

Finance Committee Meeting Agenda

January 28, at 1:30 PM

Zoom Meeting

Meeting ID: 828 6018 5386

Passcode: 301368

<https://us06web.zoom.us/j/82860185386?pwd=BWjLMNPmjDU47lbfoqzKDafjEmnN3t.1>

Members are reminded of conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussing and declare the following information: 1) Your name and position on the Board, 2) The nature of the conflict, and 3) Who will gain or lose as a result of the conflict. Please also fill out form 8B prior to the meeting.

		PAGE
1.	Call to Order	Cindy Arenberg-Seltzer, Finance Chair
2.	Roll Call	Melody Martinez, Board Liaison
3.	Finance Committee Consent Agenda 1. Approve December 10, 2024, Committee meeting minutes	2 Cindy Arenberg-Seltzer, Finance Chair
4.	Finance Committee Regular Business 1. FIN254RB1 – Approve December 2024 Interim Financial Statements 2. FIN254RB2 – Approve Budget Amendment #3	4 Cindy Arenberg-Seltzer, Finance Chair Christine Klima, CAO 12
5.	FYI ○ FYI-1 December Cash Disbursements ○ FYI-2 Match Funding ○ FYI-3 FY 24-25 Exec/Finance attendance Chart	17 18 19
6.	Unfinished Business New Business Matters from the Board Matters from the CEO Matters from the Committee Matters from our Partners Public Comment	
7.	Next ELC Finance Meeting: <u>March 4, 2025</u>	
8.	Adjourn	

Please Note: Agenda is subject to revisions and additions at the discretion of the Chair of the Coalition. Notification will be sent of any such revisions or additions. **Members of the Public:** Please sign up at the entry desk for public comments to be made on any particular agenda items no later than five minutes after the Coalition meeting has been called to order.

“As per [§286.0105, Fla. Stat.](#) Any person who decides to appeal any decision of the Board with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which record includes testimony and evidence upon which the appeal is to be based.”



Early Learning Coalition of Broward County, Inc.
Finance Committee Meeting Minutes
December 10, 2024, at 1:30 PM
Virtual Meeting

Members in Attendance	Chair Cindy Arenberg-Seltzer; Dawn Liberta; Renee Podolsky; Zachary Talbot
Members Absent	Maria Hernandez; Twan Russell; Laurie Sallarulo
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Judith Merritt, COO; Howard Bakalar, CPO; Hubert Cesar, CIO; Melody Martinez, Board Liaison & Executive Assistant; Lizbeth DelVecchio, Executive Assistant & Special Projects Coordinator; Allison Metsch, Senior Director of Education & Quality; Amy Moore, Sr. Director of Family Services & Customer Services; Ancel Pratt III, Senior Director of Communications; Megan DeGraff, Purchasing & Procurement Specialist; Reinier Potts, Financial Analyst; Roy Persaud, Accountant; Sandra Paul, Senior Director of Provider Reimbursements; Sarane Epps, Contrast Specialist; Stephanie Landreville, Controller
Others in Attendance	Julie Klahr, Legal Counsel; Dr. Amoy Reid; Michael Asseff; Monica King

Item	Action/Discussion
Welcome & Call to Order	Chair Cindy Arenberg-Seltzer called the meeting to order at 1:33 p.m. The roll was called, and a quorum was established.
Consent Agenda 1. Approve October 1, 2024, Committee meeting minutes	A Motion was made by Dawn Liberta and Seconded by Renee Podolsky to move the Consent Agenda. The Motion was unanimously approved. Motion Passed.
Regular Business 1. FIN253RB1 – Approve October 2024 Interim Financial Statements	<p><u>October 2024 Interim Financial Statements</u></p> <p>CAO went over the October Interim Financial Statements. Expenditures were high, and we had to stop enrollment at the end of the period.</p> <p>A Motion was made by Dawn Liberta and Seconded by Renee Podolsky to Approve October 2024 Interim Financial Statements, Pending Approval of an Annual Audit Performed by a Qualified Independent Certified Public Accountant. The Motion was unanimously approved. Motion Passed</p>
2. FIN253RB2 – Approve Budget Amendment #2	<p><u>Budget Amendment #2</u></p> <p>There was a discussion regarding the proposed amendment and the mitigating factors. The CEO indicated that by Friday the State would know what each Coalition needed.</p> <p>We did not have a quorum at the time of voting, as Dawn Liberta had to hop off the call at 1.28 PM. Committee Members suggested approving the Amendment in the Executive meeting.</p>
Unfinished Business	None

New Business	None
Matters from the Chair	None
Public Comments	There was no discussion.
Next Meeting	<u>January 28, 2025, at 1:30 PM</u>
Adjourn	Meeting adjourned at 2:03 PM by Zachary Talbot

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken before approval at the next meeting.

DRAFT

ITEM#/MEETING	FIN254RB1 / Finance Committee
MEETING DATE:	January 28, 2025
SUBJECT:	December 2024 Interim Financial Statements
FOR ACTION:	YES
RECOMMENDED ACTION:	Approve December 2024 Interim Financial Statements, Pending Approval of an Annual Audit Performed by a Qualified Independent Certified Public Accountant
FINANCIAL IMPACT:	None

Background Information:

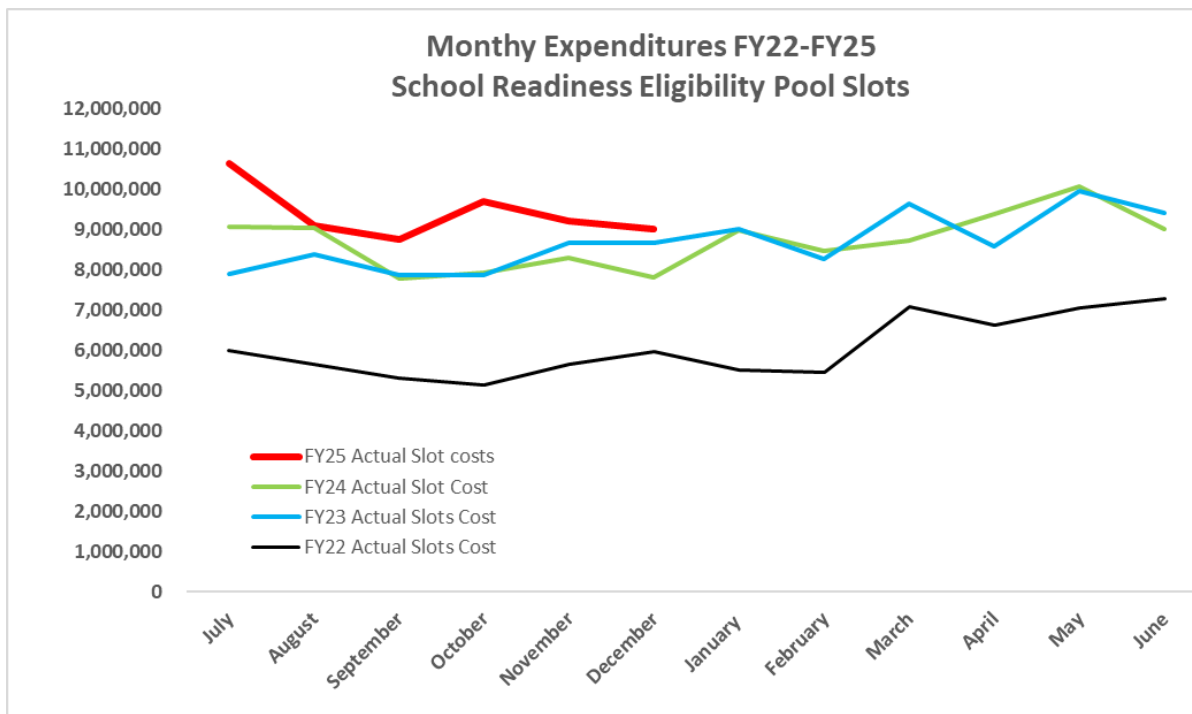
The Interim Financial Statements for the six-month period ending December 31, 2024, are attached for review. Financial Highlights through the month of December 2024 are as follows:

1. School Readiness

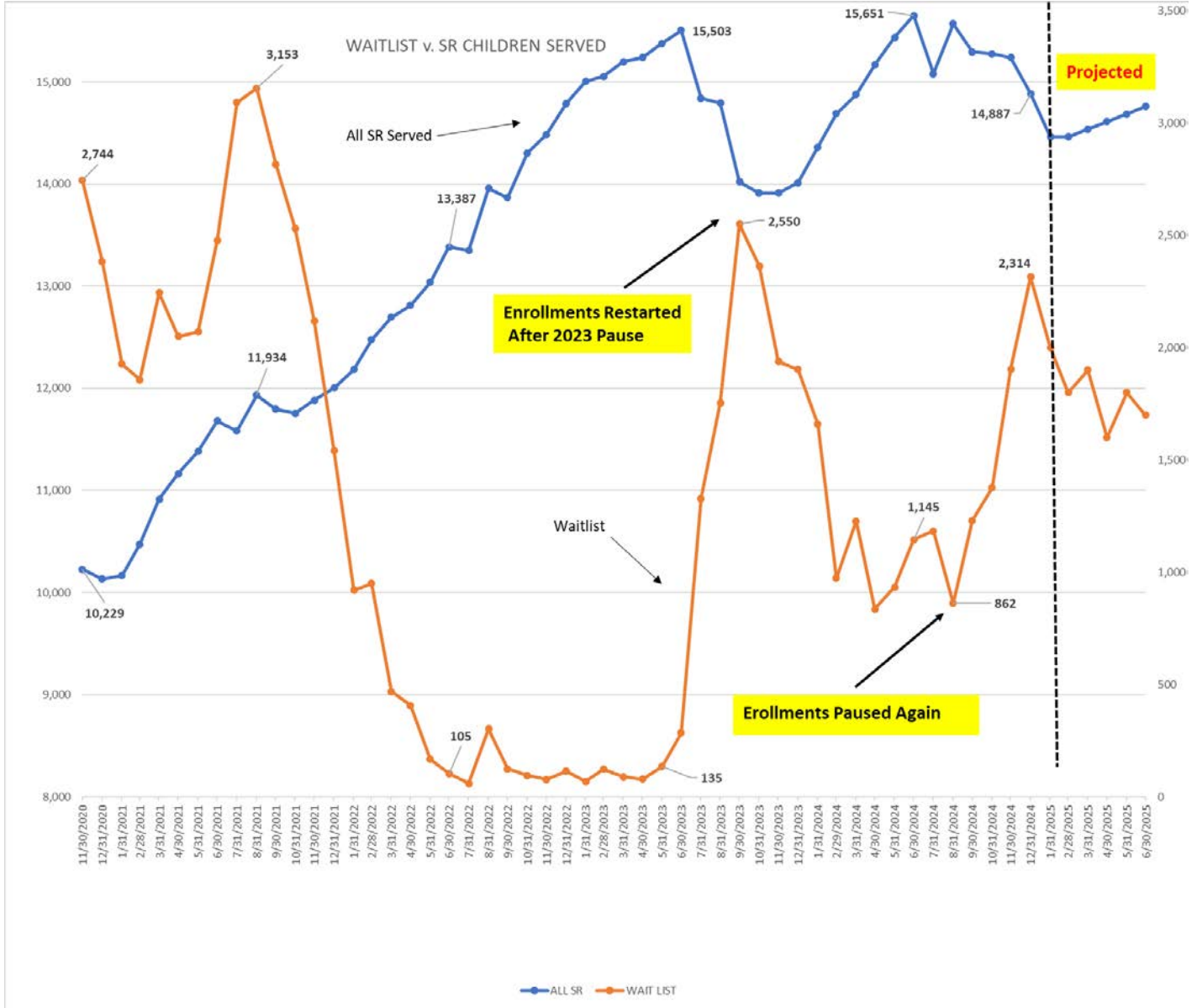
The impact of a School Readiness enrollment pause mandated by DEL in November began to emerge in December with a 2% decrease in reimbursement expenditures and slot counts. The number of children served fell by approximately 350 compared to the previous month and expenditures decreased by approximately \$200,000. In the first six months of the fiscal year School Readiness expenditures for slots had been at historic high levels after 4 years of expanded funding and open enrollment from the waitlist, but DEL instructed all Coalitions to pause enrollment if we projected a deficit trajectory even though additional funding allocations were still in the works

Fortunately, DEL announced in January 2025 that Broward would receive an additional allocation in early February from a \$40 million Statewide pool of funding that was held in reserve by the legislature. The additional \$6 million is enough to eliminate our current projected deficit for FY25. DEL also announced that they will start considering requests to transfer funding among Coalitions in early February, so that Coalitions that are projecting a surplus can make their unused funds available to Coalitions in need.

With our currently projected deficit eliminated through this new funding allocation, staff will begin to call families on the waitlist at a modest pace and we will submit a request to receive between \$4 and \$6 million in surplus funds from other Coalitions to try to slow down the momentum of the enrollment decline that we still expect to see in the next several months following our latest 3 month pause. If the request is not successful, we still have the option of pausing enrollments again in the 4th Quarter and using local funding shifts to ensure that School Readiness funding breaks even by the end of the fiscal year on June 30, 2025. See the charts below and the attached Utilization Project Report for additional detail.

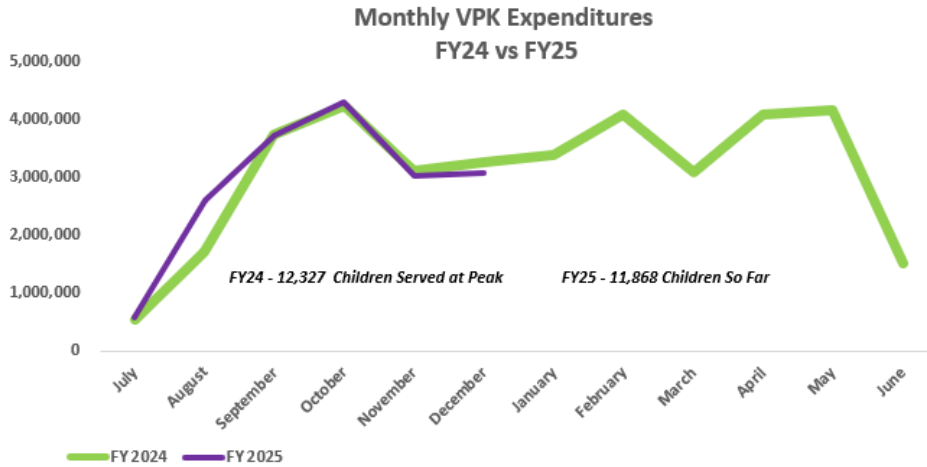


Project Enrollment Trajectory Through FY25 Year End



2. VPK

VPK services typically ramp up during the first quarter of the fiscal year as the regular school year begins in August. Attendance for school year services in FY25 is comparable to the prior year. Funding is allocated by DEL to match the actual need for services each year.



3. Vulnerable Populations Program

YTD Expenditures in the Children’s Services Council funded Vulnerable Populations Program continued to come in 27% higher than the prior year because of a steady increase in referrals from CSC providers for services, a slower pace of transfers into SR for eligible families as waitlist enrollment has decreased and higher tiered reimbursement rates for child care centers as CLASS scores improve across the County. CSC increased annual funding for the program by \$824K starting in May 2024, but projections show that additional funding may be required to sustain the current pace. Staff plans to start calling children from the SR waitlist this month this may provide an opportunity to transfer eligible families in School Readiness funding, but the impact will only partially reduce the projected \$2 million deficit currently projected. Staff will discuss utilization management options with CSC for the remainder of the contract year through next September over the coming weeks.

Recommended Action:

Recommend the Board Approve December 2024 Interim Financial Statements, Pending Approval of an Annual Audit Performed by a Qualified Independent Certified Public Accountant.

Supporting Documents:

- December 2024 Interim Financial Statements
- Utilization Report



Early Learning Coalition of Broward County, Inc.

INTERIM FINANCIAL STATEMENTS For The Six Months Ended December 31, 2024

**Submitted to the Finance Committee
January 28, 2025**

Early Learning Coalition of Broward County, Inc.
Statement of Financial Position
As of December 31, 2024

	12/31/2024	12/31/2023
Assets:		
Cash	\$ 7,201,582	\$ 14,660,490
Grants Receivable	27,849,380	25,900,717
Accounts Receivable	1,427,245	1,497,348
Due From Providers	32,362	79,981
Prepaid Expense	1,022,726	376,721
Fixed Assets	14,702	19,479
Operating ROU Asset	1,083,944	1,400,346
Total Assets	\$ 38,631,941	\$ 43,935,082
 Liabilities:		
Accounts Payable	165,625	247,761
Salary & Benefits Payable	(13,564)	471,324
Compensated Absences	606,880	487,981.71
Rent Abatement	0	4,775.63
Due to Providers	12,490,935	12,341,679
Due to Other Agencies	294,147	641,749
Deferred Revenue	22,614,030	27,417,274
Operating Lease Liability	1,225,244	1,550,215
Total Liabilities	\$ 37,383,297	\$ 43,162,760
 Net Assets		
Unrestricted	636,853	772,323
Board Designated	611,791	0
Total Net Assets	\$ 1,248,644	\$ 772,323
 Total Liabilities and Net Assets	 \$ 38,631,941	 \$ 43,935,082

Early Learning Coalition of Broward County, Inc.
Statement of Activities
For The Six Months Ended December 31, 2024

	Dec 2024 Actual	FY 2025 YTD Actual	FY 2024 YTD Actual
Revenue			
Recurring			
DEL School Readiness	\$ 8,245,477	\$ 50,237,883	\$ 43,634,385
DEL School Readiness Match	414,386	3,564,153	3,398,778
DEL SR Plus	8,281	12,526	3,398,778
DEL SR Rate Differentials	1,258,048	7,883,366	6,934,359
DEL - Program Assessments	30,510	138,325	143,890
DEL - Voluntary Pre-K	3,188,538	17,817,682	17,216,269
CSC -School Readiness	320,874	1,634,454	1,105,086
CSC - Vulnerable Populations	468,097	2,445,249	1,932,509
Broward County - School Readiness	196,299	2,479,355	3,076,582
United Way & Cities - School Readiness	26,454	266,943	614,539
Miscellaneous Income	26,681	231,699	54,777
Subtotal Recurring Revenue	\$ 14,183,644	\$ 86,711,635	\$ 81,509,953
Non-Recurring Pandemic Relief			
ARPA, CRRSA, CARES	-		9,295,259
Subtotal Non-Recurring Pandemic Relief	\$ -	\$ -	\$ 9,295,259
Total All Revenue	\$ 14,183,644	\$ 86,711,635	\$ 90,805,212
Expenses			
Direct Services			
School Readiness (State & Local Funds)	\$ 9,015,660	\$ 56,417,002	\$ 49,948,039
DEL - Voluntary Pre-K	3,086,294	17,327,457	16,653,402
CSC - Vulnerable Populations	438,271	2,235,211	1,723,832
Stipends and Grants to Providers	42,462	389,850	8,603,905
Subtotal Direct Services	\$ 12,582,687	\$ 76,369,520	\$ 76,929,178
Program Support			
Eligibility, Customer Services & Providers	\$ 747,419	\$ 4,696,643	\$ 4,820,027
Quality & Education	462,457	2,877,931	2,881,916
Subtotal Program Support	\$ 1,209,876	\$ 7,574,573	\$ 7,701,943
Total Program (Direct + Support)	\$ 13,792,564	\$ 83,944,093	\$ 84,631,120
Administration	425,354	2,733,192	3.2% 2,467,143
Total Expenses	\$ 14,217,917	86,677,285	\$ 87,098,263
Change in net assets	\$ (34,273)	\$ 34,350	\$ 3,706,949
Net assets, beginning of year		1,214,294	464,151
Net assets, end of the period		\$ 1,248,644	\$ 4,171,100

Early Learning Coalition of Broward County, Inc.
Budget to Actual
For The Period Ending December 31, 2024

Revenue:	FY25 Amendment 2	YTD Actual	Balance	% Budget Spent	Notes
Recurring					
DEL School Readiness	\$ 90,426,561	\$ 50,237,883	\$ 40,188,678	56%	Additional Allocation Pending
DEL School Readiness Match	5,985,349	3,564,153	2,421,196	60%	Expense timing varies w/ match avail
DEL SR Plus		12,526	(12,526)	0%	New Program
DEL SR Rate Differentials	13,755,409	7,883,366	5,872,043	57%	Additional Allocation Requested
DEL - Program Assessments	330,299	138,325	191,974	42%	Seasonal Activity Thru School Year
DEL - Voluntary Pre-K	38,747,093	17,817,682	20,929,411	46%	Utilization following normal pattern
CSC -School Readiness	3,380,567	1,634,454	1,746,114	48%	
CSC - Vulnerable Populations	4,234,950	2,445,249	1,789,701	58%	Additional Allocation Requested
Broward County - School Readiness	3,649,685	2,479,355	1,170,330	68%	Expense timing varies w/match avail
United Way & Cities - School Readiness	400,000	266,943	133,057	67%	Intermittent Revenue
Miscellaneous Income	476,830	231,699	245,131	49%	
Total Revenue	\$ 161,386,744	\$ 86,711,635	\$ 74,675,109	54%	
Expense					
Child Care Slots and Incentives					
School Readiness (State & Local Funds)	\$ 98,391,110	\$ 56,417,002	\$ 41,974,108	57%	Additional Allocation Pending
DEL - Voluntary Pre-K	36,901,993	17,327,457	19,574,536	47%	Utilization following normal pattern
CSC - Vulnerable Populations	3,811,455	2,235,211	1,576,244	59%	Additional Allocation Requested
Stipends and Grants to Providers	959,726	389,850	569,876	41%	Intermittent Expenditures
Total Child Care Slots and Incentives	\$ 140,064,284	\$ 76,369,520	\$ 63,694,764	55%	
Sub Recipient Expense					
Children's Forum	210,999	\$ 95,349	115,650	45%	
211 Broward	230,546	228,621	1,925	99%	Agreement Sunset Dec 2024
Total Sub Recipient Expense	\$ 441,545	\$ 323,970	\$ 117,575	73%	
ELC Operating Expense					
Salaries & Benefits	\$ 18,406,554	\$ 8,675,606	\$ 9,730,948	47%	
Attorneys	126,500	32,275	94,225	26%	Intermittent Expenditures
Auditors	51,330	30,225	21,105	59%	Intermittent Expenditures
Consultants & Temps	395,600	57,445	338,155	15%	Intermittent Expenditures
Staff & Board Travel & Training	95,222	26,783	68,438	28%	Intermittent Expenditures
Insurance	73,835	36,917	36,917	50%	
Office Rent, Utilities & Maintenance	552,722	256,180	296,542	46%	
Office Machine & Storage Leases	4,807	2,141	2,665	45%	
Software Licenses	263,086	87,385	175,701	33%	Some renewal expenses set for January
Internet, Email, Phones	140,595	66,209	74,386	47%	
Cell Phones	101,290	50,408	50,882	50%	
Sponsorships & Memberships	62,995	39,524	23,471	63%	Intermittent Expenditures
Books for Kids	240,750	157,932	82,819	66%	Intermittent Expenditures
Instructional Materials	50,000	15,897	34,103	32%	Intermittent Expenditures
Other Operating Costs	289,016	150,598	138,418	52%	Intermittent Expenditures
Computer Equipment & Software	11,500	11,625	(125)	101%	Intermittent Expenditures
Furniture & Fixtures	5,000	4,041	959	81%	Intermittent Expenditures
Depreciation and Software Amortization		282,602	(282,602)	0%	Non-Cash Expense
Unallocated (Budget Only)	10,112	-	10,112	0%	
Total ELC Operating Expense	\$ 20,880,915	\$ 9,983,796	\$ 10,897,119	48%	
Total Operating & Sub-Recipient Expense	\$ 21,322,460	\$ 10,307,765	\$ 11,014,695	48%	
Total Expense	\$ 161,386,744	\$ 86,677,285	\$ 74,709,459	54%	

SCHOOL READINESS 3 YEAR UTILIZATION FY 2023 - 2025

New Enrollments from Waitlist:

FY 24 Attrition: **425** Avg/Month
 Enroll: **685** Avg/Month
 Wait List: **1,250** Avg/Month

FY 25 Attrition: **425** Avg/Month
 Enroll: **611** Avg/Month Aug-Sep24
 Enroll: **390** Avg/Month Nov24-Jun25
 Wait List: **1,650** Avg/Month

Funding Changes:

Assumptions:

Daily Average Cost forecast reflects current actual trends.



Fiscal Year 2024-25

Act or Proj	Month	Days of Care	Children Served	Children Served +/-	Ave Cost Per Day	School Readiness	School Readiness Gold Seal/QPI	Children's Services Council	Broward County	Local Funding	Total Slot Costs	
A	Jul-24	23	15,084	-567	31.34	8,572,560	1,490,802	178,278	560,765	69,941	10,872,346	
A	Aug-24	22	15,568	+484	26.44	7,212,991	1,088,144	178,610	560,766	16,312	9,056,824	
A	Sep-24	21	15,295	-273	26.84	6,803,738	1,210,949	30,592	560,770	15,312	8,621,361	
A	Oct-24	23	15,275	-20	27.31	7,773,300	1,326,764	308,942	173,541	11,375	9,593,923	
A	Nov-24	21	15,240	-35	28.49	7,273,472	1,242,912	293,111	173,541	135,506	9,118,543	
A	Dec-24	22	14,887	-353	27.58	7,160,448	1,386,289	293,572	173,541	18,508	9,032,358	
P	Jan-25	23	14,462	-425	27.58	7,386,637	1,422,377	170,123	173,541	22,176	9,174,855	
P	Feb-25	20	14,462	+	27.72	6,415,844	1,237,246	170,123	173,541	22,176	8,018,931	
P	Mar-25	22	14,537	+75	27.63	7,103,340	1,368,143	170,123	173,541	22,176	8,837,324	
P	Apr-25	22	14,612	+75	27.88	7,222,009	1,375,205	170,123	173,541	22,176	8,963,055	
P	May-25	22	14,687	+75	27.91	7,270,956	1,381,682	170,123	173,541	22,176	9,018,478	
P	Jun-25	21	14,759	+72	30.38	7,722,798	1,327,637	170,123	173,534	22,172	9,416,264	
Average Enrollments (Baseline)			14,906		\$28.09	Proj Total	\$ 87,918,094	\$ 15,858,151	\$ 2,303,844	\$ 3,244,164	\$ 400,008	\$ 109,724,261
Increase to baseline FY25 v FY24			277		0.75%	Budget	83,949,029	13,755,409	2,303,844	3,244,164	400,000	103,652,446
						Surplus(Deficit)	(3,969,065)	(2,102,742)	-	0		(6,071,815)
Increase to baseline FY25 v FY17			5,510	(FY17 Baseline= 9,396)		Provider Match	-	-	-	-		638,373
Increase in Avg Cost over FY17			\$9.47	(FY17 Baseline = \$18.62)		Surplus(Deficit)	\$ (3,969,065)	\$ (2,102,742)	\$ -	\$ 0		\$ (5,433,442)

Fiscal Year 2025-26

Act or Proj	Month	Days of Care	Children Served	Children Served +/-	Ave Cost Per Day	School Readiness	School Readiness Gold Seal/QPI	Children's Services Council	Broward County	Local Funding	Total Slot Costs	
P	Jul-24	23	14,759	+	30.29	8,419,660	1,386,107	269,464	173,541	33,333	10,282,105	
P	Aug-24	21	14,836	+77	25.86	6,526,520	1,055,400	269,464	173,541	33,333	8,058,258	
P	Sep-24	22	14,911	+75	26.68	6,920,771	1,353,694	269,464	173,541	33,333	8,750,803	
P	Oct-24	23	14,986	+75	26.54	7,267,195	1,404,614	269,464	173,541	33,333	9,148,147	
P	Nov-24	20	15,061	+75	28.41	6,728,697	1,335,796	286,907	173,541	33,333	8,558,275	
P	Dec-24	23	15,136	+75	27.61	7,708,120	1,408,775	286,907	173,541	33,333	9,610,677	
P	Jan-25	22	15,211	+75	27.71	7,304,528	1,475,528	286,907	173,541	33,333	9,273,837	
P	Feb-25	20	15,286	+75	27.81	6,718,846	1,288,639	286,907	173,541	33,333	8,501,266	
P	Mar-25	22	15,361	+75	27.72	7,447,294	1,426,117	286,907	173,541	33,333	9,367,193	
P	Apr-25	22	15,436	+75	27.96	7,568,991	1,432,990	286,907	173,541	33,333	9,495,763	
P	May-25	21	15,511	+75	28.04	7,200,958	1,439,331	286,907	173,541	33,333	9,134,070	
P	Jun-25	22	15,582	+71	30.43	8,555,192	1,383,812	286,906	173,541	33,333	10,432,784	
Average Enrollments (Baseline)			15,173		\$27.92	Proj Total	\$ 88,366,772	\$ 16,390,805	\$ 3,373,109	\$ 2,082,493	\$ 400,000	\$ 110,613,179
Increase to baseline FY26 v FY25			267		-0.61%	Budget	81,652,644	13,341,496	3,373,109	2,082,493	400,000	100,849,742
						Surplus(Deficit)	(6,714,128)	(3,049,309)	-	-		(9,763,437)
Increase to baseline FY26 v FY17			5,777	(FY17 Baseline= 9,396)		Provider Match	-	-	-	-		655,281
Increase in Avg Cost over FY17			\$9.30	(FY17 Baseline = \$18.62)		Surplus(Deficit)	\$ (6,714,128)	\$ (3,049,309)	\$ -	\$ -		\$ (9,108,156)

ITEM#/MEETING	FIN254RB2 / Finance Committee
MEETING DATE:	January 28, 2025
SUBJECT:	FY 2025 Budget Amendment #3
FOR ACTION:	YES
RECOMMENDED ACTION:	Approve FY2025 Budget Amendment #3
FINANCIAL IMPACT:	\$6,100,000 Net Increase to Revenue and Expense

Background Information:

In June 2024, the Board approved a preliminary annual budget that reflected estimated revenues and expenditures pending receipt of grant award letters from funders. In September 2024 the Board approved Amendment #1 after the Division of Early Learning (DEL) issued some, but not all, of the expected notices of award for FY2025. In December 2024, the Board approved Amendment #2 after DEL issued new guidance for Coalitions regarding enrollment. In January 2025, DEL notified Coalitions that new funding allocations were pending. The annual budget has been amended to reflect this and other proposed changes.

Current Status:

Key changes and updates Included in FY2025 Budget Amendment #3 are as follows:

1. \$6,100,000 Increase to Projected School Readiness (SR) Slot Pool funding allocations for FY25.

- **\$6,000,000 million increase to SR Base slots to be awarded in early February:** The additional funds will eliminate the previously projected deficit in SR funding for FY25 but they will not be sufficient to cover the cost of any new enrollments from the waitlist in Broward. However, because the new allocation is coming so late in the fiscal year, some other Coalitions are now reporting that they will not be able to fully expend their portion of the allocation by year end, and Broward will have an opportunity to request that surplus funding be transferred in to allow us to dampen the effect of our recent enrollment pause. Broward will begin modest enrollments this month in anticipation of DEL confirming such transfers as early as February. Staff will monitor the situation and adjust the course as needed. See Interim Financials Action Statement for details on the enrollment and funding management plan.
- **\$100,000 to for SR Plus Program Slots through June 2025:** In September 2024, DEL awarded Broward \$1,108,047 for the new SR Plus Program that provides transitional child care subsidies to families that reach SR income eligibility ceiling on a first come first served basis. Since Broward has very few families that are terminated due to income eligibility and also because the amounts of reimbursements available under the program are very low, uptake on the program has been low. As of December, Broward led the State with 25 children enrolled and total expenditures of \$12,526 over the first two months. At this pace, staff projects that we will spend only approximately \$100,000 (10%) of the \$1 million allocation this fiscal year. Since such low expenditures are a Statewide issue, DEL has requested that the legislature revert and re-appropriate the unused funds to support the program in FY2026.
- **\$337,442 in FY25 in realized cost savings through staff vacancies re-allocated child care slots.** In order to maximize the number of children we can keep enrolled in the system despite our funding challenges, staff have not filled staff vacancies from natural turnover during the year. \$244,313 was previously approved during December under Amendment #2. With an additional \$337,442 in this Amendment #3,

the pause on hiring has generated a total of \$581,755 in cost savings that has been reallocated to child care slots.

2. **DEL Proposal for FY26 Funding;** The legislative session for FY26 funding will begin in March 2025. DEL has requested that the Governor reprise approximately \$120 million for FY26 that was appropriated in FY25 to fill various funding gaps. However, for this year DEL will recommend that the proviso language permit more flexibility for DEL to manage allocations Statewide to avoid the delays and uncertainty we are experiencing this year. DEL is also proposing a \$10 million expansion for the School Readiness funding pool and an \$8 million net increase to funds appropriated for quality rate differentials.

Staff are actively working with legislative contacts to educate about the need to right-size School Readiness base allocations to align with demonstrated need and distribute all funds appropriately across the Coalitions. AELC has made “right-sizing” the system one of its top legislative priorities.

3. *\$2 Million Projected Shortfall for Vulnerable Populations Program FY25 Contract Year*

- The CSC-funded Vulnerable Populations continues to see rising enrollment as referrals for service inch upward while transfers to School Readiness decline. At the current pace, staff project that FY25 contract year funding will fall short by approximately \$2 million by the September 30, 2025. Staff will work with the CSC to discuss options to remedy this problem in the coming weeks. See utilization projection report attached to the Interim Financial Statement Report for more detail.

Recommended Action:

Recommend that the Board approve FY2025 Budget Amendment #3 as presented

Supporting Documents:

- **Amendment #3 with Three Year Comparison & Updated October Budget to Actual**

FY2025 Proposed Amendment 3 Budget by Business Activity



	Child Care Slots	Program Support Subsidized Child Care & CCR&R	Education & Quality Services	Administration	Total Budget
Revenue:					
Recurring					
DEL School Readiness	\$ 78,301,122	\$ 7,280,200	\$ 6,131,612	\$ 4,713,626	\$ 96,426,561
DEL School Readiness Match	5,985,349	-	-	-	5,985,349
DEL School Readiness Plus	100,000	-	-	-	100,000
DEL School Readiness Rate Differentials	13,755,409	-	-	-	13,755,409
DEL Program Assessments	-	-	330,299	-	330,299
DEL - Voluntary Pre-K	36,901,993	1,383,825	-	461,275	38,747,093
CSC - School Readiness	3,042,511	253,543	-	84,514	3,380,568
CSC - Vulnerable Populations	3,811,455	317,621	-	105,874	4,234,950
Broward County- School Readiness	3,244,164	304,140	-	101,380	3,649,685
United Way & Cities - School Readiness	400,000	-	-	-	400,000
Miscellaneous Grants & Program Income	-	-	455,076	21,754	476,830
Total Revenue	\$ 145,542,004	\$ 9,539,329	\$ 6,916,987	\$ 5,488,423	\$ 167,486,744
Expense:					
Child Care Slots					
DEL School Readiness	\$ 104,828,555	\$ -	\$ -	\$ -	\$ 104,828,555
DEL - Voluntary Pre-K	36,901,993	-	-	-	36,901,993
CSC - Vulnerable Populations	3,811,455	-	-	-	3,811,455
Grants/Stipends	-	-	959,726	-	959,726
Total Slots & Grants/Stipends	\$ 145,542,004	\$ -	\$ 959,726	\$ -	\$ 146,501,730
Sub Recipient Expense					
Children's Forum	-	-	163,025	47,974	210,999
211-Broward	-	168,046	-	62,500	230,546
Total Sub Recipient Expense	\$ -	\$ 168,046	\$ 163,025	\$ 110,474	\$ 441,545
ELC Operating Expense					
Staff Costs	\$ -	\$ 8,853,221	\$ 5,219,042	\$ 3,989,957	\$ 18,062,221
Attorneys	-	-	-	126,500	126,500
Auditors	-	-	-	51,330	51,330
Consultants & Temps	-	74,550	124,000	157,050	355,600
Staff & Board Travel	-	-	55,222	40,000	95,222
Insurance	-	42,239	19,845	11,751	73,835
Office Rent & Utilities	-	319,611	152,799	85,306	557,716
Office Machines & Storage	-	-	-	4,806	4,806
Software Licenses	-	13,200	-	249,886	263,086
Phones/Internet/Web Page	-	81,122	38,113	21,360	140,595
Cell Phones	-	-	-	101,290	101,290
Sponsorships & Memberships	-	25,000	25,750	40,004	90,754
Books for Kids	-	-	240,750	-	240,750
Instructional Materiels	-	-	51,070	-	51,070
Fees, Supplies & Other Misc Ops Costs	-	4,000	29,385	268,553	301,938
Computer Equipment	-	5,813	3,488	2,325	11,625
Furniture & Fixtures	-	-	1,239	3,761	5,000
Unallocated (Budget Only)	-	(47,472)	(166,467)	224,068	10,130
Total ELC Operating Expense	\$ -	\$ 9,371,283	\$ 5,794,236	\$ 5,377,949	\$ 20,543,468
Total ELC Operating Expense & Subs	\$ -	\$ 9,539,329	\$ 5,957,261	\$ 5,488,423	\$ 20,985,013
Total Expense	\$ 145,542,004	\$ 9,539,329	\$ 6,916,987	\$ 5,488,423	\$ 167,486,744
Revenue over Expense	\$ -	\$ -	\$ -	\$ -	\$ -

87%


6%

4%

3% Page 14

100%

Proposed FY2025 Budget (as Amended) Three Year Comparison

 Revenue:	FY2023 Actual	FY2024 Actual (Unaudited)	FY25 Amendment #2 Approved December	FY25 Amendment #3 Proposed	Change (Amendment #3 over Amendment 2)	Reason for Change
Recurring						
DEL School Readiness	\$ 91,627,433	\$ 93,910,214	\$ 90,426,561	\$ 96,426,561	\$ 6,000,000	New Allocation from DEL
DEL School Readiness Match	5,124,089	5,556,627	5,985,349	5,985,349	-	
DEL School Readiness Plus	-	-	-	100,000	100,000	Estimated SR Plus costs
DEL School Readiness Rate Differentials	13,803,743	14,567,236	13,755,409	13,755,409	-	
DEL Program Assessments	444,941	342,436	330,299	330,299	-	
DEL - Voluntary Pre-K	38,242,091	38,129,394	38,747,093	38,747,093	-	
CSC - School Readiness	5,587,687	3,140,760	3,380,568	3,380,568	-	
CSC - Vulnerable Populations	2,748,911	4,082,473	4,234,950	4,234,950	-	
Broward County- School Readiness	2,253,090	4,160,311	3,649,685	3,649,685	-	
United Way & Cities - School Readiness	354,509	536,964	400,000	400,000	-	
Miscellaneous Grants & Program Income	68,187	178,319	476,830	476,830	-	
Subtotal Recurring Revenue	\$ 160,254,681	\$ 164,604,734	\$ 161,386,744	\$ 167,486,744	\$ 6,100,000	
Non-Recurring Pandemic Relief	\$ 134,750,403	\$ 23,230,937	\$ -	\$ -	\$ -	
Total All Revenue	\$ 295,005,084	\$ 187,835,671	\$ 161,386,744	\$ 167,486,744	\$ 6,100,000	
Expense:						
Child Care Slots & Grants/Stipends						
School Readiness Funding Pool	\$ 104,143,520	\$ 104,641,890	\$ 98,391,113	\$ 104,828,555	\$ 6,437,442	New \$\$ + Expense Savings
DEL - Voluntary Pre-K	43,081,924	37,002,859	36,901,993	36,901,993	-	
CSC - Vulnerable Populations	2,708,529	3,653,205	3,811,455	3,811,455	-	
Grants/Stipends	122,336,312	19,664,549	959,726	959,726	-	
Total Slots & Grants/Stipends	\$ 272,270,285	\$ 164,962,502	\$ 140,064,288	\$ 146,501,730	\$ 6,437,442	
Sub Recipient Expense						
Children's Forum	236,457	242,071	210,999	210,999	\$ -	
211-Broward	404,211	435,500	230,546	230,546	-	
Total Sub Recipient Expense	\$ 640,669	\$ 677,571	\$ 441,545	\$ 441,545	\$ -	
ELC Operating Expense						
Staff Costs	\$ 15,876,029	\$ 17,961,016	\$ 18,406,549	\$ 18,062,221	\$ (344,329)	Vacancy Savings
Attorneys	72,424	64,678	126,500	126,500	-	
Auditors	42,600	32,500	51,330	51,330	-	
Consultants & Temps	606,660	602,299	395,600	355,600	(40,000)	Salary Survey Cancelled
Staff & Board Travel	55,246	90,187	95,222	95,222	-	
Insurance	51,656	69,516	73,835	73,835	-	
Office Rent & Utilities	486,322	518,538	552,722	557,716	4,994	Common Area Cost Adj.
Office Machines & Storage	11,567	4,806	4,806	4,806	-	
Software Licenses	249,497	242,922	263,086	263,086	-	
Phones/Internet/Web Page	138,157	138,853	140,595	140,595	-	
Cell Phones	108,258	96,662	101,290	101,290	-	
Sponsorships & Memberships	70,868	108,550	62,995	90,754	27,759	United Way & CSC Prgms
Books for Kids	314,212	534,576	240,750	240,750	-	
Instructional Materials	3,608,438	457,169	50,000	51,070	1,070	HMG ASQ Kits
Fees, Supplies & Other Misc Ops Costs	293,672	321,597	289,016	301,938	12,921	BECEC Sponsored Items
Computer Equipment	131,446	29,907	11,500	11,625	125	Match actual expense
Furniture & Fixtures	790	86,862	5,000	5,000	-	
Depreciation & Software Amortization	1,584	4,777			-	
Unallocated (Budget Only)			10,113	10,131	17	
Total ELC Operating Expense	\$ 22,119,426	\$ 21,365,415	\$ 20,880,911	\$ 20,543,469	\$ (337,442)	
Total ELC Operating Expense & Subs	\$ 22,760,094	\$ 22,042,985	\$ 21,322,456	\$ 20,985,014	\$ (337,442)	
Total Expense	\$ 295,030,379	\$ 187,005,488	\$ 161,386,744	\$ 167,486,744	\$ 6,100,000	
Revenue over Expense	\$ (25,295)	\$ 830,183	\$ -	\$ -	\$ -	Page 15

Proposed FY25 Amendment #3 vs Year to Date Actual



FY2025 Amendment #3 Proposed	December 2024 YTD Actual	Remaining Balance	Percent Spent		
Revenue:					
Recurring					
DEL School Readiness	\$ 96,426,561	\$ 50,237,883	\$ 46,188,678	52%	Additional Allocation Pending
DEL School Readiness Match	5,985,349	3,564,153	2,421,196	60%	Expense timing varies w/ match avail
DEL School Readiness Plus	100,000	12,526	87,474	13%	New Program
DEL School Readiness Rate Differentials	13,755,409	7,883,366	5,872,043	57%	Additional Allocation Requested
DEL Program Assessments	330,299	138,325	191,974	42%	Seasonal Activity Thru School Year
DEL - Voluntary Pre-K	38,747,093	17,817,682	20,929,411	46%	Utilization following normal pattern
CSC - Income Eligible	3,380,568	1,634,454	1,746,114	48%	
CSC - Vulnerable Populations	4,234,950	2,445,249	1,789,701	58%	Additional Allocation Requested
Broward County- Income Eligible	3,649,685	2,479,355	1,170,330	68%	Expense timing varies w/match avail
Local Match: United Way & Cities	400,000	266,943	133,057	67%	
Miscellaneous Grants & Program Income	476,830	231,699	245,131	49%	Intermittent Revenue
Total All Revenue	\$ 167,486,744	\$ 86,711,635	\$ 80,775,109	52%	
Expense:					
Child Care Slots & Grants/Stipends					
DEL School Readiness	\$ 104,828,555	\$ 56,417,002	\$ 48,411,554	54%	Additional Allocation Pending
DEL - Voluntary Pre-K	36,901,993	17,327,457	19,574,536	47%	Utilization following normal pattern
CSC - Vulnerable Populations	3,811,455	2,235,211	1,576,245	59%	Additional Allocation Requested
Grants/Stipends	959,726	389,850	569,876	41%	Intermittent Expenditures
Total Slots & Grants/Stipends	\$ 146,501,730	\$ 76,369,520	\$ 70,132,211	52%	
Sub Recipient Expense					
Children's Forum	210,999	95,349	115,650	45%	
211-Broward	230,546	228,621	1,925	99%	Agreement Sunset Dec 2024
Total Sub Recipient Expense	\$ 441,545	\$ 323,970	\$ 117,575	73%	
ELC Operating Expense					
Staff Costs	\$ 18,062,221	\$ 8,675,606	\$ 9,386,614	48%	
Attorneys	126,500	32,275	94,225	26%	Intermittent Expenditures
Auditors	51,330	30,225	21,105	59%	Intermittent Expenditures
Consultants	355,600	57,445	298,155	16%	Intermittent Expenditures
Staff & Board Travel	95,222	26,783	68,439	28%	Intermittent Expenditures
Insurance	73,835	36,917	36,917	50%	
Office Rent & Utilities	557,716	256,180	301,536	46%	
Office Machines & Storage	4,806	2,141	2,665	45%	
Software Licenses	263,086	87,385	175,701	33%	Some renewal expenses set for January
Phones/Internet	140,595	66,209	74,386	47%	
Cell Phones	101,290	50,408	50,882	50%	
Sponsorships & Memberships	90,754	39,524	51,230	44%	Intermittent Expenditures
Books for Kids	240,750	157,932	82,819	66%	Intermittent Expenditures
Instructional Materials	51,070	15,897	35,173	31%	Intermittent Expenditures
Fees, Supplies & Other Misc Ops Costs	301,938	150,598	151,340	50%	Intermittent Expenditures
Computer Equipment	11,625	11,625	-	100%	Intermittent Expenditures
Furniture & Fixtures	5,000	4,041	959	81%	Intermittent Expenditures
Depreciation & Prepaid Software Amort		282,602	(282,602)	0%	Non-Cash Expense
Unallocated (Budget Only)	10,130	-	10,130	0%	
Total ELC Operating Expense	\$ 20,543,468	\$ 9,983,796	\$ 10,559,673	49%	
Total Non-Slot Expense	20,985,013	10,307,765	10,677,248	49%	
Total Expense	\$ 167,486,744	\$ 86,677,285	\$ 80,809,459	52%	
Revenue over Expense	\$ -	\$ 34,350	\$ (34,350)		



FYI 1 – Cash Disbursements

In accordance with ELC Cash Disbursement Policy Approved September 12, 2019, cash disbursements issued by ELC in amounts greater than \$1,000 and less than \$35,000 are submitted to the ELC Board for review monthly.

Cash disbursement for December 2024

Vendor Name	Amount	Purpose
ADP, Inc.	4,219.65	November 2024 Processing Charges
ADP, Inc.	1,367.40	November 2024 Time & Attendance
Alison Gonzalez	9,150.00	CLASS Observations for NOV 2024
American Door Company LLC	2,812.00	Door Installation & Stain Door to match Sample
AT&T Mobility	7,310.77	December 2024 Cell phone and Data Charges
Bluejean Software, Inc.	1,275.00	November 2024 Cloud Hosting & Maintenance Support
Business Card	2,838.16	Bank of America Ops Purchases C. Klima (No individual items > \$1,000)
Business Card - Apple	6,290.00	iPhone 14 qty 10
Business Card- Big Louies	1,659.11	Staff Recognition for years of Service
Citrin Cooperman & Company LLP	5,250.00	Audit of Financial Statements as of October 2024
Citrin Cooperman & Company LLP	12,075.00	Audit of Financial Statements as of November 2024
Colonial Life & Accident Insurance	10,524.51	November 2024 Employee Benefits
Goren, Cherof, Doody, & Ezrol, PA	2,625.00	November 2024 Legal Services Fees
Intermedia.net	2,141.79	November 2024 Efax
Intermedia.net	1,144.00	November 24 Microsoft Defender
Intermedia.net	4,538.97	November 24 VOIP Phone Services
Intermedia.net	5,540.01	October 24 VOIP Phone Services
Intermedia.net	2,141.79	December 2024 Efax
Intermedia.net	1,144.00	December 24 Microsoft Defender
Intermedia.net	6,320.93	December 24 VOIP Phone Services
Lianne Betancourt	3,775.00	CLASS Observations for NOV 2024
Maria Lopez	6,150.00	CLASS Observations for NOV 2024
Scholastic Inc.	10,080.70	Children's Books
Sharp Electronics Corporation	1,085.86	Nov & Dec 2024 Services For Color & Printing B/W Copier
Sorensen Consulting, Inc.	3,500.00	Dec 24 Professional Development Trainings
Sun Life Assurance Company of Canada	30,684.65	January 2025 Employee Benefits
TASC	1,227.92	Claim Card Fees, Renewal & Admin Fees for 01/1/25 - 03/31/25
The School Board of Broward County	1,050.46	December 2024 Gulfstream Lease (Utility & Custodial Fees)
United States Treasury - IRS	1,590.89	Levy Payment For K.C. Kiddie Care II
United States Treasury - IRS	17,739.16	Levy Payment For School of Excellence
Zoom Communications, Inc.	1,800.00	Education Annual 20 seat for 12/11/24 - 12/10/25



FY25 Match Fundraising Report

Funder	Status	Amount
Coconut Creek	Approved	29,000
Cooper City	No Funding Available	-
Coral Springs (Community Chest)	Approved	1,500
Dania Beach	No Funding Available	-
Davie	No Funding Available	-
Deerfield Beach	Pending Response	25,000
Ft. Lauderdale	Approved	100,000
Hallandale Beach	Approved	14,954
Hollywood	Approved	15,000
Lauderdale By The Sea	Approved	1,000
Lighthouse Point	Approved	1,714
Lauderdale Lakes	Approved	1,500
Lauderhill	Approved	10,000
Margate	Pending Response	1,000
Miramar	Pending Response	5,000
North Lauderdale	Approved	10,000
Oakland Park	Not Funded	-
Parkland	Approved	3,000
Pembroke Park (Town)	Pending Response	2,186
Pembroke Pines	Approved	35,000
Plantation	Approved	21,900
Pompano Beach	Approved	20,000
Tamarac	Pending Response	34,225
Sunrise	Approved	60,000
Southwest Ranches	Pending Response	1,950
West Park	Pending Response	14,126
Weston	Pending Response	3,725
Wilton Manors	Approved	4,240
		416,020
United Way	Committed as of July 1	136,500
Child Care Providers	Committed as of July 1	600,000
Broward County	Committed as of July 1	3,243,217
CSC	Committed as of July 1	1,589,612
	Total SR Match	5,985,349

