

Early Learning Coalition of Broward County, Inc.
Nominating Committee Meeting Agenda
January 24, 2023, at 11:30 AM
Zoom Meeting

Meeting ID: 841 0486 4410 **Passcode: 854013**

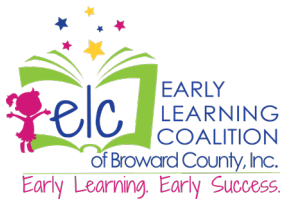
<https://us06web.zoom.us/j/84104864410?pwd=cG16VUtLT0ZwMk1taUlwUHdXK25sQT09>

Members are reminded of conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussing and declare the following information: 1) Your name and position on the Board, 2) The nature of the conflict, and 3) Who will gain or lose as a result of the conflict. Please also fill out form 8B prior to the meeting.

		PAGE
1.	Call to Order	Michael Asseff, Nominating Committee Chair
2.	Roll Call	Melody Martinez, Board Liaison
3.	Consent Agenda 1. Approve October 25, 2022, Committee meeting minutes	2 Michael Asseff, Nominating Committee Chair Judith Merritt, COO
4.	Regular Business 1. NOM232RB1 – Assess Board Composition and Needs	3 Michael Asseff, Nominating Committee Chair Judith Merritt, COO
5.	Unfinished Business New Business Matters from the Committee Matters from our Partners Public Comment	
6.	Next ELC Nominating Meeting: <u>TBD</u>	
7.	Adjourn	

Please Note: Agenda is subject to revisions and additions at the discretion of the Chair of the Coalition. Notification will be sent of any such revisions or additions. **Members of the Public:** Please sign up at the entry desk for public comments to be made on any particular agenda items no later than five minutes after the Coalition meeting has been called to order.

“As per [§286.0105, Fla. Stat.](#) Any person who decides to appeal any decision of the Board with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which record includes testimony and evidence upon which the appeal is to be based.”



Early Learning Coalition of Broward County
 Nominating Committee Meeting Minutes
October 25, 2022 – 2:00 PM
 Virtual Meeting

Members in Attendance:	Michael Asseff; Sharonda Bailey; Amoy Reid; Twan Russell; Kristina West; Julie Winburn
Members Absent:	Laurie Sallarulo
Staff in Attendance:	Renee Jaffe, CEO; Howard Bakalar, CPO; Judith Merritt, COO; Hubert Cesar, CIO; Christine Klima, CAO; Melody Martinez, Board Liaison
Others in Attendance:	Maria Hernandez

Item	Action/Discussion
Welcome & Call to Order	The Chair called the meeting to order at 2:03 PM. Roll Call was conducted, and a quorum was established.
Consent Agenda: Approve May 26, 2022, meeting minutes	A Motion was made by Twan Russell to approve the May 26, 2022, meeting minutes. Seconded by Amoy Reid. Unanimously approved. Motion Passes.
Regular Business: • NOM231RB1 – Private Business Sector applicant interview/approval – Maria Hernandez	<p>The COO summarized the Board Provider Representative Nomination Process and introduced candidate Maria Hernandez. Maria Hernandez shared her background and current position and expressed why she is interested in joining the Board.</p> <p>The nominating committee voted to recommend Maria Hernandez as the new Private Business Sector candidate to the full Board.</p> <p>A Motion was made by Twan Russell to Approve Maria Hernandez as the new Private Business Sector to fill the vacant Private Business Sector position and to bring it to the Board. Seconded by Kristina West. Approved. Motion Passes.</p>
New Business	There was no discussion.
Matters from the Chair	There was no discussion.
Matters from the Committee	There was no discussion.
Public Comment	There was no discussion
Next Meeting Date	TBD
Adjourn	Michael Asseff motioned to adjourn the meeting. The meeting adjourned at 2:20 pm

These minutes contain the action items of the Nominating Committee meeting of the Early Learning Coalition of Broward. They do not include all the Committee’s discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken before approval at the next meeting.



ITEM #/MEETING:	NOM232RB1 / Nominating
MEETING DATE:	1/24/23
SUBJECT:	Assess Board Composition and Needs
RECOMMENDED ACTION:	Identify Board Membership needs
FINANCIAL IMPACT:	NA
ELC STAFF LEAD	J. Merritt

Background

During the February 12, 2020, Board meeting, Board members agreed to analyze the composition (i.e., diversity, skills, experience, etc.) of the board in order to understand the makeup of current board members as well as identify skillsets and experience needed in new prospective board members. As a result, an ELC Board composition matrix was developed based on a framework that is used in other non-profit organizations. The tool began being used in 2020 and continues to be updated on a regular basis.

Current Status

Currently the ELC Board consists of 19 Board members with two vacancies (1 Gubernatorial private business position (pending Gubernatorial appointment), 1 School Board Representative). Per ELC statute ELC’s can have as many as 30 members.

The last review of the Board Matrix (and assessment of board member make up and member needs) took place on December 10, 2020 then again on December 21, 2020 at the Board meeting. At the time the Nominating committee and Board agreed that Board member recruitment should be focused on the areas of Banking, Health Care, Marketing/PR and Fundraising. Additionally, of equal importance was that any potential new board members are willing to be champions of the ELC’s mission and “someone willing to help and promote ELC Fundraising and Friendraising

ELC Staff updated the Board Matrix as new Board members were selected and as those retired from the Board. The last update was in December 2022 following the addition of Maria Hernandez as an ELC Board member. The updated document is included in this committee packet for review and discussion related to gaps in the matrix, specific areas of need on the Board, and whether to recruit additional members at this time.

ELC staff recommends the Nominating Committee also consider the new goals in the current Strategic Plan surrounding fundraising and friendraising and whether additional board members could be beneficial to these efforts.

Recommendation:

The Nominating Committee is being asked to review and discuss the Board Matrix, identify gaps and determine the need for additional Board members at this time.

Supporting Documents

- ELC Board composition matrix

Board Matrix 2023

Below is the matrix for the current 19 Board members.

	ELC of Broward - Board Member Matrix 2022	TOTAL
Relationships (Access to:)	Business Groups	8
	Community leaders and groups	12
	Educational leaders	11
	Healthcare leaders	5
	Legislators	6
	Municipality leaders	7
	Philanthropic support	6
	Social services leaders and groups	8
	Other	1
Areas of Expertise	Accounting	4
	Administration/Management	13
	Banking	1
	Events	8
	Financial Management/Investments	4
	Fundraising	4
	Fundraising - Planned Giving	2
	Grant Writing	5
	Human Resources/Personnel Administratic	6
	Legal	1
	Planning	9
	Public Relations/Marketing	5
	Technology	2
	Volunteer Management	3
Qualities	Leadership skills	17
	Fundraising skills	3
	Willingness to work	17
	Personal connection with the mission	13

Sector	Arts and Culture	2	
	Banking	2	
	Child Welfare	8	
	Corporate/Large Business	4	
	Early Care and Education	6	
	Education (K-12)	4	
	Engineering	0	
	Faith-based organizations	4	
	Homelessness issues	4	
	Local Media	1	
	Medical/Healthcare	3	
	Philanthropic/Nonprofit Sector	5	
	Post High school/Higher education	3	
	Public	3	
	Real Estate/Development	2	
	Recreation	1	
	Science/Research	2	
	Small Business	3	
	Social Services	7	
	Special Needs	5	
	Technology	1	
	Workforce Development	5	
	Youth	5	
Race	African American	5	23%
	Asian	0	0%
	Carribbean or West Indian	2	9%
	Caucasian	11	50%
	Hispanic/Latino/Latina	4	18%
	Native American	0	0%
	Other	0	0%
Age	Over 65	1	6%
	51-65	6	33%
	36-50	10	56%
	19-35	1	6%
Gender	Female	14	74%
	Male	5	26%