

**RFP PR 25-5075
Business Skills Training Services**

PROCUREMENT TIMETABLE / SCHEDULE OF EVENTS

Activity	Date	Time	Location
RFP PR 25-5075 Business Skills Training Services	Tuesday, October 1, 2024	1:00 PM (EST)	Notice of RFP posted to the ELC website: https://www.elcbroward.org/procurement
Pre- Bid Conference	Tuesday, October 8, 2024	1:30 PM (EST)	Zoom Meeting ID: 824 4871 3458 Passcode: 540798
Deadline for receipt of written questions	Wednesday, October 16, 2024	5:00 PM (EST)	All questions will be sent electronically via email to: rfp@elcbroward.org
Deadline for electronic submissions of Proposals (No exceptions)	Friday, October 25, 2024	5:00 PM (EST)	Proposals will be sent electronically via email to: rfp@elcbroward.org
First meeting of Rating Committee and Respondent Interviews	Thursday October 31, 2024	1:00 PM – 3:00PM (EST)	Zoom Meeting ID: 824 4871 3458 Passcode: 540798
Second Meeting of Rating committee to discuss and review results	Tuesday November 5, 2024	1:00 PM (EST)	Zoom meeting
Notice of Award	November 6, 2024	5:00 PM	Posted to ELC's website: https://www.elcbroward.org/procurement

**All dates and times are subject to change as needed at the discretion of the Coalition.*