



Members in Attendance	Chair, Renee Podolsky; Michael Asseff; Richard Campillo; Dawn Liberta; Monica King; Traci Schweitzer
Members Absent	
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Judith Merritt, COO; Melody Martinez, Board Liaison & Executive Assistant; Lizbeth DelVecchio, Executive Assistant & Special Projects Coordinator; Kasey Lafrance, Contracts Administration Manager; Sandra Paul, Senior Director of Provider Reimbursement; Stephanie Landreville, Controller; Samantha Dempsey, Accountant; Roy Persaud, Accountant
Others in Attendance	Jacob Horowitz, Legal Counsel

Item	Action/Discussion
Welcome & Call to Order	Chair Renee Podolsky called the meeting to order at 10:31 PM. The roll was called, and a quorum was established.
CONSENT AGENDA	
1. Approve March 5, 2024, Committee meeting minutes	A Motion was made by Dawn Liberta and Seconded by Monica King to approve the ELC of Broward Audit Committee meeting minutes from March 5, 2024. The motion was Unanimously Approved. Motion Passes.
REGULAR BUSINESS	
1. AUD243RB1- Authorize Amendment to FY 2024 Agreement for Audit and Tax Services	<p>CAO discussed the current agreement with Keefe McCullough which runs through June, and how the agreement must be amended.</p> <p>There was a discussion regarding the \$2,300 increase, the extension of the contract, and finding a new auditor.</p> <p>There was a discussion regarding new Ownership Change with Citrin Cooperman & Company, LLP and how they will work with ELC.</p> <p>A Motion was made by Monia King and Seconded by Richard Campillo to:</p> <ol style="list-style-type: none"> 1. Authorize Amendment to FY 2024 Agreement with Keefe McCullough to Update and Extend the Agreement Terms, and Assign Remaining Obligations to New Ownership Pending Legal Review 2. Authorize Audit Chair to Sign Revised Engagement Letters with New Ownership Entities for the Following Services: <ol style="list-style-type: none"> a. Completion and Submission of 2022 Form 990 b. Preparation and Submission of 2023 Form 5500 c. Audit of 2023 403B Retirement Plan Year Financial Statements <p>The motion was Unanimously Approved. Motion Passes.</p> <p>Richard Campillo suggested simplifying this a little for the rest of the Board members for Monday's board meeting. The rest of the committee agreed.</p>

	Renee Podolsky informed the CAO that on the engagement letter, her last name is spelled incorrectly. CAO replied that they are already working on it.
Unfinished Business	None
New Business	None
Matters from the Chair	None
Matters from the Committee	None
Public Comment	None
Next Meeting	TBD
Adjourn	Renee Podolsky adjourned the meeting at 10:57 AM

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken before approval at the next meeting.