



Early Learning Coalition of Broward County, Inc.
Board Meeting Agenda
June 17, 2024, at 10:00 AM
Hybrid Meeting

Meeting ID: 846 4047 5397 Passcode: 295838

<https://us06web.zoom.us/j/84640475397?pwd=WVl1bTJ3LzhhL0tiRmsxazk3UkZOUT09>

Members are reminded of conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) Your name and position on the Board, 2) The nature of the conflict, and 3) Who will gain or lose as a result of the conflict. Please

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1.	Call to Order	Laurie Sallarulo, Chair
2.	Roll Call	Melody Martinez, Board Liaison
3.	Chair Report – Dr Amoy Reid Nominating Chair FY25	Laurie Sallarulo, Chair
4.	CEO Report	4 Renee Jaffe, CEO
5.	Mission Moment – Stipends	Howard Bakalar, CPO,
6.	Consent Agenda	Laurie Sallarulo, Chair
	1. Approve May 6, 2024, Meeting minutes.	5
	2. B247CA1 – Authorize Chair to Execute FY25 Grant Agreement when it is Issued	10
	3. B247CA2 – Approve a Budget Amendment to FY24 CSC Vulnerable Populations Program Agreement	12
	4. B247CA3 – Authorize Chair to Execute a Budget Amendment to FY24 Broward County School Readiness Match Funding Agreement when it is issued	13
	5. B247CA4 – Approve FY25 United Way School Readiness Match Revenue Agreement	14
	6. B247CA5 – Approve FY25-FY26 AD Henderson Foundation Revenue Agreement for Peer Support	15
	7. B247CA6 – Approve Children’s Forum FY25 Sub Recipient Agreement for Administration of the INCENTIVES\$ Program	19
	8. B247CA7 – Authorize Staff to negotiate 2 Year Agreement with Scholastic, Inc. for Supply & Distribution of Children’s Books	22
	9. B247CA8 – Authorize Staff to negotiate 2 Year Agreement with Webauthor.com LLC for CRM Software	25
	10. B247CA9 – Approve Purchasing Card Authorized Caller List Update	26
	11. B247CA10 – Approve FY25 Goren Cherof Doody & Ezrol PA Agreement	30
	12. B247CA11 – Ratify FY25 Agreements with Bryant, Miller, Ollive PA and Klausner, Kaufman, Jensen & Levinson PA	33
	13. B247CA12 – Authorize FY25 Purchase from AT&T for Cellular Services	41
	14. B247CA13 – Authorize FY25 Sole Sourced Purchase from Teachstone, Inc. for Training and Materials	42
	15. B247CA14 – Authorize FY25 RFQ for CLASS Observers	43
	16. B247CA15 – Approve FY25 Risk Management Insurance Policy Renewals	44
	17. B247CA16 – Approve FY25 Employee Health Benefits Policy Renewals	45

7.	Finance Committee 1. B247FIN1 – Approve April 2024 Interim Financial Statements 2. B247FIN2 – Approve Preliminary FY2025 Budget 3. B247FIN3 – Approve Individual Purchases Over \$35,000	46 55 65	Cindy Arenberg Seltzer, Committee Chair Christine Klima, CAO
8.	Regular Business 1. B247RB1 – Approve FY25 Related Party Contracts 2. B247RB2 – Authorize Staff to negotiate a 3 Year Agreement with Intermedia Inc. for VOIP Software	67 71	Christine Klima, CAO
9.	Nominating Committee 1. B247NOM1 – Approve Recommendations to Board for FY25 Board Officer Nominees 2. B247NOM2 – Approve Recommendation to Board for Honorary Board Member Applicant 3. B247NOM3 – Approve Recommendation to increase board membership (and recruitment focus areas)	73 76 82	Michael Asseff, Committee Chair Judith Merritt, COO
10.	Audit Committee Update from Chair		Renee Podolsky, Committee Chair Christine Klima, CAO
11.	Governance Committee Update from Committee Chair		Dawn Liberta, Committee Chair Judith Merritt, COO
12.	Program Review Committee Update from Committee Chair		Monica King, Committee Chair
13.	Ad Hoc Fundraising Update from Committee Chair		Michael Asseff, Committee Co-Chair Traci Schwitzer, Committee Co-Chair
14.	Provider Representative Update Update from Provider Representatives		Krystie Castillo, Representative Faith-based Childcare Provider Melody McDonald, Provider Representative
15.	FYI Items <ul style="list-style-type: none"> o FYI 1 ELC Contracts o FYI 2 April Cash Disbursements o FYI 3 FY24 Match Report o FYI 4 Board Engagement Opportunities o FYI 5 Board Sponsorship Form o FYI 6 FY 23-24 Committee Membership o FYI 7 FY 23-24 Board Meeting Attendance o FYI 8 FY 24-25 Board Calendar o FYI 9 Glossary of Term 	87 88 89 90 92 93 94 95 96	

16.	Unfinished Business New Business Matters from the Chair Matters from the Board Matters from the CEO Matters from our Partners Public Comment		
17.	Next ELC Board Meeting: Sep. 10, 2024, @ 9:30 am		
18.	Adjourn		

***Please Note:** The Agenda is subject to revisions and additions at the discretion of the Chair of the Coalition. Notification will be sent of any such revisions or additions. **Members of the Public:** Please sign up at the entry desk for public comments to be made on any particular agenda items no later than five minutes after the Coalition meeting has been called to order.*

“As per [§286.0105, Fla. Stat.](#) Any person who decides to appeal any decision of the Board with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which record includes testimony and evidence upon which the appeal is to be based.”