



APPROVED ON AUGUST 27, 2024, EXECUTIVE COMMITTEE MEETING

Early Learning Coalition of Broward County, Inc.

Executive Committee Meeting Minutes

June 4, 2024, at 1:30 PM

Virtual Meeting

Members in Attendance	Chair, Laurie Sallarulo; Dawn Liberta; Monica King; Cindy Arenberg-Seltzer; Michael Asseff; Renee Podolsky
Members Absent	Twan Russell
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Judith Merritt, COO; Howard Bakalar, CPO; Hubert Cesar, CIO; Melody Martinez, Board Liaison & Executive Assistant; Lizbeth DelVecchio, Executive Assistant & Special Projects Coordinator; Allison Metsch, Senior Director of Education & Quality; Ancel Pratt III, Senior Director of Communications; Beverly Hung, Director of Human Resources; Reinier Potts, Financial Analyst; Kasey LaFrance, Contracts Administration Manager; Sarane Epps, Contrast Specialist; Sandra Paul, Senior Director of Provider Reimbursements; Samantha Dempsey, Accountant; Roy Persaud, Accountant; Roy Persaud, Accountant; Megan DeGraff, Purchasing & Procurement Specialist; Magdalena Laino, Quality Assurance Manager; Stephanie Landreville, Controller
Others in Attendance	Julie Klahr, Legal Counsel

Item	Action/Discussion
Welcome & Call to Order	Chair Laurie Sallarulo called the meeting to order at 2:44 PM. The roll was called, and a quorum was established.
Chair Report	Nothing to report
CEO Report	Nothing at the moment.
Consent Agenda <ol style="list-style-type: none"> 1. Approve April 30, 2024, Committee meeting minutes 2. EXC247CA1 – Authorize Chair to Execute FY25 Grant Agreement 3. EXC247CA2 – Authorize Chair to Execute CSC Vulnerable Population Program 4. EXC247CA3 – Authorize Chair to Execute Broward County School Readiness Match 5. EXC247CA4 – Approve United Way SR Match Revenue Agreement 6. EXC247CA5 – Authorize Chair to Execute AD Henderson Foundation for 	<p>A Motion was made by Dawn Liberta and Seconded by Renee Podolsky to move the Consent Agenda, excluding item #3 EXC247CA2. The Motion was unanimously approved. Motion Passed.</p> <p>A Motion was made by Dawn Liberta, and Seconded by Renee Podolsky to move item #3 EXC247CA2 on the Consent Agenda. The Motion was unanimously approved. Motion Passed.</p> <p>Abstentions:</p> <ul style="list-style-type: none"> • Cindy Arenberg-Seltzer abstained as she is the President and CEO of CSC and is the Funder of that item.

- Peer Support
- 7. EXC247CA6 – Approve Children’s Forum Sub Recipient INCENTIVE\$ Agreement
- 8. EXC247CA7 – Authorize Staff to negotiate 2 Year Agreement with Scholastic for Broward Bookworm Program
- 9. EXC247CA8 – Authorize Staff to negotiate 2 Year Agreement with Webauthor.com LLC for CRM Software
- 10. EXC247CA9 – Empower Chair to Execute Amendment increase for Revation Systems Inc
- 11. EXC247CA10 – Approve Goren Cherof Doody & Ezrol PA Agreement
- 12. EXC247CA11 – Ratify Agreements with Bryant, Miller, Ollive PA and Klausner, Kaufman, Jensen & Levinson PA
- 13. EXC247CA12 – Authorize PO AT&T Florida State Term Contract
- 14. EXC247CA13 – Authorize Sole Sourced Teachstone Inc
- 15. EXC247CA14 – Authorize RFQ for CLASS Observers
- 16. EXC247CA15 – Approve FY25 Risk Management Insurance Policy
- 17. EXC247CA16 – Approve FY25 Employee Health Benefits

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- Regular Business**
- 1. EXC247RB1 – Approve Related Party Contracts

Approve FY25 Related Party Contracts

CAO went over the Related Party Purchases.

	<p>A Motion was made by Renee Podolsky and Seconded by Cindy A. Seltzer to move Item# A, B, C, and E of the Related Party Contracts, excluding item D. The Motion was unanimously approved. Motion Passes</p> <p>Item D. A Motion was made by Renee Podolsky and Seconded by Dawn Liberta to move Item# D of the Related Party Contracts. The Motion was unanimously approved. Motion Passed</p> <p>Abstentions:</p> <ul style="list-style-type: none"> • Cindy Arenberg-Seltzer abstained as she is the President and CEO of CSC and is the Funder of that item.
Unfinished Business	None
New Business	None
Matters from the Chair	None
Public Comments	There was no discussion.
Next Meeting	August 27, 2024
Adjourn	Meeting adjourned at 2:52 PM by Dawn Liberta.

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken before approval at the next meeting.