



APPROVED ON JANUARY 28, 2025, FINANCE COMMITTEE MEETING

Early Learning Coalition of Broward County, Inc.

Finance Committee Meeting Minutes

December 10, 2024, at 1:30 PM

Virtual Meeting

Members in Attendance	Chair Cindy Arenberg-Seltzer; Dawn Liberta; Renee Podolsky; Zachary Talbot
Members Absent	Maria Hernandez; Twan Russell; Laurie Sallarulo
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Judith Merritt, COO; Howard Bakalar, CPO; Hubert Cesar, CIO; Melody Martinez, Board Liaison & Executive Assistant; Lizbeth DelVecchio, Executive Assistant & Special Projects Coordinator; Allison Metsch, Senior Director of Education & Quality; Amy Moore, Sr. Director of Family Services & Customer Services; Ancel Pratt III, Senior Director of Communications; Megan DeGraff, Purchasing & Procurement Specialist; Reinier Potts, Financial Analyst; Roy Persaud, Accountant; Sandra Paul, Senior Director of Provider Reimbursements; Sarane Epps, Contrast Specialist; Stephanie Landreville, Controller
Others in Attendance	Julie Klahr, Legal Counsel; Dr. Amoy Reid; Michael Asseff; Monica King

Item	Action/Discussion
Welcome & Call to Order	Chair Cindy Arenberg-Seltzer called the meeting to order at 1:33 p.m. The roll was called, and a quorum was established.
Consent Agenda 1. Approve October 1, 2024, Committee meeting minutes	A Motion was made by Dawn Liberta and Seconded by Renee Podolsky to move the Consent Agenda. The Motion was unanimously approved. Motion Passed.
Regular Business 1. FIN253RB1 – Approve October 2024 Interim Financial Statements	<p><u>October 2024 Interim Financial Statements</u></p> <p>CAO went over the October Interim Financial Statements. Expenditures were high, and we had to stop enrollment at the end of the period.</p> <p>A Motion was made by Dawn Liberta and Seconded by Renee Podolsky to Approve October 2024 Interim Financial Statements, Pending Approval of an Annual Audit Performed by a Qualified Independent Certified Public Accountant. The Motion was unanimously approved. Motion Passed</p>
2. FIN253RB2 – Approve Budget Amendment #2	<p><u>Budget Amendment #2</u></p> <p>There was a discussion regarding the proposed amendment and the mitigating factors. The CEO indicated that by Friday the State would know what each Coalition needed.</p> <p>We did not have a quorum at the time of voting, as Dawn Liberta had to hop off the call at 1.28 PM. Committee Members suggested approving the Amendment in the Executive meeting.</p>
Unfinished Business	None

New Business	None
Matters from the Chair	None
Public Comments	There was no discussion.
Next Meeting	<u>January 28, 2025, at 1:30 PM</u>
Adjourn	Meeting adjourned at 2:03 PM by Zachary Talbot

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken before approval at the next meeting.