, 2024. The rule is effective on September 24, 2024.

The new rule establishes VPK program accountability in accordance with Section 1002.68, Florida Statutes. The rule details procedures for the department to calculate each VPK provider's performance metric and assignment of performance designations. The rule includes key VPK accountability terms and definitions including composite program assessment score, eligible children, growth rate, highest literacy classification, kindergarten readiness and performance metric designations. Additionally, the rule outlines the three components (quality, achievement and learning gains) for calculating each VPK provider's performance metric, and criteria for assigning performance designations.

New VPK program accountability will be applied at the end of the 2024-25 VPK program year. The department will calculate performance metrics for each VPK provider and assign each provider a performance designation within 45 days after the conclusion of the VPK schoolyear and summer programs, respectively.

### **MODEL Classroom Unveiling**

We are excited to announce our Model Classroom and STEM wait room is 98 percent complete! We are looking forward to giving you all a tour soon! Stay tuned for details.

### **Wonderschool**

The Florida Dept. of Education has introduced a separate search tool through its chosen vendor, Wonderschool, which offers a search capability for parents looking for public, charter, or private K-12 schools throughout Florida in what has been described as a "Realtor.com" type of search. Wonderschool has also worked through the Division of Early Learning to launch its early care module, focusing on providers serving the 0-5 population. Providers' general information has been downloaded into Wonderschool's data system through EFS, and providers will be expected to update vacancies and other information.

That said, the implementation of the 0-5 tool has experienced numerous bumps, and we await some fixes that will make this system much more meaningful. We met with Wonderschool two weeks ago to review the issues and let them know we are happy to provide any support we can to improve their search tool.

### **Provider Representative Vacancy**

As we informed you all at the last Board meeting, Melody McDonald resigned as the Provider Representative for ELC of Broward. On Wednesday October 18, 2024 we sent out an E-Blast to all Providers informing them of the opportunity to join our Board as a Provider Representative. We will continue to promote both via E-Blasts, word of mouth and PLAN meetings, however at the time of this report we have not received any applicants.

### **Nominating Committee Members Needed**

With the resignation of Melody McDonald who served on the Nominating Committee we are asking Board members to let Judith Merritt know if they would like to serve on this committee, we would like at least one new member, but more are welcome.

### **School Readiness (SR) Plus**

As somewhat of a surprise, the legislature allotted \$23 million statewide in one-time dollars for a new program called SR Plus. This program is in partnership with the Statewide Workforce boards and is for children already in SR whose family income increases beyond the current eligibility threshold and allows. This will allow them to remain in the program until they reach 100% of the State Median Income (SMI), instead of the former 85% threshold, but with higher fees. This provides a bit more of a gradual off-ramp for SR services to avoid a fiscal cliff.

Because of several rule meetings and logistical issues, this program is just now rolling out this week statewide. While the effort to increase eligibility thresholds is a noble one, this program has some challenges, including whether this one-time funding will be approved again next year.

### **Read for the Record**

Jumpstart's *Read for the Record* is the world's largest shared reading experience, celebrating early literacy and supporting children's early language and social-emotional development. The annual initiative raises awareness of the critical importance of early literacy and access to inclusive, high-quality books through shared reading. Powered by the Children's Services Council with other supporting sponsors, including ELC Broward, volunteers sign up to read the same book to children in childcare settings, Kindergarten classes, libraries, etc. This year's *Read for the Record* will take place October 24<sup>th</sup>.

This year's book is [Piper Chen Sings](#), an empowering story of self-expression, overcoming self-doubt, and the ways family relationships can support us. As an additional plus, every child being read this book will also be given a copy to bring home and add to their home library. If you haven't done so already, please visit [HandsOnSouthFlorida.org](http://HandsOnSouthFlorida.org) to become a volunteer reader for this very special event!

### **OIC South Florida – Middle Class Summit**

On October 2-3, OIC South Florida will host a Middle Class Summit which aims to bring together thought leaders and practicing professionals across the workforce development spectrum to discuss and address crucial issues facing the Middle Class in today's socio-economic landscape. Renee Jaffe will be one of the panelists, as well as many other community leaders/partners (including Board members), discussing effective strategies and solutions to help individuals overcome rising costs for necessities and other barriers to economic self-sufficiency.

### **Broward Early Childhood Educators Conference**

We are very excited to inform you we are in the final stages of securing a space to finally resume our in-person Broward Early Childhood Educators Conference. We have tentatively scheduled the conference for Saturday, February 22<sup>nd</sup>, at Boyd Anderson High School (go Cobras!). Once we have finalized our contract for the space rental, we will send you a Save the Date and appointment notice.

### **Board Sponsorship Form**

As you are aware we are at the beginning of each year asking the Board members if they wish to donate to/sponsor any of our upcoming events. We have our Staff Appreciation Event in December and hope to raise enough money so we can have it at last year's location. The Sponsorship form along with QR Code and links to donate as in the FYI section of this packet. Any and all contributions are welcome to help us show appreciation to our ELC staff. Specifically, donations are needed in the ELC Unfunded Events and General Donations to ELC Broward sections of the Sponsorship form.



**Early Learning Coalition of Broward County, Inc.**  
**Executive Committee Meeting Minutes**  
**August 27, 2024, at 1:30 PM**  
Virtual Meeting

Members in Attendance	Chair, Laurie Sallarulo; Dawn Liberta; Michael Asseff; Monica King; Cindy Arenberg-Seltzer; Renee Podolsky
Members Absent	
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Judith Merritt, COO; Howard Bakalar, CPO; Hubert Cesar, CIO; Melody Martinez, Board Liaison & Executive Assistant; Lizbeth DelVecchio, Executive Assistant & Special Projects Coordinator; Allison Metsch, Senior Director of Education & Quality; Amy Moore, Sr. Director of Family Services & Customer Services; Ancel Pratt III, Senior Director of Communications; Kasey LaFrance, Contracts Administration Manager; Louvonnia Brown, Provider Reimbursement Manager; Megan DeGraff, Purchasing & Procurement Specialist; Reinier Potts, Financial Analyst; Roy Persaud, Accountant; Samantha Dempsey, Accountant; Sandra Paul, Senior Director of Provider Reimbursements; Sarane Epps, Contrast Specialist; Stephanie Landreville, Controller
Others in Attendance	Julie Klahr, Legal Counsel; Twan Russell

Item	Action/Discussion
Welcome & Call to Order	Chair Laurie Sallarulo called the meeting to order at 2:42 PM. The roll was called, and a quorum was established.
Chair Report	Nothing at the moment.
CEO Report	<p>The September Board Meeting has been moved from September 10 to September 16 at 3:00 pm.</p> <p>Monica King asked what the strategy is as a Board to try and obtain the monies needed to maintain current enrollments. How can I or the Board be of service or up to speed? What is the plan and who should we be talking to? Do we potentially need a legislative advocacy committee?</p> <p>CEO Renee Jaffe replied that every year, we bring a legislative plan to the Board and generally have a Lunch &amp; Learn around legislative priorities in advance of session. We have an informal plan and good relationships with our legislatures and some of the champions in Early Learning around the state. We will reach out to board members to ask who they have relationships with as the plan is more developed. We did it last year. Waiting for an upcoming meeting with AELC where statewide Legislative priorities will be developed/confirmed; this doesn't mean those become Broward priorities, but it is helpful when everyone is supporting the same ones.</p> <p>Chair Laurie Sallarulo added that the Board needs to know when the legislative visits are occurring. It may not always be necessary that one of us has a relationship with them, but maybe having them hear from a community leader sharing their passion or their own personal situation would be helpful. I think it would be a good idea to see how we can include some members in those meetings. I'd love to see a plan and second what Monica is saying.</p>

	<p>Monica King added that the more she is aware of the issues the more comfortable she feels to speak to legislatures. I would like more information to feel more comfortable when speaking with them, and a lunch &amp; learn is not enough.</p> <p>Chair Laurie Sallarulo added that having the plan could help us understand it better. Maybe we could invite the lobbyist from AELC to attend our Board meeting. It would be best to bring the plan to the next Executive meeting rather than form a new committee.</p>
<p><b>Consent Agenda</b></p> <ol style="list-style-type: none"> <li>1. Approve June 4, 2024, Committee meeting minutes</li> <li>2. EXC251CA1 – Approve CSC Financially Assisted Child Care FY25 Revenue Agreement Renewal</li> <li>3. EXC251CA2 – Approve CSC Vulnerable Populations Program FY25 Revenue Agreement Renewal</li> <li>4. EXC251CA3 – Approve Broward County School Readiness &amp; Special Needs FY25 Revenue Agreement Renewal</li> <li>5. EXC251CA4 – Approve City of Pompano Beach Match Funding Revenue Agreement</li> <li>6. EXC251CA5 – Authorize Staff to Bring CLASS Assessor Vendor Recommendations Directly to Board</li> <li>7. EXC251CA6 – Authorize Staff to Release an RFP for Compensation Consulting Services</li> <li>8. EXC251CA7 – Authorize Staff to Negotiate a Wind Down Period Extension with VOIP Services Vendor</li> <li>9. EXC251CA8 – Authorize Worker’s Compensation Insurance Policy Vendor Change</li> </ol>	<p>A <b>Motion</b> was made by Dawn Liberta and <b>Seconded</b> by Cindy A. Seltzer to move the Consent Agenda, excluding items #2 EXC25CA1 &amp; #3 EXC251CA2. The <b>Motion was unanimously approved. Motion Passed.</b></p> <p>A <b>Motion</b> was made by Dawn Liberta and <b>Seconded</b> by Monica King to move items #2 EXC25CA1 &amp; #3 EXC251CA2 on the Consent Agenda. The <b>Motion was unanimously approved. Motion Passed.</b></p> <p><b>Abstentions:</b></p> <ul style="list-style-type: none"> <li>• Cindy Arenberg-Seltzer abstained as she is the President and CEO of CSC, and they are providing the funding for the two items.</li> </ul>

<p><b>Regular Business</b></p> <p>1. EXC251RB1 – Approve CEO Performance Evaluation Results and CEO Performance Pay</p>	<p><b><u>Approve FY25 Related Party Contracts</u></b></p> <p>Chair Laurie Sallarulo reviewed the CEO’s evaluation. There was a discussion regarding the two scenarios in the action item and the Salary CAP.</p> <p>CAO Christine Klima went over the Salary CAP.</p> <p>A <b>Motion</b> was made by Cindy A. Selzer and <b>Seconded</b> by Michael Asseff to recommend to the Board that a \$10K Bonus based on the 2024 performance be paid to the CEO. Additionally, if the Federal Salary CAP increases as of January 1, 2025, the CEO salary will increase to the Salary CAP and there will be no \$10K bonus payments. The <b>Motion was unanimously approved. Motion Passes</b></p> <p>CAO Christine Klima clarified that the \$10K bonus includes the \$255 pulled from unrestricted funding to make up the balance that is over the salary cap. Cindy A. Seltzer added that was correct.</p>
<p>2. EXC251RB2 – Authorize Chair to Execute Agreement with the Children’s Forum for Help Me Grow Program Revenue Pending Issuance of Award</p>	<p>CAO Christine Klima and CPO Howard Bakalar went over the Children’s Forum program.</p> <p>A <b>Motion</b> was made by Monica King and <b>Seconded</b> by Cindy A. Seltzer Authorize the Chair to execute an FY25 Revenue Agreement with the Children’s Forum for the Broward Help Me Grow Program pending award and legal review. The <b>Motion was unanimously approved. Motion Passed.</b></p>
<p><b>Unfinished Business</b></p>	<p>None</p>
<p><b>New Business</b></p>	<p>None</p>
<p><b>Matters from the CEO</b></p>	<p>CEO Renne Jaffee thanked everyone for participating in the performance evaluation and the motions made today.</p>
<p><b>Matters from the Committee</b></p>	<p>None</p>
<p><b>Public Comments</b></p>	<p>There was no discussion.</p>
<p><b>Next Meeting</b></p>	<p><b><u>October 1, 2024</u></b></p>
<p><b>Adjourn</b></p>	<p>Meeting adjourned at 3:16 PM by Michael Asseff.</p>

*These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee’s discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken before approval at the next meeting.*

<b>ITEM#/MEETING</b>	EXC252CA1 / Executive Committee
<b>MEETING DATE:</b>	October 1, 2024
<b>SUBJECT:</b>	Employee Benefits Broker Selection
<b>FOR ACTION:</b>	YES
<b>RECOMMENDED ACTION:</b>	<b>Approve recommendation to Select Brown &amp; Brown Insurance Services, Inc., to provide Employee Benefits Brokerage Services and Authorize Staff to Negotiate and Execute Agreement(s) for Services for a 5-year cycle.</b>
<b>FINANCIAL IMPACT:</b>	Commission or Fixed Fee as a Portion of Policy Premium Budget Estimated at \$150,000-\$180,000 annually
<b>AS RECOMMENDED BY:</b>	N/A
<b>ELC STAFF LEAD</b>	C. Klima

**Background Information:**

On March 11, 2024 the Board approved the staff recommendation to re-procure for Employee Benefit Brokerage Services for a new five year cycle beginning FY2025 to FY2030. A Request for Qualifications was subsequently issued on September 4, 2024 to align the new contract cycle with the Coalition’s policy renewal cycle which begins in December/January of each year.

Evaluation criteria in the RFQ included the following:

- Firm Description, Experience & Capacity
- Team Member Qualifications and Experience
- Service Delivery Plan Including Commissions or Other Costs
- Value Added Services

**Current Status**

On September 26, 2024, the Evaluation Committee convened to interview the representatives from the five (5) responding firms to discuss their proposals and subsequently recommended that the Coalition select current incumbent vendor, Brown & Brown Insurance Services, Inc., for the services. The three highest scoring vendors were:

1. Brown & Brown Insurance Services, Inc.
2. Century Advisory Services, Inc. DBA Century Risk Advisors
3. All Atlantic Benefits, LLC

Following Board approval, staff will begin negotiations with the top-ranked firm. If negotiations are not successful, staff will negotiate with next highest scoring firm.

**Recommendation:**

Approve Recommendation to Select Brown & Brown Insurance Services, Inc. to provide Employee Benefits Brokerage Services and Authorize Staff to Negotiate and Execute Agreement(s) for Services for a 5-year cycle.

**Supporting Documentation:**

- None



<b>ITEM#/MEETING</b>	EXC252CA2 / Executive Committee
<b>MEETING DATE:</b>	October 1, 2024
<b>SUBJECT:</b>	Risk Management Insurance Broker Selection
<b>FOR ACTION:</b>	YES
<b>RECOMMENDED ACTION:</b>	<b>Approve recommendation to Select Arthur J. Gallagher &amp; Co DBA Arthur J. Gallagher Risk Management Services, LLC, to provide Risk Management Insurance Brokerage Services and Authorize Staff to Negotiate and Execute Agreement(s) for Services for a 5-year cycle.</b>
<b>FINANCIAL IMPACT:</b>	Commission or Fixed Fee as a Portion of Policy Premium Budget Estimated at \$8,000 to \$12,000 annually
<b>AS RECOMMENDED BY:</b>	N/A
<b>ELC STAFF LEAD</b>	C. Klima

**Background Information:**

On March 11, 2024 the Board approved the staff recommendation to re-procure for Risk Management Insurance Brokerage Services for a new five year cycle beginning FY2025 to FY2030. A Request for Qualifications was subsequently issued on September 4, 2024 to align the new contract cycle with the Coalition’s policy renewal cycle which begins in December/January of each year.

Evaluation criteria in the RFQ included the following:

- Firm Description, Experience & Capacity
- Team Member Qualifications and Experience
- Service Delivery Plan Including Commissions or Other Costs
- Value Added Services

**Current Status**

On September 27, 2024, the Evaluation Committee convened to interview the representatives from the sole responding firm and to discuss their proposal. The Committee subsequently recommended that the Coalition select current incumbent vendor, Arthur J. Gallagher & Co DBA Arthur J. Gallagher Risk Management Services, LLC, for the services.

**Recommendation:**

Approve Recommendation to Select Arthur J. Gallagher & Co DBA Arthur J. Gallagher Risk Management Services, LLC, to provide Risk Management Insurance Brokerage Services and Authorize Staff to Negotiate and Execute Agreement(s) for Services for a 5-year cycle.

**Supporting Documentation:**

- None



## ELC Broward Contract List 2024-2025

Funder or Vendor Name	Amount	Purpose	Type	Term	Status	Contract Number
Division of Early Learning	\$147,105,326	<i>School Readiness, VPK, PDG &amp; Stimulus</i>	Revenue	7/1/24-6/30/25	Active	EL095
A.D. Henderson Foundation	\$289,103	<i>Peer Support Specialists</i>	Revenue	8/15/24-8/15/26	Active	224007
Broward County	\$3,242,795	<i>SR Match &amp; Special Needs</i>	Revenue	10/1/23- 9/30/24	Active	23-CP-CSA-3516-01
Broward County	\$2,342,795	<i>SR Match &amp; Special Needs</i>	Revenue	10/1/24-9/30/25	Pending	23-CP-CSA-3516-01
Children's Services Council	\$3,503,028	<i>Financially Assisted Child Care</i>	Revenue	10/1/23-9/30/24	Active	23-2580
Children's Services Council	\$3,503,028	<i>Financially Assisted Child Care</i>	Revenue	10/1/24-9/30/25	Pending	23-2580
Children's Services Council	\$4,258,171	<i>Vulnerable Populations</i>	Revenue	10/1/23-9/30/24	Active	23-2581
Children's Services Council	\$4,151,717	<i>Vulnerable Populations</i>	Revenue	10/1/24-9/30/25	Pending	23-2581
City of Fort Lauderdale	\$75,000	<i>SR Match Funds</i>	Revenue	10/1/23-9/30/24	Active	-----
City of Hollywood	\$10,000	<i>SR Match Funds</i>	Revenue	10/1/23-9/30/24	Active	-----
City of Pompano Beach	\$21,500	<i>SR Match Funds</i>	Revenue	10/1/23-9/30/24	Active	-----
City of Deerfield Beach	\$30,000	<i>SR Match Funds</i>	Revenue	10/1/23-9/30/24	Active	-----
United Way	\$136,500	<i>SR Match Funds</i>	Revenue	7/1/24-6/30/25	Active	1718-04-06-01
Children's Forum	\$958,974	<i>INCENTIVE\$® Program</i>	Subrecipient	7/1/24-6/30/25	Active	ELCB1-FY25
First Call for Help/211 Broward	\$230,546	<i>Community Referral Services</i>	Subrecipient	7/1/23-12/31/24	Active	ELCB2
AT&T	\$95,000	<i>Cell Phones and Hot Spots</i>	State Term PO	7/1/24-6/30/25	Ongoing	-----
BlueJean Software, Inc.	\$15,000	<i>Hosting and Support Services</i>	Vendor	7/1/24-6/30/26	Active	ELCB23
Bryan, Miller, Olive, Attorneys	\$25,000	<i>Labor and employment legal services</i>	Vendor	7/1/24-6/30/25	Active	ELCB4-R1
Causetech DBA Achieve	\$10,448	<i>Website Hosting</i>	Vendor	7/1/24-6/30/26	Active	ELCB25
Comcast	\$4,583.64	<i>Internet Services</i>	Vendor	7/1/24-6/30/25	Active	-----
Corporate Translation Services	\$4,000	<i>Interpretation Services</i>	State Term PO	4/6/20-11/3/24	Active	-----
CPR954 LLC	\$15,000	<i>CPR Training for Providers</i>	Vendor	8/15/24-6/30/26	Active	ELCB30
Crown Center	\$416,078	<i>Office Lease (est. annual cost)</i>	Lease	2/1/19-1/31/29	Active	4852-0671-1913.3
FL Dept of Law Enforcement	\$1,556/yr	<i>LiveScan Service (est. annual cost)</i>	Vendor	10/29/18-Ongoing	Active	-----
Goren, Cherof, Doody, Ezrol, PA	\$75,000	<i>Legal Services</i>	Vendor	7/1/24-6/30/25	Active	POC 22-5024-00-FY25
Intermedia	\$61,542.96	<i>Cloud Base Communication Services</i>	Vendor	9/16/24-9/15/27	Active	ELCB31
Keefe McCullough, LLP/ Citrin Cooperman	\$43,100	<i>External Audit Preparation</i>	Vendor	7/1/23-12/31/24	Active	POC-21-0003-006
Klausner, Kaufman, Jensen, Levinson	\$25,000	<i>Retirement Plan legal services</i>	Vendor	7/11/24-6/30/25	Active	ELCB3-R1
One Beat	\$12,000	<i>CPR Training for Providers</i>	Vendor	8/1/24-7/31/26	Active	ELCB29
Revation Systems, Inc.	\$261,113.04	<i>Telecommunication Services</i>	Vendor	9/15/21-9/30/24	Active	MSA
School Board Broward County	\$12,605.51/yr	<i>Gulfstream Early Learning Ctr</i>	Lease	9/5/22-9/4/25	Active	MOU

Scholastic	\$200,000	<i>Supply and Distribution of Children's Books</i>	Vendor	7/1/24-6/30/26	Pending	ELCB27
Sharp	\$35,000	<i>Copier and Printer Rental</i>	State Term PO	11/1/20-9/1/25	Active	101-0018142
Sorensen Consulting	\$29,000	<i>Professional Development Training</i>	Vendor	8/15/24-6/30/25	Active	ELCB19-R1
Vantiv Health	\$10,231.25	<i>Appointment setting software</i>	Vendor	7/1/24-6/30/26	Active	ELCB26
Webauthor	\$169,992	<i>CRM Software</i>	Vendor	7/1/24-6/30/26	Active	ELCB24
Brown & Brown	\$0	<i>Information Sharing Agreement</i>	MOU	8/1/20-7/31/26	Active	-----
Broward County	\$0	<i>Crisis Intervention &amp; Support</i>	MOU	11/18/20-11/17/25	Active	-----
Child Abuse Prevention -CAPTA	\$0	<i>Interagency Referrals Cooperation</i>	MOU	9/1/21-8/31/26	Active	-----
School Board Broward County	\$0	<i>Community Partnership</i>	MOU	1/20/21-6/1/45	Active	Lease Agreement
Seventeenth Circuit Court	\$0	<i>Cooperation Agreement</i>	MOU	6/23/20-Ongoing	Active	-----
University of Florida	\$0	<i>Data Use Agreement</i>	MOU	1/1/19-Ongoing	Active	-----



**Legend:**  
**Bolded Items: Recently Added/Updated**  
*Grayed Out: Past Events*

## Board Engagement Calendar FY 24-25

### Childcare Small Business Site Visits

**\*Please Reach out to Lizbeth DelVecchio at [Ldelvecchio@elcbroward.org](mailto:Ldelvecchio@elcbroward.org) if you would like to RSVP for a site visit.**

Date	Childcare Center Name	Address	Time
<i>Sep. 17, 2024</i>	<i>My First Learning Center</i>	<i>2116 Garfield St., Hollywood, FL 33020</i>	<i>9:30 AM – 11:00 AM</i>
Oct. 8, 2024	Kinder Clues Academy	11880 W State Rd. 84 Suite D1 & D2, Davie, FL 33325	9:30 AM - 11:00 AM
<b>Nov. 19, 2024</b>	<b>Hollywood Preschool</b>	<b>6523 Taft St. Hollywood, FL 33024</b>	<b>9:30 AM - 11:00 AM</b>
<b>Dec. 17, 2024</b>	<b>Eco Kids Bilingual Preschool</b>	<b>10387 Royal Palm Blvd. Coral Springs, FL 33065</b>	<b>9:30 AM - 11:00 AM</b>
Jan. 14, 2025	International Montessori Kids	602 Anderson Cir., Deerfield Beach, FL 33441	9:30 AM - 11:00 AM
<b>Feb. 11, 2025</b>	<b>Craft Learning Center</b>	<b>4000 N. State Rd. 7 Ste. 106, Lauderdale Lakes, FL 33319</b>	<b>9:30 AM - 11:00 AM</b>
Mar. 11, 2025	Creative Child Learning Center III – Nob Hill	1305 SW 101 <sup>st</sup> . Rd, Davie, FL 33324	9:30 AM - 11:00 AM
Apr. 22, 2025	St. Maximilian Kolbe Catholic Preschool	601 N Hiatus Rd. Pembroke Pines, FL 33026	9:30 AM - 11:00 AM
May 20, 2025	Sunny Seeds Preschool	13750 W. State Rd. 84, Davie, FL 33325	9:30 AM - 11:00 AM

### Monthly PLAN Meetings

**ELC Broward: 1475 W. Cypress Creek Rd., Suite 301, Fort Lauderdale, FL 33309**

Date	Location	Time
<i>Aug. 21, 2024</i>	<i>ELC Broward, Training Room</i>	<i>10:00 AM - 12:00 PM</i>
<i>Sep. 18, 2024</i>	<i>ELC Broward, Training Room</i>	<i>10:00 AM - 12:00 PM</i>
Oct. 16, 2024	ELC Broward, Training Room	10:00 AM - 12:00 PM
Nov. 20, 2024	ELC Broward, Training Room	10:00 AM - 12:00 PM
Dec. 18, 2024	ELC Broward, Training Room	10:00 AM - 12:00 PM
Jan. 15, 2025	ELC Broward, Training Room	10:00 AM - 12:00 PM
Feb. 19, 2025	ELC Broward, Training Room	10:00 AM - 12:00 PM
Mar. 19, 2025	ELC Broward, Training Room	10:00 AM - 12:00 PM
Apr. 16, 2025	ELC Broward, Training Room	10:00 AM - 12:00 PM
May 21, 2025	ELC Broward, Training Room	10:00 AM - 12:00 PM
Jun. 18, 2025	ELC Broward, Training Room	10:00 AM - 12:00 PM

### Read For the Record/ Model Classroom Ribbon Cutting

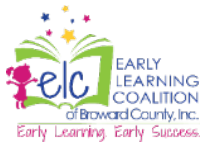
**\*Please Reach out to Lizbeth DelVecchio at [Ldelvecchio@elcbroward.org](mailto:Ldelvecchio@elcbroward.org) if you would like to RSVP for our Read for the Record Event.**

Date	Location	Time
<b>TBA</b>	<b>ELC Broward, Model Classroom</b>	<b>TBA</b>

## Notable Early Learning Conferences

**\*Please Reach out to Melody Martinez at [Mmartinez@elcbroward.org](mailto:Mmartinez@elcbroward.org) if you would like assistance organizing accommodations\***

Dates	Conference Name	Location	Registration Info
<i>Sep. 17-20, 2024</i>	<i>Division for Early Childhood's 39<sup>th</sup> Annual International Conference on Young Children with Disabilities and their Families</i>	<i>Hilton Riverside New Orleans, LA</i>	<a href="#"><u>Click to Register</u></a>
Oct. 16-19, 2024	Council for Professional Recognition CDA - Early Educators Leadership Conference (Leading Career Pathways to Equity)	The Capital Hilton, Washington D.C.	<a href="#"><u>Click to Register</u></a>
Oct. 16-20, 2024	Florida Association for the Education of Young Children (FLAEYC)	Omni Orlando Resort- Orlando, FL	<a href="#"><u>Click to Register</u></a>
Nov. 6-9, 2024	NAEYC Annual Conference	Anaheim, CA	<a href="#"><u>Click to Register</u></a>
Jan. 27-30, 2025	National Head Start Winter Leadership Institute	Washington DC	TBA
TBD	Southern Early Childhood Association Conference	Houston, TX	<a href="#"><u>Click to Register</u></a>
Mar. 6-7, 2025	Rocky Mountain Early Childhood Conference	Denver Marriott Tech Center – Denver, CO	<a href="#"><u>Click to Register</u></a>
Mar. 13-16, 2025	American Montessori Society – The Montessori Event	Gaylord Palms Resort Orlando, FL	TBA
Apr. 3-5, 2025	Virginia Association for the Education of Young Children (vaeayc)	Richmond, VA	TBA
Apr. 7-9, 2025	InterAct CLASS Summit	New Orleans, LA	TBA
Apr. 21-25, 2025	National Training Institute on Effective Practices: Addressing Challenging Behavior (NTI) Conference	Tampa, FL	TBA
May 19-22, 2025	National Head Start Conference	Columbus, OH	TBA
TBD	Childcare Aware 2025 Symposium	TBA	TBA
TBD	2025 FL Prosperity & Economic Opportunity Solution Summit	TBA	TBA
Jun. 25-29, 2025	FL Family Childcare Home Association Annual Conference	Clearwater Beach, FL	TBA
TBD	2025 FL Learners to Earners Workforce Solution Summit	TBA	TBA
Aug. 30-31, 2025	International Conference on Play-Based Learning and Early Childhood Curriculum	Sydney, Australia	<a href="#"><u>Click to Register</u></a>



# ELC of Broward County

## FY 2024-2025 Board/Committee Meetings Calendar

July 2024							August 2024							September 2024							October 2024							November 2024							December 2024						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3	1	2	3	4	5	6	7			1	2	3	4	5						1	2	1	2	3	4	5	6	7
7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
28	29	30	31				25	26	27	28	29	30	31	29	30						27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				
January 2025							February 2025							March 2025							April 2025							May 2025							June 2025						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1							1			1	2	3	4	5					1	2	3	1	2	3	4	5	6	7
5	6	7	8	9	10	11	2	3	4	5	6	7	8	2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14
12	13	14	15	16	17	18	9	10	11	12	13	14	15	9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21
19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28
26	27	28	29	30	31		23	24	25	26	27	28		23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31	29	30					
														30	31																										

- |   |   |   |   |  |  |  |
|---|---|---|---|--|--|--|
| <p><b>Board</b><br/> <a href="#">Mon. at 9:30 am</a></p> <ul style="list-style-type: none"> <li>• Sep 16, 24 at 3p (rescheduled)</li> <li>• Oct 14, 24</li> <li>• Dec 16, 24</li> <li>• Feb 10, 25</li> <li>• Mar 10, 25</li> <li>• May 12, 25</li> <li>• Jun 16, 25</li> </ul> | <p><b>Finance/ Exec</b><br/> <a href="#">Tues. at 1:30 pm</a></p> <ul style="list-style-type: none"> <li>• Aug 27, 24</li> <li>• Oct 1, 24</li> <li>• Dec 10, 24</li> <li>• Jan 28, 25</li> <li>• Mar 4, 25</li> <li>• Apr 29, 25</li> <li>• Jun 3, 25</li> </ul> | <p><b>Governance</b><br/> <a href="#">Mon. at 1:00 pm</a></p> <ul style="list-style-type: none"> <li>• Oct 7, 24</li> <li>• Feb 3, 25</li> <li>• Jun 9, 25</li> </ul> | <p><b>Nominating</b><br/> <a href="#">Wed. at 1:00 pm</a></p> <ul style="list-style-type: none"> <li>• Jan 29, 25</li> <li>• Apr 30, 25</li> <li>• Jun 4, 25</li> </ul> | <p><b>Audit</b><br/> <a href="#">Tues. at 3:30 pm</a></p> <ul style="list-style-type: none"> <li>• July 29, 24 at 11am RFP Appl.</li> <li>• Aug 27, 24</li> <li>• Oct 10, 24 (Thu)</li> <li>• Mar 4, 25</li> </ul> | <p><b>Program Review</b></p> <ul style="list-style-type: none"> <li>• Aug 28, 24 at 11am</li> <li>• Dec 5, 24 at 10am</li> </ul> | <p><b>Ad-Hoc Fundraising</b><br/> <a href="#">Wed. at 10:30 am</a></p> <ul style="list-style-type: none"> <li>• Sep 3, 24 at 12:30p</li> <li>• Nov 20, 24</li> <li>• Feb 5, 25</li> <li>• May 7, 25</li> </ul> |
|---|---|---|---|--|--|--|

ELC offices closed for holidays on:

July 4 Independence; Sep 2 Labor; Nov 11 Veterans; Nov 28 Thanksgiving; Nov 29 Day after Thanksgiving; Dec 25 Christmas; Dec 31 New Years Eve; Jan 1 New Year’s Day; Jan 20 MLK; Feb 17 President; May 26 Memorial;

Federal Holidays:

Oct 14 Columbus; Jun 19 Juneteenth;

Holidays:

Oct 2 – Oct 4 Rosh Hashanah; Oct 11 Yom Kippur; Oct 16 – Oct 23 Sukkot; Dec 25 – Jan 2 Hannukah; Mar 5 Ash Wed/Lent; Mar 24 – 28 Spring Break; Apr 18 Good Friday;

ELC of Broward County

Committee Members 2024-2025

COMMITTEE	Member Name	Seat	By Laws
<b>EXECUTIVE</b> <i>4 needed for a Quorum</i>	<i>Members consist of the Chair, First Vice-Chair, Second Vice-Chair, Secretary, Treasurer, Immediate Past Chair (if applicable) and each of the chairs of the Standing Committees</i>		
Officer	1 Laurie Sallarulo	Chair	effective 04/2014 - Governor appointment
Officer	2 Dawn Liberta	First Vice Chair/Governance	effective July 2024 (3 year term)
Officer	3 Michael Asseff	Second Vice Chair	effective July 2024 (3 year term)
Officer	4 Monica King	Secretary/PRC Chair	effective July 2024 (3 year term)
Officer	5 Cindy Arenberg Seltzer	Treasurer/Finance Chair	effective July 2024 (3 year term)
	6 Amoy Reid	Nominating Com. Chair	effective July 2024 (3 year term)
	7 Renee Podolsky	Audit Com. Chair	effective July 2024 (3 year term)
<b>FINANCE</b> <i>4 needed for a Quorum</i>	<i>Members appointed by the Chair. Reports directly to the Board and shall consist of at least (5) five Members EXCLUDING CHAIR. No Term Limits</i>		
	1 Cindy Arenberg Seltzer	Chair	effective 07/01/24
	2 Maria Hernandez	Member	effective 06/14/23
	3 Dawn Liberta	Member (Officer)	effective 02/12/24
	4 Renee Podolsky	Member	
	5 Twan Russell	Member	
	6 Laurie Sallarulo	Member (Board Chair)	
	7 Zachary Talbot	Member	effective June 2020
<b>PROGRAM REVIEW</b> <i>5 needed for a Quorum</i>	<i>Members appointed by the Chair. Ad Hoc members with particular expertise may be appointed to assist in the given particular area of program. Reports directly to the Board and shall consist of at least (3) members EXCLUDING CHAIR. No Term Limits</i>		
	1 Monica King	Chair	effective 07/13/22
	2 Cindy Arenberg-Seltzer	Member (Officer)	effective 07/01/22
	3 Richard Campillo	Member	effective 07/01/18
	4 Krystie Castillo	Member	effective 02/12/24
	5 Dawn Liberta	Member (Officer)	effective 02/12/24
	6 Renee Podolsky	Member	effective 05/10/23
	7 Laurie Salarullo	Member (Board Chair)	effective 07/01/18
	8 Ellie Schrot	Member	effective 06/14/23
<b>AUDIT</b> <i>4 needed for a Quorum</i>	<i>Members elected by Board. Consists of at least (5) five Members including Chair. Ad Hoc Members may be appointed to assist in accounting or financial management experience. No more than (1) one Member of the Finance Committee shall be a Member of the Audit Committee and in no event shall the chair of the Finance Committee be a Member of the Audit Committee. No Term Limits</i>		
	1 Renee Podolsky	Chair	effective July 2024 (3 year term)
	2 Ellie Schrot	Member	effective September 2024
	3 Richard Campillo	Member	effective 10/16/23
	4 Monica King	Member	effective 04/07/17
	5 Michael Asseff	Member (Officer)	effective 02/12/24
	6 Traci Schweitzer	Member	effective 02/12/24
<b>GOVERNANCE</b> <i>4 needed for a Quorum</i>	<i>Members Elected by Board. Consists of at least (5) five Members, EXCLUDING CHAIR. First Vice Chair shall serve as chair of the Governance Committee. No Term Limits</i>		
	1 Dawn Liberta	Chair	effective July 2024 (3 year term)
	2 Michael Asseff	Member (Officer)	effective 06/2020
	3 Kirk Englehardt	Member	effective 09/13/21
	4 Carol Hylton	Member	effective 02/2021
	5 Laurie Sallarulo	Member (Board Chair)	effective 09/15/22
	6 Renee Podolsky	Member	effective 10/06/22
	7 Amoy Reid	Member	effective 10/06/22
<b>NOMINATING</b> <i>4 needed for a Quorum</i>	<i>Members Elected by Board. Consists of at least (3) three Members who are not Officers of the Coalition. No Term Limits</i>		
	1 Amoy Reid	Chair	effective July 2024 (3 year term)
	2 Sharonda Davis-Bailey	Member	effective 04/27/22
	3 VACANT	Member	
	4 Michael Asseff	Member (Officer)	effective 7/1/24
	5 Twan Russell	Member	
	6 Laurie Salarullo	Member (Board Chair)	
	7 Julie Winburn	Member	effective 05/2022
<b>AD HOC FUNDRAISING</b> <i>4 needed for a Quorum</i> Re-established 8/2022 Report to Executive Comm	1 Michael Asseff	Co-Chair (Officer)	Co-Chair effective 06/14/23
	2 Traci Schweitzer	Co-Chair	Co-Chair effective 03/11/24
	3 Krystie Castillo	Member	effective 02/12/24
	4 Kirk Englehardt	Member	effective 09/20/22
	5 Dawn Liberta	Member (Officer)	effective 02/12/24
	6 Amoy Reid	Member	effective 08/10/22
	7 Zachary Talbot	Member	effective 08/30/22



**Early Learning Coalition of Broward County  
Finance & Executive Committee Attendance Chart FY 2024-2025**

**QUORUM # NEEDED: 4**

	<b>FINANCE</b>	<b>Position</b>	<b>Term Started</b>	<b>Term Exp</b>	<b>Aug-27</b>	<b>Oct-01</b>	<b>Dec-10</b>	<b>Jan-28</b>	<b>Mar-04</b>	<b>Apr-29</b>	<b>Jun-03</b>	<b>TOTAL FY ABSENCES</b>
1	<b>Cindy Arenberg Seltzer</b>	<b>Chair</b>	Jul-24		V							0
2	Maria Hernandez	Member	Jun-23		ABS							1
3	Dawn Liberta	Member (Officer)	Feb-24		V							0
4	Renee Podolsky	Member			V							0
5	Twan Russell	Member			V							0
6	Laurie Sallarulo	Member (Board Chair)			V							0
7	Zachary Talbot	Member	Jun-20		V							0

**QUORUM # NEEDED: 4**

	<b>EXECUTIVE</b>	<b>Position</b>	<b>Term Started</b>	<b>Term Exp</b>	<b>Aug-27</b>	<b>Oct-01</b>	<b>Dec-10</b>	<b>Jan-28</b>	<b>Mar-04</b>	<b>Apr-29</b>	<b>Jun-03</b>	<b>TOTAL FY ABSENCES</b>
1	<b>Laurie Sallarulo</b>	<b>Chair</b>	Apr-14		V							0
2	Dawn Liberta	First Vice Chair/Governance	Jul-24		V							0
3	Michael Asseff	Second Vice Chair	Jul-24		V							0
4	Monica King	Secretary/PRC Chair	Jul-24		V							0
5	Cindy Arenberg Seltzer	Treasurer/Finance Chair	Jul-24		V							0
6	Amoy Reid	Nominating Com. Chair	Jul-24		V							0
7	Renee Podolsky	Audit Com. Chair	Jul-24		V							0

<b>Members who left During FY 24 - 25 Term</b>												
	<b>FINANCE</b>	<b>Position</b>	<b>Term Started</b>	<b>Last Day</b>	<b>Aug-27</b>	<b>Oct-01</b>	<b>Dec-10</b>	<b>Jan-28</b>	<b>Mar-04</b>	<b>Apr-29</b>	<b>Jun-03</b>	<b>TOTAL FY ABSENCES</b>
1												
2												
3												
	<b>EXECUTIVE</b>	<b>Position</b>	<b>Term Started</b>	<b>Last Day</b>	<b>Aug-27</b>	<b>Oct-01</b>	<b>Dec-10</b>	<b>Jan-28</b>	<b>Mar-04</b>	<b>Apr-29</b>	<b>Jun-03</b>	<b>TOTAL FY ABSENCES</b>
1												
2												
3												
V= Virtual Meeting												
X= Present at meeting												
ABS= Absent from Meeting												
P= phone attendance												
FM= First Meeting												
LM= Last Meeting												
Shaded areas - no meeting scheduled												
O:\Elc of Broward County\Board - Documents\Board- Committee & Board Meetings\Executive Finance\FY 2024-2025												

Except for Chair an Officers term is for two years. No officer may hold the same elected position for more than (2) term of two years



## FYI - ELC Broward Glossary of Terms (August 2019)

Rev. 7/2019Subject	Acronym	Definition
Ages and Stages Questionnaire®	ASQ	A developmental and social-emotional screening for children from one month to 5 ½ years. Highly reliable and valid, ASQ looks at strengths and trouble spots, educates parents about developmental milestones, and incorporates parents' expert knowledge about their children.
Association of Early Learning Coalitions	AELC	The Association of Early Learning Coalitions (AELC) is an organization comprised of 31 Early Learning Coalitions throughout the State of Florida. The AELC supports the role of the Early Learning Coalitions to develop and administer a comprehensive school readiness program and voluntary pre-kindergarten program that prepares preschool children to succeed in school and in life Each Early Learning Coalition's service area is as unique as the population it serves, with some Coalitions serving a single county while others are serving two to seven counties.
Billing Group	BG	<p>An eligibility category that aligns with Chapter 411, Florida Statutes, which describes the different groups or defined categories of children served; a category of direct service costs. The following defines the various billing groups:</p> <p><b>BG1 – At Risk Populations:</b> School readiness services for a child in a family that is: referred for investigation by the Broward Sheriff's Office (BSO); under the supervision of ChildNet (in home, foster care or relative/no relative placement); in the custody of a parent who is homeless, as verified in law; in the custody of a parent who is the victim of domestic violence, residing in a certified DCF shelter or; actively participating in a diversion program as required by law.</p> <p><b>BG3 – Temporary Assistance for Needy Families (TANF), also referred to as Temporary Cash Assistance (TCA)</b> Families who are receiving TCA, and subject to the federal work requirements.</p> <p><b>BG3R – Relative Caregiver</b> Child who is in receipt of the Relative Caregiver (RCG) payment, who is adjudicated by a Florida court and placed in the home of a relative through ChildNet.</p> <p><b>BG5 – Transitional Child Care (TCC)</b> Family that is transitioning from the receipt of TCA (from a workforce program) into employment, as defined by law.</p> <p><b>BG8 – Income Eligible</b> Family that is economically disadvantaged. Parent must meet income and work requirements, which include employment, educational activities or disability.</p> <p><b>CSC – Children's Services Council Vulnerable Populations Program</b> Eligibility mirrors the Income Eligible (BG8) criteria. Other conditions may be set by CSC, on an as needed (case-by-case) basis.</p>
Categories Exempt from Licensing		Certain religious affiliated and non-public schools may be exempt from licensure but must register with Broward County and receive approval prior to operating. Programs for children grades six and above and summer day camps for elementary school aged children are exempt from licensure.
Center-Based Child Care Provider		A provider licensed or authorized as license-exempt to provide care and education of children in a nonresidential setting for fewer than 24-hours a day per child.
Child Assessment		<p>An individual assessment performed on each child for the purpose of measuring the child's growth in specific developmental domains. Child care providers who perform this detailed assessment can be reimbursed at a higher rate per child.</p> <p>Teaching Strategies Gold (TSG) is one of three ongoing assessment tools that is approved by OEL for child care providers to receive a Quality Performance Incentive Differential. TSG helps teachers observe children during regular everyday activities, plan for their development and assess their needs. Training is needed to become a reliable observer in the tool.</p>
Child Care Development Fund	CCDF	The federal Child Care and Development Fund (CCDF) is an aggregate of several funding sources that is distributed in block grants by the federal government to the states and territories. The majority of the funds are to be used to provide child care services to families who meet certain income and need criteria. A portion of the funding (at least 4 percent of the block grant amount) is to be used for activities to improve the quality of child care. Another portion (not to exceed 5 percent of the block grant amount) is to be used to pay for costs of administering the CCDF. The purpose of the CCDF is to increase the availability, affordability, and quality of child care services.
Child Care Development Plan		Every two years, states and territories receiving CCDF funds must prepare and submit to the federal government a plan detailing how these funds will be allocated and expended.

Child Care Licensing		The child care licensing program is a component of the services provided by Department of Children and Families. The program is accountable for the statewide licensure of Florida's child care facilities, specialized child care facilities for the care of mildly ill children, large family child care homes and licensure or registration of family day care homes. The purpose of the program is to ensure a healthy and safe environment for the children in child care settings and to improve the quality of their care through regulation and consultation. The department ensures that licensing requirements are met through on-going inspections of child care facilities and homes, thus preventing the continued operation of substandard child care programs
Child Care Resource and Referral Program	CCR&R	The Child Care Resource and Referral Network is dedicated to helping families find answers to their questions regarding how to identify quality child care and early education programs. The CCR&R program also conducts a search for providers that meet the specific needs of the family; the CCR&R program also provides information and community resources that may benefit the entire family.
Children's Services Council	CSC	A Children's Services Council is a local government body that oversees funding for programs and services that improve the lives of children and their families. Chapter 125 of Florida Statutes governs the creation and operation of a Children's Services Council, commonly referred to as a CSC. Florida is the only state in the nation that empowers communities to create a local government with the sole purpose of investing in the well-being of families.
Child Development Associate	CDA	A nationally recognized early childhood professional credential awarded to individuals who successfully complete the nationally established requirements of the CDA program to work with young children.
Classroom Assessment Scoring System™	CLASS	The Classroom Assessment Scoring System™ (CLASS™) is an observational tool that provides a common lens and language focused on classroom interactions that boost student learning. This tool is used as the basis for the State of Florida's Quality Rating System, and CLASS scores are used to calculate payment differentials for child care facilities serving subsidized children.
Continuing Education Units	CEUs	A measure used to track continuing education; in general, a CEU is defined as 10 clock hours of participation in a recognized continuing education program with qualified instruction and sponsorship through an accrediting CEU body.
Enhanced Field System Modernization	EFS Mod	The billing system currently in use for early learning programs.
Environment Rating Scales	ERS	The Early Childhood Environment Rating Scales are designed to assess process quality in an early childhood or school age care group. Process quality consists of the various interactions that go on in a classroom between staff and children, staff, parents, and other adults, among the children themselves, and the interactions children have with the many materials and activities in the environment, as well as those features, such as space, schedule and materials that support these interactions. Process quality is assessed primarily through observation and has been found to be more predictive of child outcomes than structural indicators such as staff to child ratio, group size, cost of care, and even type of care, for example child care center or family child care home (Whitebook, Howes & Phillips, 1995).  There are four environment rating scales, each designed for a different segment of the early childhood field: <a href="#">(ECERS-R) The Early Childhood Environment Rating Scale-Revised</a> <a href="#">(ITERS-R) The Infant/Toddler Environment Rating Scale-Revised</a> <a href="#">(FCCERS-R) The Family Child Care Environment Rating Scale-Revised</a> <a href="#">(SACERS) The School-Age Care Environment Rating Scale</a>
Federal Poverty Guidelines	FPL	The set minimum amount of gross income that a family needs for food, clothing, transportation, shelter and other necessities. In the United States, this level is determined by the Department of Health and Human Services. FPL varies according to family size. The number is adjusted for inflation and reported annually in the form of poverty guidelines. Public assistance programs, such as Medicaid in the U.S., define eligibility income limits as some percentage of FPL. The poverty guidelines are typically issued every February and correspond to the year in which they are issued.
Florida Child Care Professional Credential	FCCPC	Florida Child Care Professional Credential (FCCPC)," pursuant to Section 402.305(3)(b), F.S., is a department approved training program that consists of a minimum of 120 hours of early childhood instruction, 480 contact hours with children ages birth through eight (8) and at least two (2) methods of formal assessment that offers two (2) areas of certification; "Birth Through Five (formerly the department approved CDA Equivalency training programs)" and "School-Age (formerly the Florida School-Age Certification)."
Florida Kindergarten Readiness Screener	FLKRS	The Florida Kindergarten Readiness Screener (FLKRS) is administered to assess the readiness of each child for kindergarten. The FLKRS assessment is the Star Early Literacy®, which is an online, adaptive instrument that students complete independently in approximately 15-20 minutes. The assessment covers 3 main domains: Word Knowledge and Skills, Comprehension Strategies and Constructing meaning, and Numbers and Operations.

Florida Administrative Code	FAC	The Florida Administrative Code is the official compilation of the administrative rules and regulations of state agencies.
Florida Child Care Professional Credential	FCCPC	Florida Child Care Professional Credential (FCCPC)," pursuant to Section 402.305(3)(b), F.S., is a DCF approved training program that consists of a minimum of 120 hours of early childhood instruction, 480 contact hours with children ages birth through eight (8) and at least two (2) methods of formal assessment that offers two (2) areas of certification; "Birth Through Five (formerly the department approved CDA Equivalency training programs)" and "School-Age (formerly the Florida School-Age Certification)."
Florida Department of Children and Families	DCF	A state agency of Florida. The Department provides social services to children, adults, refugees, domestic violence victims, human trafficking victims, the homeless community, child care providers, disabled people, and the elderly.
Florida Department of Economic Opportunity	DEO	A state agency of Florida. The Department promotes economic opportunities for Floridians through workforce, community, and economic development strategies.
Florida Department of Education	DOE	A state agency of Florida. The Department governs public education and manages funding and testing for local educational agencies (school boards).
Florida Department of Health	DOH	A cabinet level agency of the state government, headed by a state surgeon general who reports to the governor. The Department is responsible for protecting the public health and safety of the residents and visitors of the state of Florida.
Florida Office of Early Learning	OEL	The Office of Early Learning is the lead agency for the administration of state and federal child care funds and partners with 31 Early Learning Coalitions, the Redlands Christian Migrant Association, and others to deliver a comprehensive early learning system of services statewide.
Florida Sunshine Law		The "Sunshine Amendment," adopted by Florida voters through a constitutional initiative in 1976 as Article II, Section 8, Florida Constitution, contains standards of ethical conduct and disclosures applicable to public officers and employees; it also requires the Legislature to adopt the code of ethics (see Code of Ethics definition above).
Gold Seal		In 1996, the Florida Legislature established the Gold Seal Quality Care program to acknowledge child care facilities and family day care homes that are accredited by nationally recognized agencies and whose standards reflect quality in the level of care and supervision provided to children. In addition, the Legislature established provisions for Gold Seal providers participating in the subsidized child care program, a.k.a. school readiness and early Learning, to receive a higher reimbursement per child, than providers not receiving a Gold Seal designation.  In 1999, the Legislature revised the program to provide tax incentives through the Department of Revenue or county tax appraiser for participating in the Gold Seal Quality Care Program. Since then, the Legislature has revised the maximum amount of the reimbursement. Currently, the rate differential cannot exceed 20% above the reimbursement rate established by the local early learning coalition, a.k.a. the local school readiness coalition.
Home Instruction for Parents of Preschool Youngsters	HIPPY	Home Instruction for Parents of Preschool Youngsters (HIPPY) is an evidenced-based program that works with families in the home to support parents in their critical role as their child's first and most important teacher.
Inclusion		The principle of enabling all children, regardless of their diverse abilities, to actively participate in natural environments in their communities, including early care and education settings.
Inclusion/Warm Services		These services educate and assist childcare providers with any special needs concerns regarding the children they are serving, particularly children with disabilities and other special health care needs. These services also provide training and consultation on issues such as managing challenging behaviors, understanding the American with Disabilities Act, screening and assessment of children with special needs, and adapting home and school environments.
Individual Education Plan	IEP	The plan for individualizing the education of a child over age three with a disability that includes measurable goals and documentation of the child's progress.
Individual Family Service Plan	IFSP	A plan for special services for young children (under three) with disabilities and their families that includes individualized supports and services that will enhance the child's development.
Infant and Toddler Program		The provision of activities to foster brain development in infants and toddlers.
Informal Child Care		Any legal but non-regulated child care, subject to health and safety requirements, that is provided by a relative or non-relative in the child's home or other location.
Licensed Family Child Care Home	FCCH	An individual that provides child care for fewer than 24 hours a day per child, as sole caregiver, in a private residence other than the child's home and meets the state and/or local family child care licensing requirements.
Licensed Large Family Child Care Provider		Two or more people that provide child care for fewer than 24 hours a day per child in a private residence other than the child's home and meet the state and/or local licensing requirements for large family child care homes.

Match		Refers to a statutorily specified percentage of program or project costs that must be contributed by an entity in order to be eligible for State or Federal funding; the value of third-party in-kind contributions and that portion of project or program costs not borne by the State or Federal government
Market Rate		The price that a child care provider charges for daily, weekly, or monthly child care services.
Office of Child Care	OCC	The Office of Child Care (OCC) supports low-income working families by providing access to affordable, high-quality early care and afterschool programs. OCC administers the Child Care and Development Fund (CCDF) and works with state, territory and tribal governments to provide support for children and their families juggling work schedules and struggling to find child care programs that will fit their needs and that will prepare children to succeed in school. The Office of Child Care was established in September 2010 and replaces the former Child Care Bureau. The Office of Child Care partners with states, territories, and tribes to administer the Child Care and Development Fund (CCDF) program.
Other Cost Accumulator	OCA	OCA is a cost accounting system to maintain the collection of costs in an organized and systematic manner.
Professional Development Initiative	PD	A continuum of learning and support activities designed to prepare individuals for work with and on behalf of young children and their families, as well as ongoing experiences to enhance this work, leading to improvements in knowledge, skills, practices, and dispositions.
Performance Funding Project	PPF	In 2014, the Florida Legislature created the Early Learning Performance Funding Project (ELPFP). It was designed to provide performance based funding for School Readiness providers that demonstrate improved: program quality, teacher-child interactions and/or child outcomes. The ELPFP has demonstrated a significant and positive effect on early childhood program quality and child outcomes among at-risk children and the teachers who support them.
Quality Initiatives	QI	Activities that enhance early learning environments and experiences.
Quality Improvement Plan	QIP	A plan created for providers that do not meet the quality threshold as set by rule 6M-4.741 Program Assessment Threshold Requirements for the School Readiness Program. The plan includes 1 to 2 targeted strategies.
Quality Rating and Improvement System	QRIS	A systematic approach to assessing, supporting, improving, and communicating the level of quality in an early care and education setting. The State of Florida currently utilizes CLASS scores as its only measurement of quality in this system, and assesses whether a child care provider can contract with an ELC to provide care to subsidized children on this. The QRIS system also uses CLASS scores to reimburse child care providers on a scale. Child care providers with higher CLASS scores receive higher reimbursement rates.
Registered Family Child Care Provider		An individual that provides child care for fewer than 24 hours a day per child, as sole caregiver, in a private residence other than the child's home and meets the state and/or local registered family child care requirements.
Religious Exemption		A child care facility which is an integral part of church or parochial schools conducting regularly scheduled classes, courses of study, or educational programs accredited by, or by a member of, an organization which publishes and requires compliance with its standards for health, safety, and sanitation. Such facilities shall meet minimum requirements of the applicable local governing body as to health, sanitation, and safety and shall meet the screening requirements pursuant to ss. 402.305 and 402.3055. Failure by a facility to comply with such screening requirements shall result in the loss of the facility's exemption from licensure.
School-Age Child Care Provider		A provider licensed or authorized as license-exempt to provide care and education of children who are at least 5 years of age by Sept 1 of the beginning of the school year and who attends kindergarten through grade 5.
School Readiness Program		The School Readiness Act, Chapter 411.01 of the Florida Statutes, School readiness programs are to be full-day, year-round to the maximum extent possible, to enable parents to work and become financially self-sufficient.
Teacher Education and Compensation Helps	T.E.A.C.H.	A scholarship program, which provides educational scholarships and financial incentives to caregivers and administrators of early childhood programs, family day care homes, and large family child care homes.
Temporary Assistance for Needy Families	TANF	Temporary Assistance for Needy Families (TANF) is one of the federal assistance programs. It began on July 1, 1997, and succeeded the Aid to Families with Dependent Children (AFDC) program, providing cash assistance to indigent American families with dependent children. This cash benefit is often referred to simply as "welfare." TANF was created by the <u>Personal Responsibility and Work Opportunity Act</u> instituted in 1996. The Act provides temporary financial assistance while aiming to get people off of that assistance, primarily through employment. The reform granted states wide discretion of how to distribute TANF entitlements.
Utilization Report		This is a management tool that is system which provides year to date expenditures of dollars by category. This data allows for funding projections, based on actual, projected and historical data, to determine if spending is on target or if adjustments may be needed.

Voluntary Prekindergarten Program	VPK	A constitutional amendment passed by Florida's voters in Nov. 2002, required a voluntary prekindergarten program for all four-year-old children. VPK is a program designed to prepare four-year-olds for kindergarten and build the foundation for their educational success. The program allows a parent to enroll his or her eligible child (four years old by September 1 and residing in Florida) in a free VPK program. The program is voluntary for children and providers.
Wait List		"Waiting list" means a list of children waiting for potential enrollment in the school readiness program once funding is available. The list is a record of the names of parent(s), the names and dates of birth of their children, waiting list date and anticipated eligibility and priority category for seeking school readiness services.