



**APPROVED ON APPROVED JUNE 4, 2024, FINANCE COMMITTEE MEETING**

**Early Learning Coalition of Broward County, Inc.**

**Finance Committee Meeting Minutes**

**April 30, 2024, at 1:30 PM**

**Virtual Meeting**

Members in Attendance	Acting Chair Renee Podolsky; Dawn Liberta; Laurie Sallarulo; Twan Russell
Members Absent	Chair Cindy Arenberg-Seltzer; Maria Hernandez; Zachary Talbot
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Judith Merritt, COO; Howard Bakalar, CPO; Hubert Cesar, CIO; Melody Martinez, Board Liaison & Executive Assistant; Lizbeth DelVecchio, Executive Assistant & Special Projects Coordinator; Allison Metsch, Senior Director of Education & Quality; Amy Moore, Senior Director of Family Services and Customer Services; Ancel Pratt III, Senior Director of Communications; Reinier Potts, Financial Analyst; Kasey LaFrance, Contracts Administration Manager; Sarane Epps, Contrast Specialist; Sandra Paul, Senior Director of Provider Reimbursements; Ancel Pratt III, Senior Director of Communications; Samantha Dempsey, Accountant; Roy Persaud, Accountant;
Others in Attendance	Julie Klahr, Legal Counsel

Item	Action/Discussion
Welcome & Call to Order	Acting Chair Renee Podolsky called the meeting to order at 1:36 p.m. The roll was called, and a quorum was established.
<b>Consent Agenda</b>  1. Approve February 27, 2024, Committee meeting minutes	A <b>Motion</b> was made by Laurie Sallarulo and Seconded by Dawn Liberta to move the Consent Agenda. The <b>Motion was unanimously approved. Motion Passes.</b>
<b>Regular Committee</b>  1. FIN246RB1 – Approve Interim Financial Statements  2. FIN246RB2 – Approve Budget Amendment #5	<b><u>March 2024 Interim Financial Statements</u></b>  CAO went over the Interim Financial Statements.  A <b>Motion</b> was made by Dawn Liberta and <b>Seconded</b> by Twan Russell to Approve March 2024 Interim Financial Statements, Pending Approval of an Annual Audit Performed by a Qualified Independent Certified Public Accountant. The <b>Motion was unanimously approved. Motion Passes.</b>  <b><u>Budget Amendment #5</u></b>  CAO went over the Budget Amendment # 5.  A <b>Motion</b> was made by Dawn Liberta and <b>Seconded</b> by Laurie Sallarulo to Approve FY 2024 Budget Amendment #5 as presented. The <b>Motion was unanimously approved. Motion Passes.</b>
<b>Unfinished Business</b>	None
<b>New Business</b>	None

<b>Matters from the Chair</b>	None
<b>Public Comments</b>	There was no discussion.
<b>Next Meeting</b>	<a href="#"><u>June 4, 2024, at 1:30 PM</u></a>
<b>Adjourn</b>	Meeting adjourned at 1:54 PM by Laurie Sallarulo.

*These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken before approval at the next meeting.*