



Approved on August 27, 2024, Audit Committee Meeting

Early Learning Coalition of Broward County

Audit RFP Applicant Meeting Minutes

July 29, 2024, at 11:00 AM

Virtual Meeting

Members in Attendance	Chair, Renee Podolsky; Richard Campillo; Michael Asseff; Dawn Liberta; Traci Schweitzer
Members Absent	Monica King
Staff in Attendance	Christine Klima, CAO; Judith Merritt, COO; Melody Martinez, Board Liaison & Executive Assistant; Kasey Lafrance, Contracts Administration Manager; Megan Degraff, Purchasing & Procurement Specialist
Others in Attendance	Julie Klahr, General Counsel; Anthony Brunson, CPA; Tariro Gatis, CPA; Leslie Harden, MBA; Martha Parker; William Benson; Tori Leahman; Stacey Schaitz; Julie Brito; Tina Henton; Moises Ariza, CPA; Ed Moss, CPA; Richard Cassidy, MBA; Michael Gossman; Westin Fengler, CPA; Tav Verdeja; Manny Alvarez; Jorge Alvarias;

Item	Action/Discussion
Welcome & Call to Order	Chair Renee Podolsky called the meeting to order at 11:06 AM. The roll was called, and a quorum was established.
REGULAR BUSINESS	
Hold Vendor Interviews for Audit and Tax Preparation Services RFP Procurement #PR25-5073	<p>Julie Klahr, General Counsel, shared with committee members the way the meeting will run and what is expected from each Vendor. Each will speak for 10 min and are in alphabetical order. Before the meeting is done, committee members must complete the score sheet. If you need more time, you may ask for more time. With that score sheet, you will arrange them from highest to lowest; the highest number of points will be number 1. The audit committee is required to rank the most highly qualified to perform the audit. If you'd like to have another Audit meeting to make another definitive recommendation, you are required to recommend no less than three and rank them in top priority order. The Board can then choose to pick any one of those. If they are not following the top-ranked and going to a different order, it must be put in the record the how and why.</p> <p>The board will make the determination, and the posting of the award will happen on Sep 10.</p> <p><u>Anthony Brunson P.A</u> Anthony Brunson, CPA; Tariro Gatis, CPA; Leslie Harden, MBA</p> <p>Mr. Brunson and the team were given 10 minutes to present. Mr. Brunson gave a presentation on the firm and what they offer.</p> <p>The Audit committee and staff had 10 minutes for Q&A.</p> <p>Julie Klahr informed Mr. Brunson and his coworkers that the ELC will be posting the award on September 10.</p> <p><u>Citrin Cooperman</u> Martha Parker, and William Benson.</p>

Mr. Benson and Ms. Parker gave a 10-minute presentation. They shared the proposal and what Citrin Cooperman has to offer, and how they will work with the ELC.

The Audit committee and staff had 10 minutes for Q&A.

Julie Klahr informed Mr. Benson that the ELC will be posting the award on September 10.

CLA

Tori Leahman, Stacey Schaitz, Julie Brito, Tina Henton

Ms. Leahman and her team had 10 minutes to present. They shared what CLA will offer and how they will work with the ELC.

The Audit committee and staff had 10 minutes for Q&A.

Julie Klahr informed Ms. Leahman and her team that the ELC will be posting the award on September 10.

Marcum

Moises Ariza, CPA

Mr. Ariza was given 10 minutes to present. Mr. Ariza gave a presentation on their firm and the resources and services they offer.

The Audit committee and staff had 10 minutes for Q&A.

Julie Klahr informed Mr. Ariza that the ELC will be posting the award on September 10.

A brief 10-minute break was taken at this time.

Moss Krusick CPAs and Advisors (MKA)

Ed Moss, CPA; Richard Cassidy, MBA

Mr. Moss and Mr. Cassidy were given 10 minutes to present. Mr. Moss gave a presentation on their firm, background, and services they offer.

The Audit committee and staff had 10 minutes for Q&A.

Julie Klahr informed Ms. Leahman and her team that the ELC will be posting the award on September 10.

MSL CPA's

Michael Gossman

Mr. Gossman was given 10 minutes to present. Mr. Gossman spoke on the firm's background and what the firm will offer the ELC.

The Audit committee and staff had 10 minutes for Q&A.

Julie Klahr informed Mr. Gossman that the ELC will be posting the award on September 10.

Sullivan & Fengler

Westin Fengler, CPA

	<p>Mr. Fengler was given 10 minutes to present. Mr. Frengler spoke on the firm's background and what the firm will offer the ELC.</p> <p>The Audit committee and staff had 10 minutes for Q&A.</p> <p>Julie Klahr informed Mr. Fengler that the ELC will be posting the award on September 10.</p> <p><u>Verdeja & Alvarez</u> Tav Verdeja, Manny Alvarez, Jorge Alvarias</p> <p>Mr. Verdeja and his team were given 10 minutes to present. Mr. Verdeja, Mr. Alvarez, and Mr. Alvarias spoke about the firm's background and what the firm will offer the ELC.</p> <p>The Audit committee and staff had 10 minutes for Q&A.</p> <p>Julie Klahr informed Mr. Fengler that the ELC will be posting the award on September 10.</p> <p>After all the interviews, Audit Committee members had time to discuss and compare all the Firms.</p> <p>Julie Klahr went over how things were being weighed and scored.</p> <p>The Audit Committee members discussed and compared the pricing and reviewed the scorecard.</p> <p>The Committee agreed to get the scores in by August 7th and have the meeting on August 27; if we can meet prior, then we can schedule another one.</p>
Next Meeting	Aug 27, 2024
Adjourn	Renee Podolsky adjourned the meeting at 2:38 PM

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken before approval at the next meeting.